



**MECKLENBURG COUNTY**  
**Area Mental Health, Developmental Disabilities and**  
**Substance Abuse Services**  
January 28, 2011

***PROVIDER HOT SHEET***

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**PROVIDER COUNCIL REMINDERS AND UPDATES**

- ⇒ **Provider Council Sub-Committees** – Three standing subcommittees have been formed by the Provider Council. If you are interested or want more information, please contact the committee chairs. The three committees are:
- **Training and Development Committee** Trasha Black (Co-Chair), Genesis Project, [tblack@genesisproject1.org](mailto:tblack@genesisproject1.org), 704-596-0505
    - ◆ Angela R. Simmons (Co-Chair), The Right Choice MWM, 704-537-3650 x1105, [angela@trcmwm.com](mailto:angela@trcmwm.com).
      - > The next scheduled meeting is **Wednesday, February 16, 2011 at 9 AM** in the Carlton Watkins Center Multipurpose room.
  - **Provider Relations Sub-Committee**
    - ◆ Kira Wilson (Co-Chair), The Arc of NC, 704-568-0112, [kwilson@arcnc.org](mailto:kwilson@arcnc.org)
    - ◆ Tim R. Holland (Co-chair) Person Centered Partnerships, 704-319-7609, [Tim.Holland@pcpartnerships.org](mailto:Tim.Holland@pcpartnerships.org)
      - > **Stay tuned for future notification of the next meeting date.**
  - **Provider Outreach Sub-Committee** – The Provider Outreach Committee is a new sub-committee, the general purpose of which is to establish mechanisms for the Provider Council to connect with new providers, to provide them basic resource information and to introduce them to the Provider Council.
    - ◆ Miranda Little (Co-Chair), Family Preservation Services, Inc., 704-344-0491, [Mlittle@fpsc corp.com](mailto:Mlittle@fpsc corp.com)
    - ◆ Becky Mills (Co-Chair), Family Preservation Services, Inc., 704-334-0491, [Rmills@fpsc corp.com](mailto:Rmills@fpsc corp.com)
      - >The next meeting will be on **Wednesday, February 16, 2011 at 1:30 PM** in the Carlton Watkins Center Multipurpose Room.
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**EDUCATION AND TRAINING OPPORTUNITIES**

- ⇒ **MeckCARES Training Institute** offers a full range of high-quality classroom and now [online courses](#) that meet state service definitions and requirements and will empower you to improve outcomes for youth and families.
- Learn about System of Care principles and practices
  - See how Child and Family Teams should operate
  - Gain knowledge, power and respect to strengthen families and improve lives

Register Today! <http://charmec k.org/mecklenburg/county/MeckCARES/training/Pages/default.aspx>

- ⇒ **Mecklenburg's PROMISE Recovery and Crisis Training Calendar.** MeckPromise is offering free Wellness, Recovery & Crisis Education classes for consumers and providers at our new location 1041

**Mecklenburg Area MH/DD/SA Services**  
**PROVIDER HOT SHEET**  
**January 28, 2011**

Hawthorne Lane, Charlotte, NC 28205. Please feel free to drop by and see what we've got going on! For more information on our classes please call 704-625-6236 or email John Cunningham at [jcunningham@meckpromise.com](mailto:jcunningham@meckpromise.com) to request a current calendar.

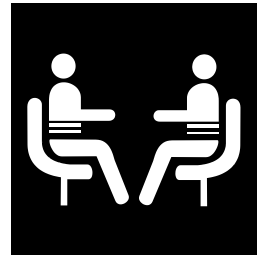
- ⇒ **The Mecklenburg County Provider Council** has developed a comprehensive Training Calendar designed to serve as a one-stop location to view training events occurring in Mecklenburg County that are supported or sponsored by the provider community, the LME, AHEC or other entities. Following is a link to submit training events: <http://www.meckpromise.com/node/75>. To view training events, click on the following link: <http://www.meckpromise.com/mptc>
- ⇒ **The LME Monthly AMH Training Calendar** is posted on-line at the following link: <http://charmeck.org/mecklenburg/county/AreaMentalHealth/ForProviders/Pages/ProviderTraining.aspx>
- ⇒ **TIP – Training in Innovation and Practice** –The NC Council of Community Programs and the Administrative Services Organization, a group of providers, continue to offer training to help providers adapt to changing circumstances. For a list of currently scheduled training events and to register, go to [www.nc-council.org](http://www.nc-council.org).
- ⇒ **Mental Health Association** offers various training opportunities in collaboration with Charlotte AHEC. Please visit website <http://www.charlotteahec.org/> for more information.

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**WEB RESOURCES**

- ⇒ [NC Division of MH/DD/SAS](#)
- ⇒ [NC Division of MH/DD/SAS Implementation Updates](#)
- ⇒ [Mecklenburg AMH](#)
- ⇒ [AMH Best Practices Committees and Schedule](#)
- ⇒ [AMH Hot Sheet Archive](#)
- ⇒ [AMH Provider Document Library](#)  
The following policies have been added to the Provider Document Library. Please review these policies as they pertain to your agency.
  - Consumer Affairs**
    - CA-01 Complaint Management Updated
    - CA-02 Consumer Choice Updated
    - CA-07 Referral of Complaints Updated
    - CO-06 Incident Management Updated
  - Compliance**
    - CC-01 False Claims Compliance Updated
    - CC-02 Reporting and Investigating Compliance Concerns Updated
  - Finance**
    - LME 29 Monetary Donations Updated
    - LME-30 Donated Goods Updated

MPC  
Mecklenburg Provider Council



*Presents*

# ***Motivational Interviewing***

## **February 11 & 18, 2011**

### **8:30am-4:30pm**

**Location: Charlotte, NC**

**REGISTRATION:** Register online: [www.genesisproject1.org](http://www.genesisproject1.org) (Registration fees will be payable via Paypal)

\*Total training hours: 13 hours

Cost: \$65 per person

For more information on this Person Centered Thinking Training, please contact, Dr. Trasha Black, PhD, LPC, NCC, Clinical Director at Genesis Project 1, Inc. (704.596.0505)[[tblack@genesisproject1.org](mailto:tblack@genesisproject1.org)]

## **MINT Certified Trainer Tony Beatty**



**Tony Beatty is a MINT certified trainer. He is a Program Administrator with Mecklenburg County Area Mental Health. He has served over 20 years as a substance abuse counselor.**



MPC  
Mecklenburg Provider Council



*Presents*

## ***Person Centered Thinking Training***

**Saturday, February 19<sup>th</sup> and  
Saturday, February 26<sup>th</sup>, 2011**

**Trainer  
Sharon Welling**

--LOCATION: **EnterPro STC Services LLC 1100 South Mint Street, Suite 101 Charlotte, NC 28203**

**REGISTRATION:** Register online: [www.genesisproject1.org](http://www.genesisproject1.org) (Registration fees will be payable via Paypal). Other methods of payment include either a certified check or money order.

\*Total training hours: 12 hours

Cost: \$80 per person

**For more information on this Person Centered Thinking Training, please contact, Dr. Trasha Black, PhD, LPC, NCC, Clinical Director at Genesis Project 1, Inc. (704.596.0505)[[tblack@genesisproject1.org](mailto:tblack@genesisproject1.org)]**



**SAVE THE DATE!**



**MECKCARES**

*Cordially Invites You to Our*

**Providers!  
Families!  
Youth!  
Agencies!**

Come learn all about our community's System of Care in a fun, educational atmosphere.

- Community Resources
- Flex Funds
- Child and Family Teams
- Enrollment Process
- Natural and Informal Supports
- System of Care Coaching
- Case Consultation
- Family Supports and ParentVOICE

# System of Care OPEN HOUSE

**WEDNESDAY, FEBRUARY 24**

**3:00 P.M. TO 5:00 P.M.**

**SOUTHVIEW RECREATION CENTER-GYM**

**1720 VILMA STREET**

For any questions or to R.S.V.P.  
Contact Francesca Morgan at  
[Francesca.Morgan@MecklenburgCountyNC.gov](mailto:Francesca.Morgan@MecklenburgCountyNC.gov)  
call **(704) 432-4592**

*\*Provider agencies wishing to distribute materials, please contact Angie Traylor at 704-336-4757.*

**FUN!**

**FOOD!**

**RESOURCES &  
INFORMATION!**

**GIVEAWAYS!**



## Request for Proposal - 2011 Grant Cycle

**Request for Proposal (RFP):** Gang of One is seeking agencies in Mecklenburg County to partner with its Gang Reentry and Intervention Team (GRIT Team). The GRIT Team is composed of Gang of One staff and case managers who work one-on-one with gang-involved juveniles to assist them in gang and criminal disassociation by connecting them to community-based services and activities.

In addition to the case management services provided by the GRIT Team, Gang of One will provide sub-grants up to \$10,000 to partner agencies to provide specialized classes in Life Skills and/or Job Training to the juveniles served by the GRIT Team. Life Skills and Job Training classes will be held in a small group format (up to 20 youth/class) and will be implemented at the Greenville Neighborhood Center, 1330 Spring Street, March – December 2011.

**Purpose:** The purpose this RFP is to identify up to two local agencies with an established record of success, interested in and most capable of providing the following services to juveniles served by the GRIT Team:

- **Life Skills Training**, including personal self-management (decision-making, managing stress, anger management), general social skills (strengthen communication skills, building healthy relationships), and drug resistance skills (consequences of substance abuse and risk taking, influences of the media)
- **Job Skills Training**, including goal-setting, time management, task management, planning, decision-making, dressing for success, interviewing skills, perseverance

**Population Served:** Documented gang members and associates in Charlotte-Mecklenburg are predominately African-American and Hispanic and male. GRIT Team juveniles reflect this demographic. The following gang-involved juveniles are served by the GRIT Team:

- Reentry Clients - Juveniles transitioning back to Mecklenburg County referred by Stonewall Jackson Youth Development Center (YDC) and other YDC's in North Carolina
- Intervention Clients – Juveniles residing in Mecklenburg County referred by the North Carolina Department of Juvenile Justice and Delinquency Prevention – District 26
- Prevention Clients - Juveniles residing in Mecklenburg County referred to Gang of One, with an emphasis on pre-adjudicated youth

**Deadline:** Proposals must be hand delivered, received by post, and/or emailed no later than Friday, February 18, 2011 at 2 pm. Proposals should be emailed to [gangofone@cmpd.org](mailto:gangofone@cmpd.org) or mailed to CMPD/Gang of One, 601 E. Trade Street, Charlotte, NC 28202.

**Funding Priorities:** Gang of One will give priority to agencies that

- Currently work with urban youth
- Utilize a standardized or best practice curriculum
- Possess demonstrable program outcomes
- Provide at least two (2) facilitators per small group training session
- Demonstrate how the proposed project will positively impact GRIT Team clients
- Have a plan to effectively track and evaluate program outcomes
- Identify the service to be provided – life skills training or job skills training

**Eligibility:**

- Organizations must be located and provide services in Mecklenburg County, North Carolina
- Applicants must qualify as tax-exempt under Section 501(c)(3) of the Internal Revenue Code or be classified as a unit of government
- Applicants must have recently audited financial statements confirming conformity with generally



accepted accounting principles, unless legally exempt from a required audit

- Organizations must not discriminate on the basis of age, race, national origin, ethnicity, gender, physical ability, sexual orientation, political affiliation or religious belief nor be a religious organization that serves exclusively sectarian purposes
- Applicants should demonstrate a commitment to high-quality programming, employ highly qualified professional staff, and have experience working with the target population

**Areas/Agencies Not Eligible:**

- Capital and endowment campaigns
  - Travel and conferences
- Fraternal organizations  
Projects promoting religious or political views

**Award Information:** Gang of One is the fiscal agent for the allocated funds.

- Funding is provided through a grant from the North Carolina Department of Juvenile Justice and Delinquency Prevention through the Mecklenburg County Juvenile Crime Prevention Council.
- Funds may not be used to supplant (reduce local funds for an activity specifically because these funds are available) an existing agency budget. Funds may be used to supplement (expand or enhance) an existing agency budget.
- Compensation for agency staff should not exceed \$56.25/hour (a maximum of \$450/day).
- The sub-grant recipient will provide narrative and fiscal reports, evaluating the project and accounting for grant expenses.
- The sub-grant recipient will submit monthly invoices for payment. Grant funds are distributed through reimbursement. All accurate, properly submitted, and approved invoices will be paid within thirty (30) days of receipt.
- Gang of One will conduct site visits during the implementation phase of the award.

**Proposals:** All Proposals will be reviewed. Proposals must include the following:

- 1) Completed one-page application form
- 2) Project Narrative
- 3) Project Design and Implementation
- 4) Project Impact/Outcomes and Evaluation
- 5) Capabilities/Competencies
- 6) Budget

**For Proposal Assistance or Questions, please contact:**

Melissa Treadaway

CMPD – RP&A

Office: 704.336.2757

Email: [mtreadaway@cmpd.org](mailto:mtreadaway@cmpd.org)

**Proposal Deadline:** Proposals must be hand delivered, received by post, and/or emailed no later than Friday, February 18, 2011 at 2 pm.

**Proposal Submission:** Proposals should be emailed to [gangofone@cmpd.org](mailto:gangofone@cmpd.org) or mailed to CMPD/Gang of One, 601 E. Trade Street, Charlotte, NC 28202.

**Notification of Award:** Notification of award will occur by March 4, 2011.

**Program Agreements:** Agreements will be prepared by March 18, 2011 for agency review and signature.

**Project Period:** March 1, 2011 – December 31, 2011.

# Gang of One Grant Application Form

## Agency Information

<b>Name of Agency</b>	
<b>Executive Director</b>	
<b>Contact Person/Title</b>	
<b>Address, City, State, Zip</b>	
<b>Phone</b>	
<b>Fax</b>	
<b>E-mail</b>	
<b>Web site</b>	
<b>Agency's Mission Statement</b>	

*Please assemble the items in grant application in the order listed below and check off each piece as it is completed.  
Do not staple together.*

<input type="checkbox"/>	<b>Grant Application Form</b>
<input type="checkbox"/>	<b>Grant Narrative</b>
<input type="checkbox"/>	<b>Line-item budget</b> with <u>anticipated</u> income and expenses
<input type="checkbox"/>	<b>List of the current Board of Directors</b> , including a brief business/community affiliation (if applicable).
<input type="checkbox"/>	<b>Brochures and/or promotional materials</b> , outlining programs/activities offered (optional, but encouraged electronic copy not necessary).
<input type="checkbox"/>	<b>For 501(c)3 organizations, attach a copy of the applicant's official notice of tax exempt status from the Internal Revenue Service, or explain here if not included:</b> _____ If the applicant organization is exempt as a local unit of a national organization, attach certification of membership. (Note: Do not send the federal tax ID number notice or state tax exemption letter as these items do not meet this requirement.).
<input type="checkbox"/>	<b>Enclose one copy of the applicant's most recent audit.</b> If no audit exists, please explain here, and attach most recent financial statements: _____

## Agency Request

**Program to be Funded:** Life Skills Training or Job Skills Training (circle your response)

**Amount of Funding Requested:** \_\_\_\_\_

### Agency Legal Entity Type

C-Corporation    General Partnership    Cooperative    S-Corporation

Sole Proprietorship    Not for Profit

Limited Liability Corporation    Limited Liability Partnership

Other \_\_\_\_\_

**Agency Federal Tax ID #:** \_\_\_\_\_

### Insurance coverage - Professional Liability

- |   | Yes                      | No                       |
|---|--------------------------|--------------------------|
| 1. Have you ever had a claim against you? If "Yes", please list the name and amounts of the insurance and disposition.  | <input type="checkbox"/> | <input type="checkbox"/> |
| 2. Are there any current, unsettled claims?   | <input type="checkbox"/> | <input type="checkbox"/> |
| 3. Have you ever had a policy cancelled?  | <input type="checkbox"/> | <input type="checkbox"/> |
| 4. Have you or any owners ever been convicted of a crime, including, but not limited to, crimes involving children, fraud, or narcotics other than minor traffic violations? If "Yes", please list charge, disposition and dates. | <input type="checkbox"/> | <input type="checkbox"/> |
| 5. Have you or has anyone in your company who has an ownership, managerial or clinical role ever been sanctioned by any professional organization or government agency?   | <input type="checkbox"/> | <input type="checkbox"/> |

**If you answered "Yes" to any of the above questions, please explain in an attachment.**

## **Gang of One Grant Narrative**

*Please answer the following questions in order and as concisely as possible on a separate page(s).*

### **A. Project Narrative**

1. Describe the organization's guiding principles, vision, and mission.
2. Describe the organization's experience with the population to be served.
3. Describe the organization's experience with the service to be provided.
4. Describe the proposed project. Be sure to include purpose of project, specific services to be provided, and program outline/curriculum.

### **B. Project Design, Implementation, and Timeline**

1. Describe clearly and specifically how you intend to implement the proposed project.
2. Include a description of how the project will operate.
3. You may attach a copy of your curriculum.

### **C. Outcomes and Evaluation**

Gang of One requires results-oriented outcomes.

1. Describe how your project is measured...identify the goal, objectives, performance measures, measurement tool(s), and evaluation method.
2. You may attach a copy of your current evaluation tools and outcomes.

### **D. Capabilities/Competencies**

1. Describe the roles and responsibilities of project staff, including how the project will be managed.
2. Include qualification(s) of the persons in the organization who will have primary responsibility for service implementation and supervision.

### **E. Budget**

Provide a detailed line-item budget explaining the proposed use of grant funds (e.g.; personnel, materials and supplies, evaluations, travel). Please use the attached Budget Form (a sample budget is also provided). Funds must be linked to project goal and objectives.

1. Identify clearly the total funds requested.
2. Describe other funding sources (if any) that will be used to support the program.

**Please limit your narrative to a maximum of five pages, attachments excluded,  
and use a 12-point font.**

<b>Gang of One</b>		
<b>Request For Proposal - [insert name of agency here]</b>		
<b>Detailed Budget Worksheet</b>		
<b>PERSONNEL</b>		
<b>Description</b>	<b>Computation</b>	<b>Amount</b>
	<b>Total Personnel</b>	<b>\$ -</b>
<b>FRINGE BENEFITS - EXCLUDED</b>		
<b>Description</b>	<b>Computation</b>	<b>Amount</b>
<i>Excluded</i>		
	<b>Total Fringe Benefits</b>	<b>\$ -</b>
<b>TRAVEL</b>		
<b>Description</b>	<b>Computation</b>	<b>Amount</b>
	<b>Total Travel</b>	<b>\$ -</b>
<b>EQUIPMENT</b>		
<b>Description</b>	<b>Computation</b>	<b>Amount</b>
	<b>Total Equipment</b>	<b>\$ -</b>



# Youth Crisis Prevention:

## *Predict, Prevent and Plan*

# Life Lessons Classes Part 1 and Part 2

**February 8 and 10, 2011**

**5:00 pm until 7:00pm**

This workshop will be held at MeckPromise

**1041 Hawthorne Lane, Charlotte NC 28205**

For questions regarding training and to register please contact:

Lakika Marshall at 704-625-6236 or  
Kevin A. Markle at 704-432-4522 (office)  
980-406-1169 (cell)



### Life Lesson Part 1

- Provides young people with the foundation to understand what a crisis looks like and feels like to them.
- Presents the four “universal” stages of a crisis and helps youth apply this process to their individual circumstances.
- Focuses on their current coping skills and resources and identify ways to enhance both.

### Life Lesson Part 2

Youth will:

- Learn about the importance of preparing a crisis plan.
- Gather tools to create their own individual “wellness toolbox”.
- Leave the class with their own crisis plan that is unique and usable to them.

Dinner will be provided for participants.

Registration deadline is February 4, 2011

Workshop Sponsors:

