



MECKLENBURG COUNTY
Area Mental Health, Developmental Disabilities and
Substance Abuse Services
August 22, 2011

PROVIDER HOT SHEET

⇒ **Business Entity Verification Renewal**

This serves as a reminder of the Endorsement Policy effective April 15, 2011 regarding Business Entity Verification Renewal. It is the responsibility of the provider to ensure this process is initiated. The Business Entity Renewal Letter of Attestation mentioned below is located on the Mecklenburg County Area Mental Health Website.

<http://charmec.org/mecklenburg/county/AreaMentalHealth/ForProviders/Pages/ProviderDocuments.aspx>

Business entity verification status is valid for up to three years. In order to renew a provider's business entity verification, the provider shall submit to the endorsing agency that granted the provider's business entity verification; a copy of the National Accreditation Certificate, a standardized Business Entity Renewal Letter of Attestation that includes the current business information (i.e., name, business status, and address), and a report of any dissolutions, revocations, or revenue suspensions that have occurred over the past three years. In addition, the provider shall submit evidence of good standing with the U.S. or the North Carolina Departments of Revenue.

The provider shall submit the above mentioned information at least 30 calendar days prior to the expiration of the current business entity verification via trackable mail. The endorsing agency shall review the information submitted as well as any adverse actions and sanction activity involving the provider within 10 calendar days of the receipt of the Business Entity Renewal Letter of Attestation. The endorsing agency has the authority and the discretion to conduct an onsite review(s) based upon the information contained in the standardized Business Entity Renewal Letter of Attestation.

If the information submitted meets business verification requirements, the LME shall complete a NEA letter indicating the new effective business verification dates and send the updated NEA to the provider via trackable mail. The provider will be responsible for submitting the updated NEA to DMA.

A provider that fails to submit the standardized Business Entity Renewal Letter of Attestation prior to the business verification expiration date or that provides false or misleading information on the standardized Business Entity Renewal Letter of Attestation to the endorsing agency shall have its business entity verification involuntarily withdrawn. The endorsing agency shall notify the provider via an NEA sent via trackable mail that the business entity verification was involuntarily withdrawn because of failure to submit the Business Entity Renewal Letter of Attestation and/or because false or misleading information was submitted. The endorsing agency shall also notify DMA and DMH/DD/SAS via an NEA letter that the business entity verification has expired and has not been renewed because of the provider's failure to submit the Business Entity Renewal Letter of Attestation and/or because the provider submitted false or misleading information in the Business Entity Renewal Letter of Attestation.

The provider must notify the endorsing agency immediately if at any time the provider's national accreditation status lapses or is withdrawn. The provider's endorsement shall be involuntarily withdrawn, in the event the provider fails to notify the endorsing agency that the accreditation status has lapsed or has

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been withdrawn. Loss of national accreditation for the affiliated business entity shall lead to withdrawal of endorsement for mh/dd/sa services that require accreditation.

⇒ **Good Standing Requests**

The endorsement policy effective April 15, 2011 states that providers must submit evidence of good standing with the U.S. and N.C. Department of Revenue at the time of the initial business verification and the business entity verification renewal.

A letter from the IRS and the NC Department of Revenue is sufficient. Information regarding good standing with the NC Department of Revenue can be found at:

<http://www.dornrc.com/taxes/corporate/lettergoodstanding.html>

- ⇒ Your single point of contact for all suggestions, input, feedback, questions and concerns regarding the Hot Sheet should be directed to Jill Scott, AMH Information/Education Coordinator at Jill.Dineen-Scott@MecklenburgCountyNC.gov. [Subscribe](#) to the weekly Hot Sheet releases.

PROVIDER COUNCIL REMINDERS AND UPDATES

- ⇒ The Provider Outreach Subcommittee is holding a Provider Orientation Session **Wednesday, September 21, 2011 at 12:30 pm** in the Carlton Watkins Center Multipurpose room. The session last approximately 30 minutes. This session is for providers that are new to Mecklenburg County.
- ⇒ **Provider Council Sub-Committees** – Four standing subcommittees have been formed by the Provider Council. If you are interested or want more information, please contact the committee chairs. The four committees are:
- **Training and Development Committee**
 - ◆ Trasha Black (Co-Chair), Genesis Project, tblack@genesisproject1.org, 704-596-0505
 - ◆ Angela R. Simmons (Co-Chair), The Right Choice MWM, 704-537-3650 x1105, angela@trcmwm.com.
 - > The next scheduled meeting is **Wednesday, September 21, 2011 at 9 AM** in the Carlton Watkins Center Multipurpose room.
 - **Quality Improvement Sub-Committee** - The general purpose of this committee is to collectively organize a sound quality approach to delivery of clinical service as well as general standards for quality for MH/SA/DD providers.
 - ◆ Angela Bunting (Co-Chair), BWB Connections, 704-596-5553 Angela.Bunting@connectionsbw.com
 - ◆ Sonyia Richardson (Co-Chair), Another Level Counseling & Consultation, 704-548-5298 srichardson@anotherlevels.com
 - ◆ > The next meeting will be on **Wednesday, September 21, 2011 at 10:30 AM** in the Carlton Watkins Center Multipurpose room.
 - **Provider Outreach Sub-Committee** – The general purpose is to establish mechanisms for the Provider Council to connect with new providers, to provide them basic resource information and to introduce them to the Provider Council.
 - ◆ Miranda Little (Co-Chair), Family Preservation Services, Inc., 704-344-0491, MLittle@fpcorp.com
 - ◆ Dellyne Samuel (Co-Chair), Total Care & Concern, dellyne@totalcareandconcern.org
 - ◆ > The next meeting will be on **Wednesday, September 21, 2011 at 12:00 PM** in the Carlton Watkins Center Multipurpose room.
 - **Provider Relations Sub-Committee**
 - ◆ Kira Wilson (Co-Chair), The Arc of NC, 704-568-0112, kwilson@arcnc.org
 - ◆ Tim R. Holland (Co-chair) Person Centered Partnerships, 704-319-7609, Tim.Holland@pcpartnerships.org

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> The next scheduled meeting is **Wednesday, September 21, 2011 at 1:30 PM** in the Carlton Watkins Center Multipurpose room.

EDUCATION AND TRAINING OPPORTUNITIES

⇒ **Community service professionals can become trained to deliver *Parenting Matters*!**

Parenting Matters is an eight-session parent education curriculum. It follows the National Extension Parent Education Model to provide parents with research-based child rearing knowledge and skills. *Parenting Matters* is designed to be easily implemented by professionals who work with families and is suitable for a variety of audiences. This curriculum is currently being used by NC Cooperative Extension professionals and partners with success!

Training details:

When:

September 13, 2011 from 9:30am-5:00pm

September 14, 2011 from 8:30am-3:30pm

Where: NC A&T State University, 1601 East Market Street, Greensboro, NC, 27411, Coltrane Hall, Godfrey Room

Cost: FREE

Registration Deadline: August 31, 2011

To register for this training, please complete the form at:

<https://www.surveymonkey.com/s/7FMSSGGW>. Register quickly as space is limited. For more information about *Parenting Matters* please visit our website at: http://www.ag.ncat.edu/extension/parenting_matters

⇒ **MeckCARES Training Institute** offers a full range of high-quality classroom and now [online courses](#) that meet state service definitions and requirements and will empower you to improve outcomes for youth and families.

- Learn about System of Care principles and practices
- See how Child and Family Teams should operate
- Gain knowledge, power and respect to strengthen families and improve lives

Register Today! <http://charmec.org/mecklenburg/county/MeckCARES/training/Pages/default.aspx>

⇒ **Mecklenburg's PROMISE Recovery and Crisis Training Calendar.** MeckPromise is offering free Wellness, Recovery & Crisis Education classes for consumers and providers at our new location 1041 Hawthorne Lane, Charlotte, NC 28205. Please feel free to drop by and see what we've got going on! For more information on our classes please call the main number at 980-321-4021 or John Cunningham at 980-321-4025 or via email at jcunningham@meckpromise.com to request a current calendar.

⇒ **The Mecklenburg County Provider Council** has developed a comprehensive Training Calendar designed to serve as a one-stop location to view training events occurring in Mecklenburg County that are supported or sponsored by the provider community, the LME, AHEC or other entities. Following is a link to submit training events: <http://www.meckpromise.com/node/75>. To view training events, click on the following link: <http://www.meckpromise.com/mptc>

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- ⇒ **The LME Monthly AMH Training Calendar** is posted on-line at the following link:
<http://charmeck.org/mecklenburg/county/AreaMentalHealth/ForProviders/Pages/ProviderTraining.aspx>
- ⇒ **TIP – Training in Innovation and Practice** –The NC Council of Community Programs and the Administrative Services Organization, a group of providers, continue to offer training to help providers adapt to changing circumstances. For a list of currently scheduled training events and to register, go to www.nc-council.org.
- ⇒ **Mental Health Association** offers various training opportunities to include QPR (Question, Persuade, and Refer) suicide prevention training. Please visit website <http://mhacentralcarolinas.org> or call 704-365-3454 for more information.

WEB RESOURCES

- ⇒ [NC Division of MH/DD/SAS](#)
- ⇒ [NC Division of MH/DD/SAS Provider Endorsement Information](#)
- ⇒ [NC Division of MH/DD/SAS Implementation Updates](#)
- ⇒ [Mecklenburg AMH](#)
- ⇒ [AMH Best Practices Committees and Schedule](#)
- ⇒ [AMH Hot Sheet Archive](#)
- ⇒ **1915 (b)(c) Waiver Updates from Division Medical Assistance**
- [Comparison: NC Innovations and CAP-MR/DD Waivers](#)
 - [LME-MCO Appeal Process](#) (per federal CFR 438.400)
- ⇒ [AMH Provider Document Library](#)

MPC
Mecklenburg Provider Council



presents

Cognitive Behavioral Therapy Training

**September 19, 20, & 27 2011
8:30 am-5pm**

--LOCATION: Charlotte NC TBA

REGISTRATION: Register online: www.genesisproject1.org (Registration fees will be payable via Paypal)

***Total training hours: 24 hours including class time and additional reading and assignments.**

****Cost: 135.00**

****Plus \$10 fee for CEU's.**



Dr. Susan Furr is a licensed psychologist who received her PhD from the University of North Carolina at Chapel Hill. She has worked as a school counseling, a psychologist at a university counseling center, and currently is a Professor in the Department of Counseling at the University of North Carolina at Charlotte. She has published on topics such as college student suicide, grief and loss counseling, career counseling, and development of counseling students. A major focus of her training has been in the area of cognitive therapy.

For more information on this Cognitive Behavioral Therapy Training, please contact, Lisa Davis, Training Director at Genesis Project 1, Inc. (704.596.0505)[ldavis@genesisproject1.org]

