

**Mecklenburg County Local Management Entity
Consumer and Family Advisory Committee**

**Minutes
December 16, 2010**

Members Present: Ron Reeve, Steve M., Ken G., Sandy D., Jim W., Kathy A., Tanya W.

Members Excused: Gloria T., Pat O., Chelsi, S., Barbara J., Joanne H., Peggy Q.

Members Not Excused: Dorothy D., Rina F., Phillip H., Angela P.

AMH Staff: Dennis Knasel, Elizabeth Peterson-Vita

AGENDA	AGENDA ITEM	ACTION
Welcome & Introduction	<ul style="list-style-type: none"> ▪ The chair called the meeting to order. 	
Agenda	<ul style="list-style-type: none"> ▪ There was a motion given and a second motion received to approve the agenda. Motion approved. 	<ul style="list-style-type: none"> ▪ Agenda Approved.
Quorum	<ul style="list-style-type: none"> ▪ A quorum was present. 	
Public Comment	<ul style="list-style-type: none"> ▪ Jim attended a seminar in St. Louis on the subject of Williams Syndrome. This seminar will air on 20/20 in January, also that same week there will be an article in People Magazine about people living with Williams Syndrome. ▪ Meck Promise is now open on 1041 Hawthorne. 	
Approve Minutes	<ul style="list-style-type: none"> ▪ There was a motion given and a second motion received to approve the minutes. Motion approved. 	<ul style="list-style-type: none"> ▪ Minutes Approved.
CFAC BUSINESS		
CAP-MR/DD Utilization Review- Pathways LME - <i>Rhett Melton</i>	<ul style="list-style-type: none"> ▪ Pathways was selected as the LME Agency to authorize processes for consumers participating in CAP-MR/DD here in Mecklenburg County. ▪ Rhett Melton, Area Director of Pathways gave an overview of his role with Pathways. ▪ Rhett shared the changes due to Mental Health Reform. ▪ Rhett talked about the CAP authorization process and how to enroll or be selected for a slot. Once you are selected for a slot the waiver process takes place. ▪ To be selected for a slot there is a priority process based on level of need and demand, how long consumers have been waiting for services etc. ▪ Pathways is a huge advocate of getting the Medicaid process done locally for CAP consumers. ▪ Pathways applied to the state for authorization to bring back the Medicaid piece of CAP (from Value Options) so it will be managed at the local level. ▪ When approved, the state split the authorization process among 4 LME's: Pathways, Crossroads, East Point and Durham County to manage Medicaid funding for CAP for the state of NC. 	<ul style="list-style-type: none"> ▪ Handouts describing the CAP-MR/DD Utilization Review were distributed

	<ul style="list-style-type: none"> ▪ Pathways is in the middle of hiring staff to meet the demands. ▪ Go live date is January 20, 2011. ▪ Value Options contract expires January 19th. 	
<p>UM Outcome Initiatives <i>Dr. Peterson-Vita</i></p>	<ul style="list-style-type: none"> ▪ Dr. Peterson-Vita is now working with all the Best Practice Committees on a best practice outcomes initiative. ▪ Each committee has been asked to create a document that outlines essential values and consumer driven outcomes in the context of that disability area's Best Practice philosophy and approach. ▪ Those documents are then reviewed by Dr. Peterson-Vita and UM clinical staff and a set of measureable outcomes will be developed for the committee's review and approval. Once approved UM staff will review PCPs against this set of outcomes. ▪ This data will be collected to set a trend to share and measure each provider. ▪ UM is willing to train providers on what type of documentation should be captured. ▪ UM will start evaluating this plan in April with the child and adult MH groups. 	
<p>Regional CFAC Meeting with Steve Jordan <i>Ron R.</i></p>	<ul style="list-style-type: none"> ▪ CFAC meeting will be held in Winston -Salem, January 4, 2011 ▪ Five committee members agreed to go. ▪ CFAC committee received an email from Ron regarding a conference call with State CFAC. State CFAC wants a chairperson, vice chair and co vice- chair to participate, but anyone can listen in if they want to. This call is to take place on January 19th from 7:00pm to 8:00pm. ▪ Contact number listed in the email. 	
<p>Agency Referral Survey <i>Sandy D.</i></p>	<ul style="list-style-type: none"> ▪ A new survey is being proposed by the Quality Management Committee to do a consumers satisfaction survey across the LME for all populations ▪ This survey will be done electronically. CFAC is asking to review the questions before the survey goes out. ▪ Target date for the survey is April 2011. 	
<p>Consumer Handbook Status <i>Sandy D.</i></p>	<ul style="list-style-type: none"> ▪ Twenty agencies were called. ▪ Each caller was given a scenario to read to make the calls consistent. ▪ Only 4 referred consumers to Mecklink. ▪ Sandy, Barbara, Chelsi and Jill met to work on the consumer handbook. 	
EDUCATION		
<p>Self-Advocates of Mecklenburg County Video <i>Laura & Rob Newell</i></p>	<ul style="list-style-type: none"> ▪ Laura was not able to show the video due to lack of technical equipment. ▪ Laura gave a verbal overview of each individual and the story they shared in the video. ▪ The Self-Advocate group is now meeting at St. Gabriel Catholic Church. 	
LME UPDATE		
<p>Policy & Procedures</p>	<ul style="list-style-type: none"> ▪ Motion made to approve the four policies that were reviewed by the CFAC committee last year and is up for renewal. Motion made and approved with no changes. 	<ul style="list-style-type: none"> ▪ Motion approved

Licensing of Facilities <i>Dennis Knasel</i>	<ul style="list-style-type: none"> ▪ Conversations of shifting the LME monitoring activities to DHHR. ▪ NC Council has been meeting with Providers and LME to see if this is reasonable. ▪ Dennis sent Ron a proposal from Western Highland's that states, "What would work best is, the licensing responsibility goes to local LME's". 	▪ Ron to write statement
LME Consultant Report & LME Organizational Status <i>Dennis Knasel</i>	<ul style="list-style-type: none"> ▪ Deferred to next meeting 	
Monarch Transition Status <i>Dennis Knasel</i>	<ul style="list-style-type: none"> ▪ Deferred to next meeting 	
Recovery Model Education and Peer Support Status <i>Dennis Knasel</i>	<ul style="list-style-type: none"> ▪ Deferred to next meeting 	
CABHA Status and Transition Plan <i>Dennis Knasel</i>	<ul style="list-style-type: none"> ▪ LME has been charged with monitoring transition issues of any provider that has not been certified as CABHA. ▪ As of last week Wednesday, there were a total of 714 individuals that had not gotten transition plans from agencies that had not been certified. Since last week as part of the Division Reconsideration Review Process, a number of agencies that are critical to our continuum have in fact gotten certified so the number of individuals needing a transition dropped to 179. 	
Updates <i>Dennis Knasel</i>	<ul style="list-style-type: none"> ▪ There are no funds available at this time to assist InnerVision with their proposal to build capacity for their consumer operated incubator entrepreneur program. ▪ Last Friday the LME received a de-allocation letter from the state basically taking 1% of our current allocation away which is about 674K, however this week Tuesday the LME received a letter to ignore the de-allocation letter. 	
ANNOUNCEMENTS	CFAC Regional Meeting, CenterPoint, 01/04/2011	
NEXT MEETING	January 19, 2011	
FUTURE AGENDAS		
ADJOURNMENT		

Ron Reeve, Chair of Consumer & Family Advisory Committee

Date