



600 East Fourth Street
Charlotte, NC 28202
704-336-2205
www.mumpo.org

TO: Mecklenburg-Union MPO Members
FROM: Robert W. Cook, AICP
MUMPO Secretary
DATE: September 14, 2012

**SUBJECT: September 2012 Mecklenburg-Union MPO Meeting
Wednesday, September 19, 2012, 7:00 PM**

The September meeting of the Mecklenburg-Union Metropolitan Planning Organization (MUMPO) is scheduled for Wednesday, September 19, 2012. The meeting will begin at 7:00 PM and will be held in **Room 267** of the Charlotte-Mecklenburg Government Center, 600 E. Fourth St., Charlotte.

An education session will be conducted at 6:00 PM and will focus on the development of the Congestion Management Process. It is entitled:

“CMP, What Does it Mean to Me?”

This will be an interactive session. MPO delegates will learn more about the CMP and be asked to provide recommendations on how to alleviate congestion in the region.

A light meal will be provided for all MPO members.

PLEASE NOTE: Charlotte-Mecklenburg Government Center Access Changes*

The Charlotte-Mecklenburg Government Center is located at 600 E. Fourth St. (corner of Fourth and Davidson streets) in uptown Charlotte. Parking is available in the Government Center parking deck located on Davidson St. between Third and Fourth streets; on-street parking is also available.

**There are two ways to enter the Government Center. Enter via the large staircase on the Davidson St. side or through the plaza entrance facing E. Fourth St. (This is a handicapped accessible entrance.) Once inside the building, security staff will assist you to Room 267. Security measures have been improved recently, so please allow more time for entering the building.*

Mecklenburg-Union Metropolitan Planning Organization

September 19, 2012

Room 267-Charlotte-Mecklenburg Government Center

6:00 PM Education Session

Topic

CMP, What Does it Mean to Me?

MPO delegates will learn more about the Congestion Management Process and be asked to provide recommendations on how to alleviate congestion in the region

7:00 PM Meeting Agenda

1. **Call to Order** Ted Biggers
2. **Approval of Minutes** Ted Biggers
ACTION REQUESTED: Approve the July 2012 meeting minutes as presented.
3. **Citizen Comment Period**
4. **November 2012 Meeting Date** Ted Biggers
ACTION REQUESTED: Change November 2012 meeting date.

BACKGROUND: The MPO's November meeting is scheduled for Wednesday, November 21, the day before Thanksgiving. The Metropolitan Transit Commission is scheduled to meet in Room 267 of the CMGC on November 14. Room 267 is available on November 27, 28 and 29.

5. **TIP Project P-5200: Thrift Depot Relocation** Craig Newton
ACTION REQUESTED: Amend the 2012-2018 Transportation Improvement Program to appropriate \$800,000 in Enhancement funds in FY 14 & 15 (Construction) to fund the relocation of the Thrift depot.

TCC RECOMMENDATION: The TCC unanimously recommended that the MPO approve the requested TIP amendment.

BACKGROUND: See attached memorandum for more information.

ATTACHMENT: Thrift Depot & Freedom Drive memorandum.

6. **TIP Project U-5519: N. Community House Road Bridge & Extension** Robert Cook
ACTIONS REQUESTED:
 - a. *Air Quality Conformity Determination: find that the 2035 Long-Range Transportation Plan and 2012-2018 Transportation Improvement Program conform to the purpose of the North Carolina State Implementation Plan.*
 - b. *Amend the 2035 Long Range Transportation Plan to shift the project from the 2025 horizon year to the 2015 horizon year.*

- c. *Amend the 2012-2018 Transportation Improvement Program to place the project in fiscal year 2013.*

TCC RECOMMENDATION: The TCC unanimously recommended that the MPO approve the requested actions.

BACKGROUND: See attached memorandum for more information.

ATTACHMENT: Memorandum and project map.

7. Alignment & Classification Studies Zachary Gordon & Kent Main

ACTIONS REQUESTED:

- a. *Authorize a public involvement process under the Town of Huntersville's leadership for Hambright and Everett Keith roads.*
- b. *Authorize a public involvement process under the City of Charlotte's leadership for Ridge, Hucks, and Eastfield roads.*

TCC RECOMMENDATION: The TCC unanimously recommended that the MPO authorize starting public involvement processes.

BACKGROUND: Huntersville has started the process for the preparation of a small area plan for the Eastfield Road area in Huntersville's Sphere of Influence. Concurrently, Charlotte-Mecklenburg Planning staff has initiated a process for the preparation of a small area plan for the Prosperity Church/Hucks area in Charlotte. These planning studies share a common boundary (Eastfield Road), and each includes an evaluation of the adequacy of the primary roadway network (both existing and proposed) to serve the respective plan areas. It is proposed that staff from Huntersville, Charlotte, MUMPO and other agencies work together to complete alignment studies for:

- *Hambright Road (from Everette Keith Road to Eastfield Road) and Everette Keith Road (from Eastfield Road to Verhoeff Drive) in Huntersville*
- *and for Ridge Road (from Eastfield to Prosperity Church Road) and Hucks Road (from Spring Park Drive to Browne Road) in Charlotte,*
- *and a roadway classification study for Eastfield Road (from the I-485 bridge to Prosperity Church Road).*

An overview of the scope of work and locations of these roadway segments will be provided.

8. Environmental Justice-Public Involvement Plan Amendments Robert Cook

ACTION REQUESTED: Adopt amendments to the Public Involvement Plan.

TCC RECOMMENDATION: The TCC unanimously recommended that the MPO approve the requested actions.

BACKGROUND: See attached memorandum for more information.

ATTACHMENT: Memorandum.

9. Monroe Connector/Bypass Jennifer Harris

ACTION REQUESTED: FYI

BACKGROUND: Project status update.

- 10. I-77 HOT Lanes** Bill Coxe
ACTION REQUESTED: FYI
- BACKGROUND: An update on the status of the I-77 HOT Lanes project will be provided.*
- 11. MPO Planning Area Expansion** Robert Cook
a. Draft Planning Area Boundary
ACTION REQUESTED: Endorse a draft planning area boundary.
- TCC RECOMMENDATION: The TCC unanimously recommended that the MPO endorse the draft planning area boundary.*
- BACKGROUND: See attached memorandum for more information.*
- ATTACHMENT: Memorandum and draft planning area boundary map.*
- b. MOU Subcommittee**
ACTION REQUESTED: FYI
- BACKGROUND: Report on the work of the MOU Subcommittee.*
- ATTACHMENT: August MOU Subcommittee meeting minutes.*
- 12. Draft 2014-2020 Transportation Improvement Program** Bill Coxe
ACTION REQUESTED: FYI
- BACKGROUND: The Board of Transportation has released a draft 2014-2020 TIP. The processes used in the recent past to review and adopt a metropolitan TIP may need to be revised in light of the planning area expansion. [Click here](#) to view the draft document on MUMPO's website.*
- 13. 2040 Long Range Transportation Plan** Nicholas Landa
ACTION REQUESTED: FYI
- BACKGROUND: The TCC has established a steering committee to guide the effort to prepare the 2040 LRTP. The target date for final MPO action on the plan is March 2014.*
- 14. Adjourn**

MECKLENBURG-UNION METROPOLITAN PLANNING ORGANIZATION
Charlotte-Mecklenburg Government Center, Room 267
July 18, 2012 Meeting
Summary Minutes

Members Attending:

David Howard (Charlotte), Lynette Rinker (Cornelius), Rodney Graham (Davidson), Sarah McAulay (Huntersville), Paul Bailey (Matthews), Dumont Clarke (Mecklenburg County), Margaret Desio (Monroe), Lynda Paxton (Stallings), Brad Horvath (Wesley Chapel)

Non-Voting Members Attending:

Greg Phipps (Charlotte-Mecklenburg Planning Commission), Russell Wing (Union County Planning Board)

1. Call to Order

MPO Vice-Chair Mayor Lynda Paxton called the July 2012 MUMPO meeting to order at 7:10 PM.

2. Approval of Minutes

Vice-Chair Paxton requested action on the May 2012 minutes and June 2012 special meeting minutes.

Motion:

Sarah McAulay made a motion to approve the May 2012 meeting minutes and the June 2012 special meeting minutes as presented. David Howard seconded the motion. Upon being put to a vote the minutes for both meetings were unanimously approved.

3. Citizen Comment Period

There were no citizen comments; however, NCDOT Division 10 engineer Barry Moose announced that he was resigning to take a job in the private sector. The MPO members thanked Mr. Moose for his service.

4. Congestion Mitigation & Air Quality (CMAQ)

Presenter:

Bjorn Hansen, Centralina COG

Summary:

Mr. Hansen stated that the request before the MPO was to approve the CMAQ project list as presented. He noted that the list was developed for projects to be funded in fiscal years 2016 and 2017. Some of the projects were briefly reviewed, including the start up support for CATS' Blue Line Extension. It was stated that the TCC unanimously recommended that the MPO adopt the list.

Motion:

Lynette Rinker made a motion to approve the list of CMAQ projects as presented. Ms. McAulay seconded the motion. Upon being put to a vote, the motion passed unanimously.

5. Transportation Improvement Program

a. Miscellaneous TIP Amendments

Presenter:

Robert Cook

Summary:

Mr. Cook stated that the request before the MPO was to approve the list of TIP amendments as presented. He stated that three of the nine projects were Statewide projects, and that equity funds for those projects would be used only if projects are implemented in the region. He stated that the TCC unanimously recommended that the MPO approve the TIP amendments.

Motion:

Dumont Clarke made a motion to approve the TIP amendments as presented. Mr. Howard seconded the motion. Upon being put to a vote, the motion passed unanimously.

b. Release of Draft TIP

Presenter:

Robert Cook

Summary:

Mr. Cook stated that NCDOT officials had indicated that a draft TIP would be released for public review in September.

6. CONNECT Consortium Appointments

Presenter:

Robert Cook

Summary:

Mr. Cook stated that the MPO had earlier in the year approved MUMPO's participation in the CONNECT Consortium, and in so doing, had agreed to appoint an MPO member to the Policy Forum and a staff member or TCC member to the Program Forum. He reported that Chairman Biggers had recommended that Ms. McAulay be appointed to the Policy Forum and that Jonathan Wells was recommended by the TCC to be appointed to the Program Forum. Mr. Cook stated that Mr. Wells is the Charlotte-Mecklenburg Planning Department's representative to the TCC.

Motion:

Mr. Howard made a motion to appoint Sarah McAulay to the CONNECT Policy Forum and Jonathan Wells to the CONNECT Program Forum. Ms. Rinker seconded the motion. Upon being put to a vote, the motion passed unanimously.

7. 2012 Certification Review

Presenter:

Loretta Barren, FHWA

Summary:

Ms. Barren presented the findings of MUMPO's 2012 Certification Review. She stated that the review resulted in one corrective action-MUMPO must complete its Congestion Management Process (CMP) by March 2012. Mr. Cook stated that work was already underway on the CMP.

8. Environmental Justice-Public Involvement Plan Amendments

Presenter:

Toni Tupponce, Tupponce II Enterprises

Summary:

Ms. Tupponce provided information to the MPO via a Power Point presentation, the contents of which are incorporated in the minutes. Ms. Tupponce's presentation provided an update to the MPO on the project to amend MUMPO's Public Involvement Plan (PIP) to incorporate two items: methods to expand and improve outreach efforts to the region's environmental justice populations and a Limited English Proficiency (LEP) plan. It was explained that Title VI of the Civil Rights Act of 1964 required MPOs to undertake the two projects, but that it was also simply the right thing to do because the transportation planning process is most effective when all residents are provided an opportunity to participate. Public outreach efforts were reviewed, including the recent 45-day public comment period. Ms. Tupponce stated that staff would return at September's MPO meeting with a formal request to amend the PIP.

9. I-77 & I-485 Projects

a. Project Update

Presenter:

Bill Coxe, TCC Chairman

Summary:

Mr. Coxe reported that the I-485 project to widen the segment between I-77 and Rea Road (R-4902) was on schedule. Regarding the I-77 HOT lanes project (I-5405), he discussed the parallel efforts: development of environmental documents and work on a potential public/private partnership. He also reminded the MPO of upcoming public meetings on August 1 & 2.

Margaret Desio asked if there were any updates on the Monroe Connector/Bypass. Mr. Cook stated that he would request NCDOT to have a representative at September's MPO meeting.

b. N. Community House Road Bridge & Extension (U-5519)

Presenter:

Robert Cook

Summary:

Mr. Cook stated that a developer planned to construct the N. Community House Road bridge over I-485, and that the bridge would be built while I-485 was under construction between I-77 and Rea Road (R-4902). Amending MUMPO's TIP and LRTP and making a finding of air quality conformity is necessary despite private funding because of the impact on the interstate facility. Mr. Cook stated that the request of the MPO was to permit staff to initiate the public involvement effort as soon as all appropriate documents were ready for public review. He noted that the TCC unanimously recommended that the MPO permit staff to do so because it would allow the project to proceed as quickly as possible.

Motion:

Mr. Clarke made a motion to authorize the start of a public comment period at the time all appropriate material is available for public review. Mr. Howard seconded the motion. Upon being put to a vote, the motion passed unanimously.

10. MUMPO Expansion

a. Boundary Determination Update

Presenter:

Robert Cook

Summary:

Mr. Cook presented information to the MPO via a Power Point presentation, the contents of which are incorporated into the minutes. The presentation focused on the status of the expanded boundary.

- Iredell County: Iredell and MPO staff have settled on the S. Yadkin River as the most logical northern boundary. A slight variation will be needed because the river's course is such that using it would result in a small portion of I-40 being located outside the MPO's planning area in Iredell County. All agree that the full length of I-40 in the county should be in the jurisdiction of a single transportation planning organization.
- Gaston County: MUMPO will not have to expand into Gaston County, but will need to extend its congestion management process into the portion of the Charlotte UZA that reaches into Gaston County.
- Lincoln County: Mr. Cook described a westerly boundary on a map as the most likely boundary, but the Gaston MPO and Lincoln County still must determine if that MPO will expand into Lincoln. MUMPO's final boundary will depend in part on that decision.
- Union County: staff is working with Union County and Rocky River RPO staff on determining a final boundary. A workshop with the Board of Commissioners is being planned.

Next steps in the process were then discussed.

- Regional agreements that must be executed with neighboring MPOs to transfer MUMPO's responsibilities for portions of the Charlotte UZA that extend into counties with existing MPOs or MPOs that plan to expand their planning area.
- Presentations to incoming governing bodies are being scheduled. Presentations to the Iredell County Board of Commissioners and the Mooresville Board of Commissioners have already been scheduled; other governing bodies are pending.

b. MOU Subcommittee

Presenter:

Robert Cook

Summary:

Mr. Cook reported on the results of the first MOU Subcommittee meeting that was held prior to the start of the MPO meeting. He stated that the subcommittee decided to meet on the third Wednesday of each month at 4:00 PM and that the representation from incoming jurisdictions should include a representative of the Lincoln and Iredell commissions, as well as one representative of the three Iredell municipalities. It was noted that the subcommittee reviewed a list of major issues developed by staff, and added to that list with additional issues that need to be addressed. The subcommittee's work should be complete by February in order to meet the deadline to fully incorporate the new members into the MPO.

11. Adjourn

The meeting adjourned at 8:30 PM.



STATE OF NORTH CAROLINA
DEPARTMENT OF TRANSPORTATION

BEVERLY EAVES PERDUE E
GOVERNOR

EUGENE A. CONTI, JR.
SECRETARY

August 10, 2012

Ms. Renee Gledhill-Earley
NC Department of Cultural Resources
State Historic Preservation Office
4617 Mail Service Center
Raleigh, NC 27699-4617

Subject: Thrift Depot Relocation
Mecklenburg County; Charlotte NC

Dear Renee:

As we discussed previously, the NCDOT Rail Division proposes to relocate the historic Thrift Depot to a new site, using FHWA Enhancement Funds, and will soon commence NEPA procedures. The MUMPO meets on September 13th, and will consider whether to endorse the funding. However the City of Charlotte has raised a concern regarding the Thrift Depot project impact on its Freedom Drive Relocation project (NC Highway 27).

The attached plan shows a proposed alignment of Freedom Drive in Charlotte, which does impact the proposed Thrift Depot site. However the impact is minimal as far as the depot is concerned. The City asked me to determine whether the Freedom Drive project would face Section 106 impacts if it is aligned as shown impacts this parcel, which will be the new home of a historic structure. I would appreciate your feedback on this issue prior to the MUMPO meeting. If you determine the City will not face Section 106 impacts if the alignment is as shown, there is more assurance the Thrift Depot funding will be approved.

Please contact me at 919-707-4731 if you have any questions or require additional information to complete your review.

Sincerely,

A handwritten signature in black ink, appearing to read "Craig M. Newton".

Craig M. Newton, P.E.
Senior Project Engineer

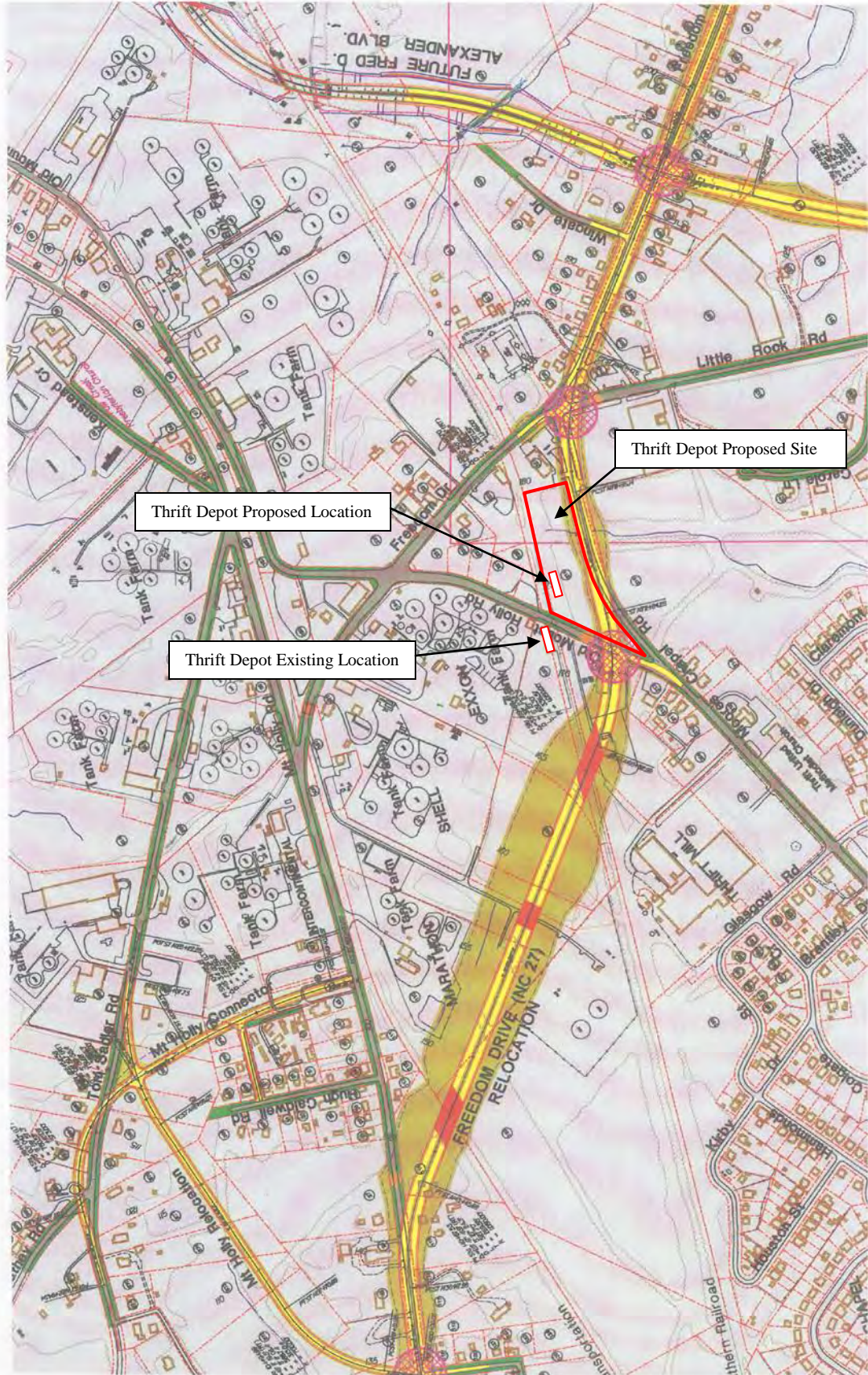
cc: Allan Paul
Marc Hamel
Ryan White

MAILING ADDRESS:
NC DEPARTMENT OF TRANSPORTATION
RAIL DIVISION
1553 MAIL SERVICE CENTER
RALEIGH NC 27699-1553

TELEPHONE: 919-707-4731
FAX: 919-715-6580

WEBSITE: WWW.BYTRAIN.ORG

LOCATION:
TRANSPORTATION BUILDING
1 SOUTH WILMINGTON STREET
RALEIGH NC 27601



Thrift Depot Proposed Location

Thrift Depot Existing Location

Thrift Depot Proposed Site

FUTURE FRED D.
ALEXANDER BLVD.

Little Rock Rd

FREEDOM DRIVE (NC 27)
RELOCATION

MT ZION EDUCATION CENTER

THURSTON MILL

GLASGOW RD

MT ZION EDUCATION CENTER



North Carolina Department of Cultural Resources
State Historic Preservation Office

Ramona M. Bartos, Administrator

Beverly Eaves Perdue, Governor
Linda A. Carlisle, Secretary
Jeffrey J. Crow, Deputy Secretary

Office of Archives and History
Division of Historical Resources
David Brook, Director

September 5, 2012

MEMORANDUM

To: Craig M. Newton, PE
NCDOT/Rail Division cmnewton@ncdot.gov

From: Rence Gledhill-Earley *RGE*
Environmental Review Coordinator

Re: Thrift Depot site, Charlotte, Mecklenburg County, ER 12-1395

Thank you for your letter of August 10, 2012, and follow-up email message of August 29, 2012, about the minor use of land from the proposed new location/parcel for the Thrift Depot. As I understand the question, the City of Charlotte would like to know if its plans to relocate and upgrade Freedom Drive might be affected by the need to use a small portion of the parcel, to which the Department of Transportation's Rails Division proposes to move the Thrift Depot. Having reviewed the proposed realignment and information about the move and reuse of the historic depot, we offer the following comments.

The Thrift Depot is a contributing element in the Piedmont and Northern Railway Linear Historic District, a property determined eligible for listing in the National Register of Historic Places. It is currently unused and in disrepair. However, there are plans to move the building to a new location in the southeast quadrant of the intersection of the railroad tracks and Old Mount Holly Road. Because the depot will remain within the historic district and be oriented towards the tracks, it will remain a contributing element in the district following the move. The boundaries for the historic depot will likely be the footprint of the building, plus a surrounding buffer of about ten feet. While the effect of the relocation and improvement of Freedom Drive on the relocated depot must be considered, as we currently understand the project, it should not adversely affect the historic depot nor should it trigger compliance with Section 4(f) of the Department of Transportation Act.

That said, it will be important to consider the amount of land that will remain in the depot parcel and access to that parcel. As we discussed, to ensure the preservation of the depot at its new location, it will be crucial that the parcel on which the depot sits (not its footprint and buffer area) has easy access to and from the neighboring streets and adequate parking. A historic building without these elements will not be useable and, without a use, a historic building has little hope of preservation.

I hope that these comments will be of use and provide the necessary information to assure the City that both projects are doable and mutually beneficial. Please contact me, if you need any additional assistance.

cc: Stewart Gray, CMHLC stewart.gray@mecklenburgcountync.gov



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TO: Mecklenburg-Union MPO Members
FROM: Robert Cook, AICP
MUMPO Secretary
DATE: September 14, 2012

**SUBJECT: N. Community House Road Bridge & Extension, U-5519
TIP & LRTP Amendments and Conformity Determination**

ACTION REQUESTED

For project TIP project U-5519, N. Community House Road bridge and extension, the following actions are requested:

- make a conformity determination on the amended TIP and amended 2035 LRTP;
- amend the 2035 Long Range Transportation Plan to shift the project from the 2025 horizon year to the 2015 horizon year; and
- amend the TIP to place the project in FY 2013.*

TCC RECOMMENDATION

The TCC unanimously recommended that the MPO take all three actions mentioned above.

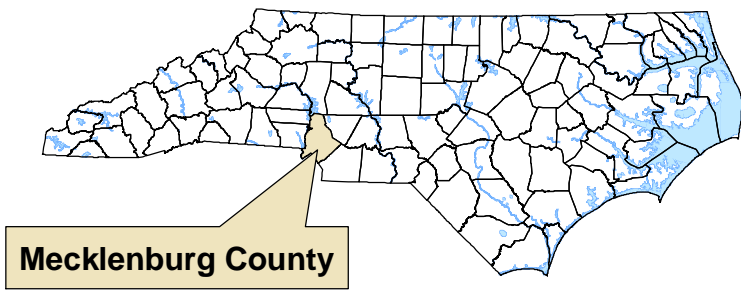
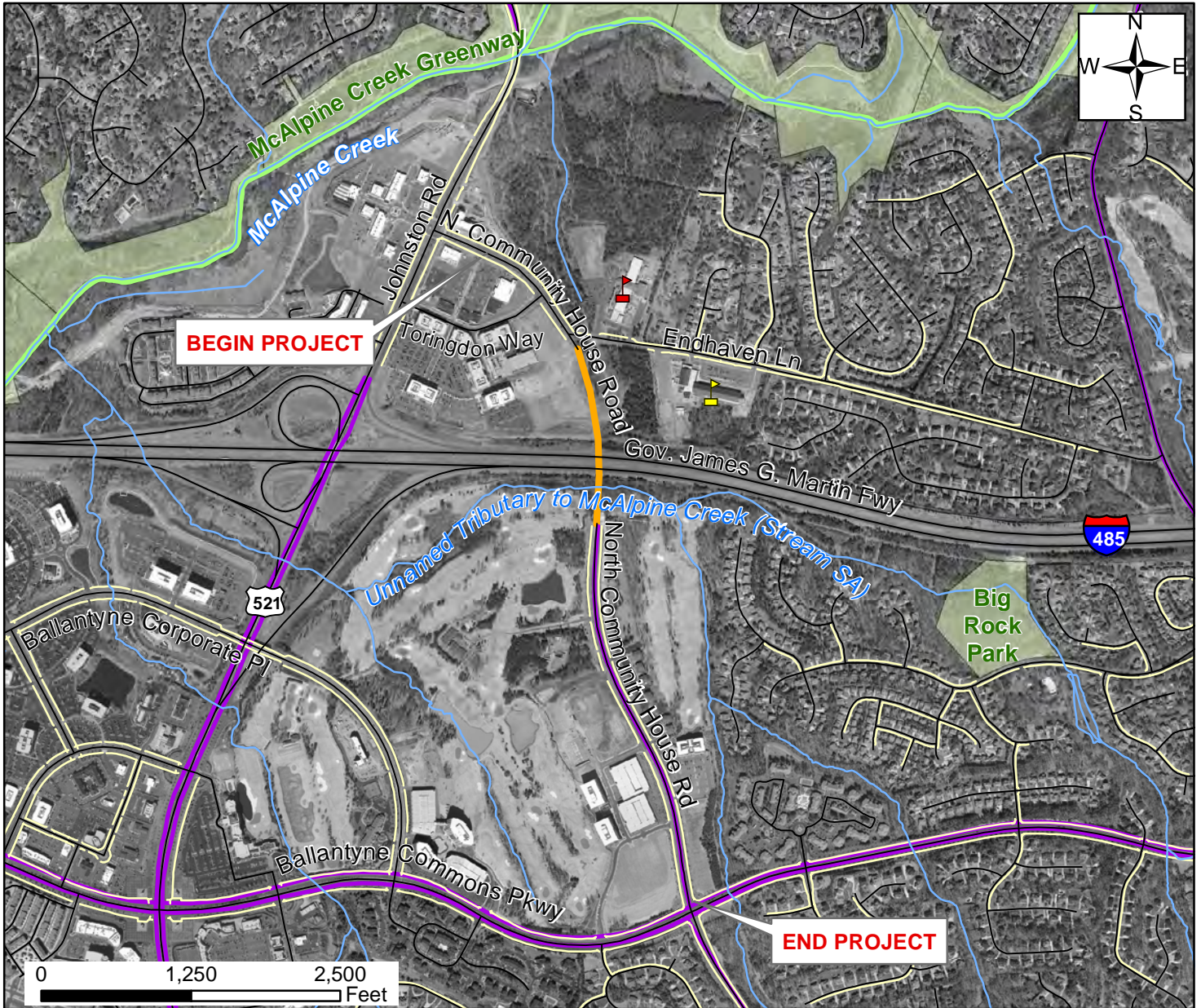
BACKGROUND

N. Community House Road is an existing two-lane road classified as a minor thoroughfare. MUMPO's Thoroughfare Plan recommends that existing segments north and south of I-485 be linked with a bridge crossing the freeway; the proposed project that will link the two sections. The bridge is not a funded project in the TIP, but is in the 2035 LRTP's 2025 horizon year. Although the bridge is to be constructed with private funds, the MPO must act because the impact on the interstate triggers a federal action.

*The original NCDOT request was for MUMPO to amend the TIP to fund the project in federal fiscal year (FFY) 2012; however, NCDOT is now requesting that it be funded in FFY 2013. This change is due to a lack of time to authorize the project between the MPO's scheduled action on September 19 and the start of federal fiscal year (FFY) 2013 on October 1. The shift from FFY 2012 to FFY 2013 will not result in a construction delay.

PUBLIC INVOLVEMENT

- A 30-day public comment period ended on September 6; no comments were received.
- A public meeting was held on Wednesday, August 15.
- Notice of the public meeting and comment period was provided by:
 - advertisements in the Mecklenburg Times and South Charlotte Weekly;
 - distribution of a media release;
 - a posting on MUMPO's website; and
 - an e-mail blast via MUMPO's stakeholders list.



Legend			
Sidewalks	City of Charlotte	Proposed New Connection	British American School
Greenways	Mecklenburg County	Parks	Endhaven Elementary School
Bicycle Routes			

Figure 1
Project Area
North Community House Road Extension and Bridge Project
Charlotte, Mecklenburg County



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Charlotte, NC 28202
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TO: Mecklenburg-Union MPO Members
FROM: Robert Cook, AICP
MUMPO Secretary
DATE: September 14, 2012

SUBJECT: Environmental Justice – Public Involvement Plan Amendments

ACTION REQUESTED

The MPO is requested to amend the Public Involvement Plan (PIP) to:

- Address how it will engage low-income and minority communities in the metropolitan planning process; and
- Establish a limited English proficiency (LEP) plan to assist in providing an opportunity for all citizens to participate in the planning process fully – regardless of their proficiency in speaking English.

[Click here](#) to view the documents proposed to be included in the PIP.

In addition to the two actions noted above, based upon comments received during the 45-day public comment period, staff recommends that the PIP also be amended to include a statement that MUMPO's outreach efforts when adopting an updated Transportation Improvement Program satisfies the City of Charlotte's requirement of public participation for the Program of Projects (POP) when included in the TIP process.

TCC RECOMMENDATION

The TCC unanimously recommended that the MPO approve the amendments to the Public Involvement Plan.

BACKGROUND

MUMPO's 2008 Certification Review recommended that MUMPO's Public Involvement Plan be updated to improve outreach efforts to the low-income and minority communities. Following that, staff was advised of the need to prepare a Limited English Proficiency (LEP) plan.

PUBLIC INVOLVEMENT

- A 45-day public comment period was held from April 30 through June 13; no comments were received.
- Notice of the comment period was provided by:
 - advertisements in the Mecklenburg Times, Charlotte Post and Que Pasa;
 - distribution of a media release;
 - a posting on MUMPO's website; and
 - an e-mail blast via MUMPO's stakeholders list.
- Approximately 20 stakeholders were sent hardcopies of the draft documents and requested to provide comments.



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TO: Mecklenburg-Union MPO Members
FROM: Robert Cook, AICP
MUMPO Secretary
DATE: September 14, 2012

SUBJECT: MPO Planning Area Boundary Expansion

ACTION REQUESTED

Endorse a draft planning area boundary.

TCC RECOMMENDATION

The TCC unanimously recommended that the MPO endorse the draft boundary. The TCC's recommendation included endorsing a slightly expanded Lincoln County boundary. See below for more information.

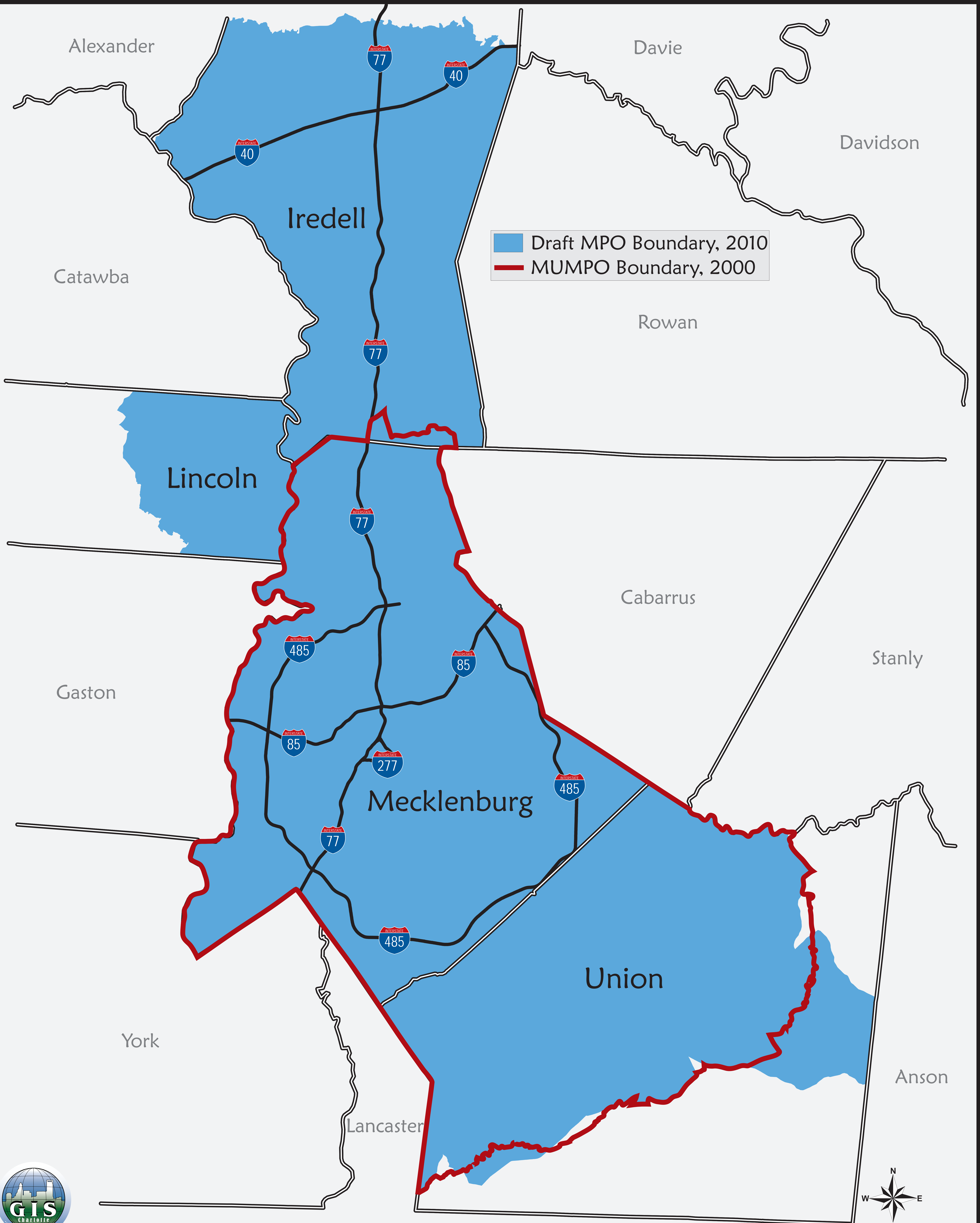
BACKGROUND

The establishment of a draft planning area boundary is critical to a number of efforts associated with revising the Memorandum of Understanding. One of the most significant is updating the MPO's voting structure, but other issues such as MPO fees and updating the functional classification system are also important.

BOUNDARY STATUS

- Union County: the Board of Commissioners adopted a revised boundary between the MPO and the Rocky River RPO on August 30, 2012.
- Lincoln County:
 - the Board of Commissioners adopted a MUMPO boundary on August 6, 2012, and the adopted boundary is reflected on the attached map
 - a small portion of the Gastonia urbanized area (UZA) encroaches upon Lincoln County, which means that the Gaston MPO would have to implement the metropolitan planning process in that area; however, Lincoln County has determined that it does not wish to participate in the Gaston MPO
 - consequently, Lincoln County and the Gaston MPO's TCC have agreed to cede the portion of the Gastonia UZA in Lincoln County to MUMPO, thereby resulting in an expansion of MUMPO's planning area in Lincoln County by approximately 10 square miles
 - MUMPO's TCC endorsed this expansion at its September 13 meeting
- Iredell County: the Board of Commissioners has not taken official action, but has been presented with a scenario on several occasions that uses the S. Yadkin River as the northern boundary, with a slight variation to ensure that the entire I-40 corridor is in the MPO's planning area. The county lines will be used for the eastern and western boundaries.

Proposed MPO Boundary



MOU Revision Subcommittee Meeting Minutes

Meeting Date: August 15, 2012

Room 278, Charlotte-Mecklenburg Government Center

Subcommittee Members Present

Ted Biggers (MPO Chairman, Mint Hill), Jim Taylor (Matthews), Michael Johnson (Iredell municipalities), Sarah McAulay (Huntersville), Lynda Paxton (MPO Vice-Chairman, Stallings), Carl Robinson (Lincoln County), Dumont Clarke (Mecklenburg County)

Staff Present

Phillip Collins (Statesville), Erika Martin (Troutman), Elinor Hiltz (Iredell County), Neil Burke (Mooresville), Bill Coxe (TCC Chairman, Huntersville), Nicholas Landa (MUMPO), Robert Cook (MUMPO), Amanda Reid (Marshville), Joey Raczkowski (Iredell County), Andrew Bryant (Lincoln County), Lisa Thompson (Marvin), Bill Thunberg (Lake Norman Transportation Commission), Bjorn Hansen (Lake Norman RPO)

Others

Rhett Dusenberry, Mooresville Board of Commissioners

1. Welcome & Introductions

MPO Chairman Ted Biggers welcomed everyone to the meeting. All present introduced themselves.

2. August Meeting Minutes

Summary:

The subcommittee determined that it would take action at each meeting to approve the previous meeting's minutes.

Motion:

Sarah McAulay made a motion to approve the July 2012 meeting minutes as presented. Mayor Taylor seconded the motion. Upon being put to a vote, the July 2012 minutes were approved unanimously.

3. Project Updates

Presenter:

Robert Cook

Summary:

a. Iredell County & Lincoln County subcommittee membership

Mr. Cook stated that the Lincoln County Board of Commissioners had appointed Carl Robinson to serve on the subcommittee, and that the three Iredell County municipalities had agreed to the appointment of Statesville Mayor Pro Tem Michael Johnson as their joint representative. Chairman Biggers thanked Mr. Robinson and Mr. Johnson for agreeing to serve on the subcommittee.

Joey Raczkowski of Iredell County noted that the Iredell County Board of Commissioners would likely appoint its representative on August 21.

b. MUMPO website

Mr. Cook stated that the MPO website had been updated to include a resource page for the MOU Subcommittee. He also noted that the website's Meetings page had been updated to include the subcommittee's meeting dates. It was further noted that a media advisory had been distributed notifying all local media outlets about the subcommittee and the MOU revision process.

4. Review of Major Topics

Summary:

Mr. Cook reviewed an updated list of major topics potentially crucial to the MOU revision process. He stated that the list included five additional items from when it was first distributed prior to the July meeting: three of the five were identified by subcommittee members during the July meeting and two were identified by local staff. Mr. Cook went on to state that the subcommittee had requested that a schedule be prepared, but that doing so was difficult without the topics being prioritized. The subcommittee agreed that prioritizing the issues would be useful and directed staff to undertake such an effort.

Motion:

Dumont Clarke made a motion to direct staff to prioritize the major topics, and then prepare a draft schedule based upon the prioritization process outcome to be presented to the subcommittee at the September meeting. Ms. McAulay seconded the motion. Upon being put to a vote, the motion passed unanimously.

5. MPO Bylaws

Summary:

Mr. Cook recommended that staff be permitted to work on a parallel effort to update the MPO's bylaws because the MOU and the bylaws are closely related. He specifically mentioned the bylaws could potentially deal with such topics as adding a Consent Agenda feature to the MPO meeting agendas, as well as TIP and CTP amendment processes.

Subcommittee members then discussed a variety of issues:

- There was general agreement that a "Consent" feature should be included in MPO meeting agendas.
- Concern was expressed with adopting bylaws before new members are incorporated into the MPO.
 - Staff committed to exploring the procedural issues of what jurisdictions will cast votes to adopt the revised MOU and revised bylaws.
- A one year term for the chairman and vice-chairman is too short; possibly consider lengthening terms to two years.
- MPO delegates should be required to serve on the MPO for two years before being eligible for chairman or vice-chairman.
- The meeting schedule should be improved-six meetings a year is insufficient; more meetings and subcommittee meetings could allow for more involvement with other transportation-related issues.
 - Concerns were expressed with adding meetings; special meetings are always an option.

Motion:

No formal motion was made, but there was consensus among the subcommittee members that a parallel effort to revise the bylaws was appropriate.

6. TIP Amendments

Summary:

Mr. Cook stated that recent changes in Federal Highway Administration (FHWA) policies has resulted in the MPO taking action to amend the TIP at almost every meeting, and in many cases for very minor changes. He presented TIP amendment and modification guidelines recently adopted by the NC Board of Transportation, stating they could be used as model for the MPO. Preliminary draft changes were reviewed. It was noted that procedures resulting from MPO action would not be added to the MOU in full since MOUs are designed to focus on broader matters.

Motion:

Mayor Taylor made a motion directing staff to prepare guidelines for TIP amendments based upon those adopted by the NC Board of Transportation. Ms. McAulay seconded the motion. Upon being put to a vote, the motion passed unanimously.

7. Other Issues

Summary:

- The subcommittee requested a list of current and incoming members.
- A question was asked about the final boundary. Staff stated that it was still under consideration, but that meetings were being held with local officials that should result in a draft boundary being presented at the September MPO meeting.
- A question was asked about the population figures and their relationship to voting privileges. Staff replied that efforts on that topic were underway.

NEXT MEETING

Wednesday, September 19

4:00 PM

Room 266 of the Charlotte-Mecklenburg Government Center