



MECKLENBURG COUNTY
Area Mental Health, Developmental Disabilities and
Substance Abuse Services
February 19, 2010

PROVIDER HOT SHEET

- ⇒ **InfoShare** – The next Mecklenburg County AMH Provider InfoShare is scheduled for Wednesday, March 3, 2010, 9:00 – 11:00 in the Fellowship Hall at Covenant Presbyterian Church, 1000 E. Morehead Street in Charlotte. All contract and MOA providers are required to attend.
- ⇒ **The Provider Council General Membership** meeting will be held immediately after InfoShare at the same location listed above. Please mark your calendars and plan to attend.
- ⇒ **PUBLIC NOTICE:** As you know, AMH is preparing for another challenging budget year. If you missed the recent public meetings regarding how AMH will take state and county budget reductions, you still have an opportunity to share your voice. AMH is looking for your feedback about which services you believe are the *most critical* and *least essential* in the community. Please also encourage consumers, families, advocates and stakeholders to participate in this process. Log on to www.mecklink.charmeck.org and click on the [Critical Services Survey](#) link. The deadline for completing the survey is February 26, 2010.
- ⇒ **Planned Power Outage** – Mecklenburg County will have a planned power outage on Saturday 2/20/2010 beginning at 5:30 AM and lasting into the afternoon. This maintenance activity is limited to the Charlotte Mecklenburg Government Center and no specific “up time” has been given. eCura Provider Connect will not be available during that time.
- ⇒ **The following AMH Policies** and Procedures have been revised and posted on the AMH website:
- [Administrative Contract Appeals](#)
 - [Administrative Denial Policy](#)
 - [Assessment of Adequacy of Provider Community](#)
 - [Dissemination of Information to the LME Community of Providers Policy](#)
 - [Request for Proposal \(RFP\) Policy](#)
 - [Standard Time Frames for UM Decisions](#)
- ⇒ **Level III and IV Contact Coordination** – Effective February 22, 2010, Nikki Harper with the MeckCARES System of Care Unit of the LME has been designated as the primary point of contact for coordination of level III and IV residential group home tracking and monitoring. As such, she will assume the duties previously coordinated by Nicole P. McKinney as it relates to the following:
- Responding to general inquires regarding level III and IV group home transition initiatives

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- Signing off on discharge plans required by Value Options
- Attending Care Review Team meetings for Level III and IV reauthorization requests
- Convening joint Child & Family Team meetings with QPs for initial Level III and IV admission requests
- Generating related LME and state-level reports

For more information, please refer to the letter and procedure at the end of the Hot Sheet. Nicole P. McKinney will continue to provide oversight of the level III and IV residential group home initiative and will assist in Nikki Harper's absence as needed.

For future inquiries, Ms. Harper may be contacted as follows:

Nikki Harper

704-432-4567 office

704-572-3771 mobile

Nicole.Harper@mecklenburgcountync.gov

⇒ **KNOW Gangs RFP** – We hope you will consider joining us in the “good fight” against gangs and in support of Mecklenburg County youth and their families. Please find attached the Letter of Inquiry and Grant Guidelines that were distributed at the 11/12/2009 and 2/9/2010 KNOW Gangs RFP Information Sessions. Deadline for Letter of Inquiry submission is Friday, March 12, 2010. Late submissions will not be accepted.

Please contact Rev. K. Frances Cook or Melissa M. Treadaway, CMPD Research, Planning, & Analysis, with questions about the Letter of Inquiry process.

Melissa Treadaway, 704-336-2757

Rev. Cook - 704.432.4264 - GANG Hotline - 704.336.7331 - fcook@cmpd.org - gangofone@cmpd.org

For more information see the attached Application and Guidelines.

PROVIDER COUNCIL REMINDERS AND UPDATES

⇒ **Provider Council Minutes** for the Executive Board, General Membership and Committees are published and available on-line at the following website:

<http://www.charmeck.org/Departments/Area+Mental+Health/For+Providers/MPCouncil.htm>

⇒ **Provider Council Sub-Committees** – Four standing subcommittees have been formed by the Provider Council. If you are interested or want more information, please contact the committee chairs. The four committees are:

○ **Training and Development Committee**

- ♦ Trasha Black (Co-Chair), Genesis Project, tblack@genesisproject1.org, 704-596-0505
- ♦ Angela R. Simmons (Co-Chair), The Right Choice MWM, 704-537-3650, arsrightchoice@therightchoicemwm.com.

> The next scheduled meeting is Wednesday, March 17, 2010 at 9:00 AM in the Carl Watkins Center Multipurpose room.

○ **Provider Relations Sub-Committee**

- ♦ Kira Wilson (Co-Chair), The Arc of NC, 704-568-0112, kwilson@arcnc.org

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- ♦ Tim R. Holland (Co-chair) Person Centered Partnerships, 704-319-7609, Tim.Holland@pcpartnerships.org
>The Provider Relations Committee will not meet in March.
- **Provider Outreach Sub-Committee** – The Provider Outreach Committee is a new sub-committee, the general purpose of which is to establish mechanisms for the Provider Council to connect with new providers, to provide them basic resource information and to introduce them to the Provider Council.
 - ♦ Frankie Tack (Co-Chair), Anuvia Prevention and Recovery Center, Inc., 704-927-8789, frankie.tack@anuvia.org.
 - ♦ Miranda Little (Co-Chair), Family Preservation, Inc., 704-344-0491, MLittle@fpscorp.com
>The next meeting will be on Wednesday, March 17, 2010 at 1:30 PM in the Carlton Watkins Center Multipurpose Room.

IMPORTANT REMINDERS AND RESOURCES

⇒ **02/02/10 [Implementation Update #68](#)** – Please review this update for new information on the following issues:

- Records Management Webpage Established
- Child and Adolescent Day Treatment
- IIH and CST
- SAIOP and SACOT
- ACTT Mid-size Team Physician Time
- CS Case Management Component
- Endorsement of Day Treatment, Community Support Team and Intensive In-Home
- CABHA Physician
- Provider Changes for Targeted Case Management
- Policy Changes for Case Management Services
- Revised PCP Format & One Page Profile
- Important ValueOptions Updates
- Residential Services Levels III & IV Updates

⇒ **Reminder to Child and Adolescent Providers** – Due to the current State budget crisis in North Carolina, the Department of Health and Human Services has had to make significant changes in our service delivery system. The Department intends to restructure the Child and Adolescent MH/DD/SA Residential Services and require transition of current recipients of this service to more appropriate options.

As a result of these changes, the Mecklenburg LME has suspended any further endorsement actions and new requests for MOAs for Level II Program Type, Level III and Level IV Child & Adolescent Residential Services. This means that any provider who has not successfully completed the endorsement process and received enrollment for one of the above services will not be able to complete the process. This also means that Mecklenburg LME will not enter into any new MOA agreements for these services with providers who request to serve Mecklenburg County consumers outside of the Mecklenburg County

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catchment area. **If you have questions regarding this information, please contact your Service Analyst.**

- ⇒ **Important ValueOptions Update** – Beginning March 1, 2010, notices of new authorization approvals, and the letters themselves, will be available **only** on the ValueOptions online provider portal ProviderConnect. ValueOptions will end the mailing of paper authorization approval letters as of March 1, 2010. Adverse determination letters will continue to be mailed to the recipient with a copy to the provider. Providers who have not previously used ProviderConnect must register for ProviderConnect at <https://www.valueoptions.com/pc/eProvider/providerRegisterFromLogin.do>. Training webinars will be conducted in February 2010 to educate providers about the new online approval letter process. Visit www.valueoptions.com/providers/Network/North_Carolina_Medicaid.htm and scroll to “Provider Training Opportunities” to register for a webinar.

Thousands of approvals for Targeted Case Management and Therapeutic Foster Care are made to LMEs, not the individual providers. LMEs will no longer receive paper approval letters for TCM and TFC as of March 1; LMEs will access the approval letters via ProviderConnect.

For some time LMEs have been accessing ProviderConnect to look up authorizations. LMEs are strongly encouraged to participate in a training webinar for routinely obtaining online approval letters if their TCM or TFC pass-through payment process includes some use of letters.

- ⇒ **Frequency and Extent of Monitoring Reports** – The Mecklenburg County Local Management Entity (LME) has the responsibility of monitoring all providers of Mental Health, Developmental Disabilities and Substance Abuse services in accordance with rules, regulations and procedures set forth by the North Carolina Division of Mental Health, Developmental Disabilities and Substance Abuse Services (MH/DD/SAS).

One monitoring tool that was developed by the State and is required of all LMEs to use is the Frequency and Extent of Monitoring (FEM). The FEM is conducted on all service providers who have a service contract or a Medicaid Memorandum of Agreement with the LME; provider scores are reported to the NC Division of MH/DD/SAS. Mecklenburg County LME community of providers FEM scores are now posted on-line and will be updated as changes are made. For more information and to review FEM scores, please click on the following link. [Find Out How Your Provider Rates](#)

- ⇒ **Save the Date - 2010 Mecklenburg County Public Health Forum** – Presented by: Mecklenburg County Healthy Carolinians & Mecklenburg County Health Department. Healthy Kids: A Better Future Starts Today, Friday April 30, 2010. 8:00am – 2:00pm. [Please see flyer on last page of the Hot Sheet for more information.](#)

- ⇒ **Reminder regarding special arrangements for treatment** – Please be advised that ***any treatment requirements that extend beyond the standard service definition must be very clearly noted in a consumer’s Person Centered Plan.*** This applies to requirements such as: the need for additional staffing in the home or community; the need for a youth to be in a family-like

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setting with no other children; gender-specific requirements regarding staff, consumers, or others in the treatment setting; staffing during transport; special nutritional requirements; and medical issues impacting mental health treatment, such as those that would compromise the safe use of restrictive interventions, etc. This level of specificity is required to ensure that all team members are aware of, and adhere to these requirements. It also ensures that special arrangements remain intact during times of staff transition.

- ⇒ **Modifications to the Provider Discharge Event Form** – Please note that the Provider Discharge Event has been recently modified in order to add the following to reasons for discharge: Consumer has aged out of current benefits. This reason is appropriately used for IPRS adolescent consumers who have reached their 18th birthday. Please discard previous editions of the Provider Discharge Event and use the latest revision located on AMH's website under Provider Resources. [Discharge Event](#)

EDUCATION AND TRAINING OPPORTUNITIES

- ⇒ **DSS Guardianship for Adults Training** – The Provider Council Training & Development Subcommittee would like to announce an upcoming training that we are sponsoring entitled **OVERVIEW: DSS Guardianship for Adults**. This training is designed to increase the MH/DD/SA provider agency knowledge of guardianship policies and procedures and to allow agencies to work more cohesively with DSS when Guardianship is in place.

Dates: March 12, 2010, 1:00 pm – 3:00pm
March 31, 2010, 2:00 pm – 4:00 pm

Location: Multipurpose Room, Carlton Watkins Center, 3500 Ellington Street, Charlotte.

Registration: Contact Genesis Project 1 to register 704.596.0505

- ⇒ **NC Division of Medical Assistance (Medicaid) Training Announcement** – Medicaid Recipient Appeal Process and Early and Periodic Screening, Diagnosis and Treatment (EPSDT) Seminars planned. Trainings have been scheduled for the months of February and March 2010. Seminars are intended to address Medicaid recipient appeal process when a Medicaid service is denied, reduced or terminated. The seminar will also focus on an overview of EPDST – Medicaid for Children.

Seminars are scheduled for February and March 2010 in the following cities:

- Greenville - February 23, 2010
- Raleigh - February 25, 2010
- Concord - March 2, 2010
- Asheville - March 3, 2010

Pre-registration is required. Due to limited seating, registration is limited to two staff members per office. Unregistered providers are welcome to attend if space is available. The seminars are scheduled to begin at 9:00 a.m. and end at 4:00 p.m. Lunch will not be provided at the seminars.

- [Register online](#)
- [Register by fax](#)

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- Refer to the [January 2010 Medicaid bulletin](#) for directions and additional information

Providers may register by completing and submitting the [online registration form](#). Or, providers may register by fax using the [Medicaid Recipient Appeal Process and EPSDT Seminar Registration Form](#) (fax it to the number listed on the form). **Pre-registration is required.** Providers will receive a registration confirmation outlining the training material(s) each provider should bring to the seminar.

- ⇒ **Mecklenburg's PROMISE Recovery and Crisis Training Calendar.** Please feel free to print and post at your locations or pass it on to anyone you feel would benefit from our trainings. To register, go to www.meckpromise.com. If you have any questions or concerns, please feel free to contact us at (704) 525-4398, ext. 207. <http://www.meckpromise.com/node/43>
- ⇒ **The Mecklenburg County Provider Council** has developed a comprehensive Training Calendar designed to serve as a one-stop location to view training events occurring in Mecklenburg County that are supported or sponsored by the provider community, the LME, AHEC or other entities. Following is a link to submit training events: <http://www.meckpromise.com/node/75>. To view training events, click on the following link: <http://www.meckpromise.com/mptc>
- ⇒ **The LME Monthly AMH Training Calendar** is posted on-line at the following link: <http://www.charmeck.org/Departments/Area+Mental+Health/For+Providers/Provider+Resources/training.htm>
- ⇒ **TIP – Training in Innovation and Practice** –The NC Council of Community Programs and the Administrative Services Organization, a group of providers, continue to offer training to help providers adapt to changing circumstances. For a list of currently scheduled training events and to register, go to www.nc-council.org.

WEB RESOURCES

- ♦ **NC DIVISION OF MH/DD/SAS:** <http://www.ncdhhs.gov/mhddsas/>
- ♦ **MECKLENBURG AMH:** <http://mentalhealth.charmeck.org>
- ♦ **AMH BEST PRACTICES COMMITTEES AND SCHEDULE:** <http://www.charmeck.org/Departments/Area+Mental+Health/For+Providers/BestPractice.htm>
- ♦ **HOT SHEET ARCHIVE:** <http://www.charmeck.org/Departments/Area+Mental+Health/For+Providers/Provider+Resources/Provider+Hot+Sheets.htm>



Healthy Kids: A Better Future Starts Today

Save the Date

Friday April 30, 2010

8:00am - 2:00pm

Student Union Building

The University of North Carolina at Charlotte
9201 University City Blvd, Charlotte, NC 28233

Event hosted by the UNC Charlotte

Graduate and Undergraduate Public Health Student Associations



Keynote Speaker: Kwain Bryant

Kwain Bryant is a noted national speaker & CEO of Empowerment Exchange. As an advisor for the NC Department of Public Instruction's Youth Advisory Council, winner of the Male's Place 2007 Distinguished Service Award, & a former health educator with Teen Health Connection, he is known for his ability to engage audiences



MECKLENBURG COUNTY
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February 18, 2010

Dear Provider:

Effective February 22, 2010, Nikki Harper with the MeckCARES System of Care Unit of the LME has been designated as the new primary point of contact for coordination of level III/IV residential group home tracking and monitoring. As such, she will assume the duties previously coordinated by Nicole P. McKinney as it relates to the following:

- Responding to general inquires regarding level III/IV group home transition initiatives
- Signing off on discharge plans required by Value Options
- Attending Care Review Team meetings for Level III/IV reauthorization requests
- Convening joint Child & Family Team meetings with QPs for initial Level III/IV admission requests
- Generating related LME and state-level reports

Nicole P. McKinney will continue to provide oversight of the level III/IV residential group home initiative and will assist in Nikki Harper's absence or as necessary. For future inquiries and coordination, Nikki Harper can be contacted at the following information:

Nikki Harper
704-432-4567 office
704-572-3771 mobile
Nicole.Harper@mecklenburgcountync.gov

As a reminder, included below is a highlight of various LME and State protocols that have been implemented regarding Level III/IV residential group home placements, in an effort to ensure that children are progressing in treatment with quality care and are being transitioned to the most appropriate, yet least restrictive environment and service necessary to meet the consumer's needs. For more information and helpful links, please visit the following:

For Implementation Updates:
<http://www.ncdlhs.gov/mhddsas/servicedefinitions/servdefupdates/index.htm>

Mecklenburg County Area Mental Health Public Homepage
<http://www.charmeck.org/Departments/Area+Mental+Health/Home.htm>

Mecklenburg County AMH Hot Sheet:
To receive the hot Sheet contact William Sims at
704-336-2669 / William.Sims@MecklenburgCountyNC.gov

For more information on MeckCARES, Mecklenburg County's System of Care:
meckcares.charmeck.org

PEOPLE • PRIDE • PROGRESS • PARTNERSHIPS
429 Billingsley Road • Charlotte, North Carolina 28211 • (704) 336-2023 Fax (704) 336-4383
www.MecklenburgCountyNC.gov

NEW ADMISSIONS

The following criteria must be met for all NEW admissions to Level III or Level IV child residential services and length of stay is limited to no more than 120 days:

1. The current provider and the LME System of Care Coordinator (SOC) will convene the Child and Family Team (CFT).
2. The Child and Family Team shall review a current comprehensive clinical assessment that includes a discussion of all life domains (emotional, social, safety, housing, medical and health, educational, vocational, and legal).
3. The Child and Family Team shall fully inform the youth and family of all service options.
4. The Child and Family Team must develop a discharge plan on the approved DMH/DD/SAS and DMA Discharge Plan.

In addition to the current eligibility criteria, before a child can be admitted to Level III or Level IV placement the following shall apply:

1. Placement may be a transition from a Psychiatric Residential Treatment Facility (PRTF) or inpatient setting

OR

2. Multisystemic Therapy (MST) or Intensive In-Home (IIH) services did not meet the youth's treatment needs within the last six months and severe functional impairments persist;

AND

3. The CFT has reviewed all other alternatives and recommendations and recommends Level III or IV residential placement due to maintaining the health and safety of the child.

Process for obtaining the LME/SOC Representative's Signature:

The LME/SOC Representative should be contacted directly by the clinical home case coordinator/QP to schedule a CFT meeting, at which time the LME/SOC representative will jointly convene the CFT meeting, review clinical documentation, and sign the discharge plan form as appropriate for further consideration by Value Options. **The LME signature will remain valid for 90 days, regardless of Value Option's authorization period, unless the LME/SOC Representative signs for a period of time less than 90 days.**

CONCURRENT AUTHORIZATIONS

All concurrent authorizations for Level III and Level IV child residential services are limited to a maximum of 90 days after the current authorization expires. All concurrent authorization requests require the following:

1. A new comprehensive clinical assessment (that addresses co-occurring disorders as appropriate) by a psychiatrist independent of the residential provider and its provider organization) that includes clinical justification for continued stay at this level of care.
2. The CFT will review goals and treatment progress.
3. Family and/or caregivers are actively engaged in treatment goals and objectives.
4. A revised discharge plan.
5. The psychiatric assessment justifying the request and a revised discharge plan must be submitted to Value Options with the ITR and Person Centered Plan revision including documentation of the review of the CFT. The Person Centered Plan must reflect the family and/or caregiver involvement in treatment.

Process for obtaining the LME/SOC Representative's Signature:

- A Care Review Team meeting must be scheduled with the Child and Family Team for a formal interdisciplinary case staffing. If the services appear to be medically necessary and the Care Review Team and Child and Family Team members agree that the level of care is required to meet the needs of the consumer, the LME/SOC representation will sign the discharge plan. **The LME signature will**



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remain valid for 90 days, regardless of Value Option's authorization period, unless the LME/SOC Representative signs for a period of time less than 90 days.

- Clinical Home Providers are expected to implement a proactive internal system that ensures collaboration via active engagement of the full CFT (QP of clinical home, residential provider, other service providers, legal guardian, consumer, and natural supports) in developing the discharge plan and modifying the PCP. Additionally, proactive planning should be initiated in each agency to ensure that authorizations remain current with respect to various State/LME protocols.
- Care Review Team meetings, specific to concurrent authorization requests, will not be scheduled prior to 30 days of the current authorization expiring. This fosters the increased availability of appointments for those who most urgently need them. The current authorization letter will be requested by Paula Cox, upon scheduling for further verification.
- To schedule a Care Review Team meeting, please contact Paula Cox at 704-432-4267 or Paula.Cox@mecklenburgcountync.gov . Included below is the schedule for Care Review Team meetings:

Care Review Team Schedule		
Team A	2 nd Friday/monthly	1:00pm, 2:00pm, and 3:00pm (1 hour slots)
Team B	4 th Friday/monthly	1:00pm, 2:00pm, and 3:00pm (1 hour slots)
Team C (Concurrent Authorizations only)	1 st and 3 rd Friday/monthly 2 nd & 4 th Thursday/monthly	1:00pm, 1:30p, 2:00pm, 2:30pm, 3:00pm, & 3:30pm (30 minute slots)

For additional questions on these changes, please feel free to contact your assigned service analyst or the LME/SOC Representative, Nikki Harper at 704-432-4567.

Sincerely,

Nicole P. McKinney, LPC

Nicole P. McKinney, LPC – Clinical Supervisor, MeckCARES SOC
 Mecklenburg County LME

Kimm Campbell, MSW

Kimm Campbell, MSW – Director, MeckCARES SOC
 Mecklenburg County LME

Nikki Harper

Nikki Harper - LME/SOC Representative, MeckCARES SOC



Gang of One is the gang prevention and intervention initiative of the Charlotte-Mecklenburg Police Department in partnership with local agencies and citizens and local, state and federal law enforcement.

The purpose of the Gang of One Request for Proposals (RFP) process, in partnership with the Gang Prevention Coalition, is to engage local citizens and agencies in strategic “community impact projects” that result in significant positive change for area residents, youth and their families.

Grant Award Guidelines

- Gang of One, in partnership with the Gang Prevention Coalition, will award “community impact project” grants ranging from \$500 - \$25,000 to community organizations in Mecklenburg County. A total of \$100,000 is available for granting purposes.
- The Gang Prevention Coalition, established in May 2007, is a consortium of local agencies and organizations that are working in partnership to address gang issues in Mecklenburg County. The mission of the Gang Prevention Coalition is to partner with the community to eliminate gangs through collaboration, training, and technical assistance.
- Although not required, grants will prioritize programs and services for youth and/or adults in the Idlewild South or Clanton Park/Roseland community.
- Grants will be made to fund projects that fit within one of five funding areas for gang reduction: 1) primary prevention; 2) secondary prevention; 3) intervention; 4) suppression; and 5) reentry – may operate outside the communities prioritized for funding.
- Grant selection practices will be conducted with integrity, fiscal responsibility, respect, and fairness to all applying community organizations.

Grant Award Process

- Letters of Inquiry will be reviewed by Gang of One and, in consultation with the Gang Prevention Coalition Grant Committee, selected community organizations will be invited to submit grant applications through a Request for Proposal (RFP) process.
- Letters of Inquiry are not grant proposals. They are for preliminary information-gathering purposes only. Submitting a Letter of Inquiry does not guarantee formal consideration for funding.
- The organizations selected to complete an RFP will be notified by email. Unsolicited RFP’s will not be accepted.
- Request for Proposals will be reviewed by Gang of One and, in consultation with the Gang Prevention Coalition Grant Committee, selected applicants will be awarded grants for “community impact projects”.

Submitting the Letter of Inquiry

- Letter of Inquiry forms will be accepted on a rolling basis between December 1, 2009 and March 12, 2010. Letter of Inquiry forms received after March 12, 2010 will not be considered in the 2010-2011 grant cycle.

- Letter of Inquiry forms must be submitted to Gang of One electronically at gangofone@cmpd.org. Letter of Inquiry forms can be no more than two (2) pages.
- Organizations may submit only one (1) Letter of Inquiry per grant cycle.
- Although no attachments are necessary, agencies may attach a brochure or single annual report.
- Gang of One will confirm the receipt of all Letter of Inquiry forms via email no later than March 19, 2010.
- Letter of Inquiry forms will be reviewed by Gang of One and members of the Gang Prevention Coalition Grants Committee, March 15-26, 2010.
- Organizations selected to complete an RFP will be notified by email by April 1, 2010.

Completing an Request for Proposal

- No unsolicited RFP’s will be accepted.
- RFP’s must be hand-delivered or received by mail (one original and one electronic copy) no later than April 30, 2010 by 2:00 pm.
- Gang of One will confirm the receipt of all RFP’s via email no later than May 7, 2010.
- RFP’s will be reviewed by Gang of One and members of the Gang Prevention Coalition Grants Committee, May 7-14, 2010.
- Organizations awarded “Community Impact Project” grants will be notified by email by May 21, 2010.

Letter of Inquiry/Request for Proposal Timeline for 2009-2010

Letter of Inquiry forms accepted	December 1, 2009
Final deadline to submit Letter of Inquiry form	March 12, 2010
Letter of Inquiry forms evaluated	March 15-26, 2010
Invitation to submit an RFP	April 1, 2010
Deadline to submit RFP	April 30, 2010
RFP’s evaluated	May 7-14, 2010
Grant recipients notified	May 21, 2010
Grant period	July 1, 2010 – June 30, 2011

Funding Priorities

The intent of the Gang of One RFP is to award grants that have the potential for high “community impact”, resulting in significant positive change in the selected communities. Gang of One awards grants to projects and programs that

1. Offer opportunities to collaborate and foster partnerships, as well as leverage other funding sources
2. Although not required, priority will be given to organizations that serve youth and/or their families in either the Idlewild South or Clanton Park/Roseland community.
3. Demonstrate the ability to achieve measureable results and have a high probability of successful continuation beyond the grant period.
4. Fit within one of our five (5) funding areas for gang reduction:
 - a. Primary prevention
 - i. Programs and projects that are community-based.
 - ii. Out-of-school time programs for youth; Job training services, financial literacy, pre-natal, infant and family health case support for adults;

English as a second language (ESL) or Spanish as a second language (SSL) for service providers.

- b. Secondary prevention
 - i. Programs and projects that are youth-focused.
 - ii. Mentoring, tutoring, athletics, art, drama, educational and/or vocational services and training.
- c. Intervention
 - i. Programs and projects for youth who are gang involved.
 - ii. Truancy and drop out teams, mentoring, tutoring, job training and placement, mental health and substance abuse services, emergency room and correctional facilities.
- d. Suppression
 - i. Programs that are community-based.
 - ii. Work with formal (elected) and informal leaders of the community to change the environment and assist police in deterring criminal activity.
- e. Reentry
 - i. Programs for ex-offender, ex-gang members returning to the community
 - ii. Pre- and post-release services, GED and vocational services, job training and placement, mental health and substance abuse counseling, housing.
 - iii. Reentry initiatives may operate outside the communities prioritized for funding.

Selected Communities

- The selected community areas for 2010-2011 “Community Impact Grants” are Idlewild South and Clanton Park/Roseland.
- Community selection criteria included GangNet statistics related to the growth of gang contacts and incidences, Quality of Life Index Studies, Geographic reference points, Project Safe Neighborhoods/Weed and Seed Corridors, and Academics.
- The number of community areas identified for grants is limited in order to focus projects on sustainable grassroots work, with demonstrable results, that can be replicated in other community areas in the future.

Eligibility

- Organizations must be located and provide services in Mecklenburg County, NC.
- Applicants must qualify as tax-exempt under Section 501(c)(3) of the Internal Revenue Code or be classified as a unit of government.
- Organizations must not discriminate on the basis of age, race, national origin, ethnicity, gender, physical ability, sexual orientation, political affiliation, or religious belief nor be a religious organization that services exclusively sectarian purposes.
- Organizations that have previously received funding from Gang of One may submit a Letter of Inquiry.

Areas Not Funded

- Capital and improvement campaigns
- Travel and conferences
- Projects that promote political or religious views
- Fraternal organizations



Letter of Inquiry Procedures for 2010 - 2011 Grant Cycle

Deadline: Gang of One will begin accepting Letters of Inquiry on December 1, 2009. The final deadline to submit a Letter of Inquiry is March 12, 2010. Early submissions are strongly encouraged.

Important: Submitting a Letter of Inquiry does not guarantee formal consideration for funding. Letters of Inquiry only provide us with preliminary information. After reviewing the Letter of Inquiry forms, Gang of One, in consultation with the Gang Prevention Coalition, will invite organizations to complete full grant proposals in April 2010. Please visit our website: www.cmpd.org for additional information.

Letter of Inquiry Form: Please fill out this form, which serves as your Letter of Inquiry. Organizations may submit only one (1) Letter of Inquiry per grant cycle. Although no attachments are necessary, agencies may attach an agency brochure or single annual report. Your Letter of Inquiry is limited to two (2) pages.

Funding Priorities: Gang of One will prioritize "Community Impact Project" grants ranging from \$500 up to \$25,000 to proposals that:

- Offer opportunities to collaborate and foster partnerships, as well as leverage other funding sources
- Although not required, priority will be given to organizations that serve youth and/or their families in either the Idlewild South or Clanton Park/Roseland community.
- Demonstrate the ability to achieve measurable results and have a high probability of successful continuation beyond the grant period
- Fit within one of five funding areas for comprehensive gang reduction:
 - 1) Primary prevention – community-based programs
 - 2) Secondary prevention – youth focused programs
 - 3) Intervention – gang involved youth programs
 - 4) Suppression – community focused services
 - 5) Reentry – institution and community-based services....reentry programs may operate outside the communities prioritized for funding

Please see the "Guidelines for Grant Award" for examples of programs in each area.

Eligibility:

- Organizations must be located and provide services in Mecklenburg County, North Carolina.
- Applicants must qualify as tax-exempt under Section 501(c)(3) of the Internal Revenue Code or be classified as a unit of government.
- Organizations must not discriminate on the basis of age, race, national origin, ethnicity, gender, physical ability, sexual orientation, political affiliation or religious belief nor be a religious organization that serves exclusively sectarian purposes.
- Organizations that have previously received funding from Gang of One may submit a Letter of Inquiry.

Areas Not Funded:

- Capital and endowment campaigns
- Travel and conferences
- Fraternal organizations
- Projects promoting religious or political views

Letter of Inquiry Form: Gang of One 2010-2011 Grant Cycle

Organization Information	
Name of Organization and Year Incorporated	
Executive Director	
Contact Person/Title	
Address, City, State, Zip	
Phone	
Fax	
E-mail	
Web site	
Organization's Annual Budget	
Organization's Mission Statement	
Number of Persons Served Annually by Organization	

Project Information
1. State the name/title of your project:
2. Describe the project for which you are seeking funding and the community in which you will serve. (Use 10 pt. type; no more than 200 words):
3. Circle which criteria your project meets: Primary prevention Secondary prevention Intervention Suppression Reentry

Name of Organization:

4. Explain how your project meets one or more of the criteria in number three (3) on the previous page and with whom you are partnering/collaborating:

5. Estimate the number of persons (youth and/or adult) who would be served annually by this project:

6. Tell us the total amount of money you are requesting \$_____ (\$500 to \$25,000)

7. Tell us specifically how you would use funds from Gang of One:

8. Explain the compelling and/or important aspects of this project:

Timeline for the Grant Process

- | | |
|--------------------------------------------------------------------------|-------------------------------------|
| • Letters of Inquiry accepted beginning | December 1, 2009 |
| • Letter of Inquiry submission deadline | March 12, 2010 |
| • Selected organizations invited to complete Request for Proposals (RFP) | April 2, 2010 |
| • RFP's evaluated | May 7-14, 2010 |
| • Grant recipients notified | May 21, 2010 |
| • Grant period | July 1, 2010 – June 30, 2011 |

Submission Process

Please submit your Letter of Inquiry form electronically to: gangofone@cmpd.org. If you have any questions, contact us through the email address or at: **Gang of One, 601 E. Trade Street, Charlotte, NC 28202.**
Phone: 704.432.4264/GANG or Fax: 704.353.1940. *Thank you for your submission.*

This will be the second page of your Letter of Inquiry