



600 East Fourth Street
Charlotte, NC 28202
704-336-2205
www.mumpo.org

TO: TCC Members
FROM: Nicholas Polimeni
MUMPO Principal Planner
DATE: March 29, 2012
**SUBJECT: Technical Coordinating Committee (TCC) Agenda
April 2012 TCC Meeting—April 5, 2012**

The April TCC meeting is scheduled for **Thursday, April 5 at 10:00 AM** in **Room CH-14** of the Charlotte-Mecklenburg Government Center (600 East Fourth Street). Attached is a copy of the agenda.

Please call me at (704) 336-8309 if you have any questions.

MUMPO TCC

AGENDA

April 5, 2012

1. **Adoption of the Agenda** Bill Coxe

2. **Consideration of March Meeting Minutes** Bill Coxe
ACTION REQUESTED: Approve as presented, or with amendments.

3. **Barton Creek Greenway TIP Amendment (C-5537)** (10 minutes) Gwen Cook
ACTION REQUESTED: Recommend that the MPO amend the TIP to accelerate construction of Barton Creek Greenway from FY 2015 to FY 2012 to allow the greenway to serve as a construction detour for pedestrians during the replacement of the bridges carrying N. Tryon St. (US 29) over Mallard Creek.

BACKGROUND: Barton Creek Greenway is to be approximately ½ mile long, connecting existing Mallard Creek Greenway to JW Clay Blvd at University Place. This greenway, scheduled to receive CMAQ funding in 2015, has become the primary option for a greenway bypass for Mallard or Toby Creek greenways during NCDOT construction affecting N. Tryon Street, which would close those greenways for approximately one year. The intent is to have Barton Creek Greenway completed by spring of 2014.

ATTACHMENTS: Map

4. **CONNECT Consortium Agreement** (15 minutes) Rebecca Yarbrough/Bjorn Hansen
ACTION REQUESTED: Recommend that the MPO approve the CONNECT Consortium Agreement.

BACKGROUND: In the summer of 2011, MUMPO endorsed submission of Centralina COG's application for HUD Sustainable Communities Regional Planning funds, on behalf of the region. MUMPO also indicated at that time their intent to become a member of the CONNECT Consortium, a collaborative of over 100 local governments, non-profits, businesses and business groups, and organizations such as MPOs and RPOs, who will guide the process of creating a regional plan for sustainable development, the Regional Strategic Framework. CCOG now has a draft Consortium Agreement that is expected to be final (attorney- and HUD-approved) by April 5, for review by the MUMPO TCC. The TCC is being requested to review, comment, and recommend approval to the MPO at its May 16, 2012 meeting.

ATTACHMENTS: Invitation Letter & Appointment Form; Resolution & Proposed Consortium Agreement; Memorandum of Understanding

5. **I-77 & I-485 TIP & LRTP Amendments & Conformity Determination** (15 minutes) Barry Moose
ACTION REQUESTED: FYI

BACKGROUND: NCDOT has proposed significant improvements to I-77 and I-485. A public comment period to receive citizen input on the proposed improvements begins on April 2, 2012 and will close on May 2, 2012. The TCC is tentatively scheduled to make a recommendation to the MPO on May 10, with the MPO's action tentatively scheduled for May 16. An update on the project's status will be provided.

6. **NCDOT Title VI Assurances** (15 minutes) Sharon Lipscomb
ACTION REQUESTED: FYI

***BACKGROUND:** NCDOT's Office of Civil Rights (OCR) informed the state's MPOs last year of the need to comply with Title VI of the Civil Rights Act of 1964. The compliance takes the form of providing assurances that MUMPO will not discriminate on the grounds of race, color, sex, age, national origin or disability. In addition, policies and procedures are to be established to address discrimination complaints lodged against MUMPO. This topic was discussed at the January meeting, at which time the TCC requested that OCR staff attend a future meeting to address concerns.*

***ATTACHMENTS:** Resolution; Policy Statement; Assurances; Complaint Procedures; Complaint Form; Complaint Log*

- 7. Charlotte Urbanized Area Expansion & MUMPO Impacts** (15 minutes) Robert Cook
***ACTION REQUESTED:** FYI*

***BACKGROUND:** The Census Bureau released its 2010 Census urban area designations on March 26, 2012. The Charlotte urbanized area (UZA) expanded significantly and will result in a considerable increase in MUMPO's planning area. The extent of the expansion will be reviewed and key topics discussed.*

***ATTACHMENTS:** Maps*

- 8. Certification Review** (10 minutes) Loretta Barren
***ACTION REQUESTED:** FYI*

***BACKGROUND:** The FHWA and FTA have completed their quadrennial review of MUMPO's planning process and have issued the final Certification Review. The presentation will discuss the Review's findings. [Click here for the Certification Review](#)*

- 9. Congestion Management Process (CMP) Update** (10 minutes) Robert Cook
***ACTION REQUESTED:** FYI*

***BACKGROUND:** The TCC formed a CMP Task Force at its January meeting. An update on the project's status will be provided.*

- 10. Comprehensive Transportation Plan (CTP)** (10 minutes) Anil Panicker
***ACTION REQUESTED:** FYI*

***BACKGROUND:** Update on the status of the CTP.*

11. Upcoming Issues

12. Adjourn

MECKLENBURG - UNION TECHNICAL COORDINATING COMMITTEE
Summary Meeting Minutes
Charlotte-Mecklenburg Government Center
Room CH-14
March 1, 2012

Voting Members: *TCC Chair* – Bill Coxe (Huntersville), Norm Steinman – alt for Danny Pleasant (CDOT), George Berger (Charlotte Engineering & Property Management), Ken Tippet (CDOT Bicycle Coordinator), Jonathan Wells – alt for Debra Campbell (C-M Planning), Lisa Stiwinter (Monroe), Jason Rayfield (LUESA-Air Quality), David McDonald (CATS), Barry Moose (NCDOT-Div. 10), Jack Flaherty (NCDOT-Public Transportation), Jamal Alavi – alt for Anil Panicker (NCDOT-TPB), Andrew Grant (Cornelius), Lauren Blackburn (Davidson), Adam McLamb – alt for Scott Kaufhold (Indian Trail), Ralph Messera (Matthews), Kevin Icard (Pineville), Shannon Martel (Stallings), Greg Mahar (Waxhaw), Jordan Cook (Weddington), Amy Helms (Union County)

Staff: Robert Cook (MUMPO), Stuart Basham (MUMPO), Nick Polimeni (MUMPO), Tim Gibbs (CDOT), Eldewins Haynes (CDOT), Andy Grzynski (CDOT), Tracy Newsome (CDOT), Anna Gallup (CDOT), Jay Higginbotham (Mecklenburg County-Park & Recreation), John DeKemper (Cornelius), Troy Fitzsimmons (Cornelius), Keith Sorensen (Indian Trail), Jim Loyd (Monroe), Loretta Barren (FHWA), Reid Simons (NCTA), John Underwood (NCDOT), Kumar Trivedi (NCDOT) – phone

Guests: Steve Blakley (Kimley-Horn), Todd Steiss (PB), Bill Thunberg (LNTC)

Bill Coxe opened the meeting at 10:00 AM.

Prior to hearing the first item on the Agenda, Mr. Coxe suggested that a new standing item for all future agendas, to approve the TCC agenda, be added. He then made the following suggested changes to the March TCC agenda:

- Take Item 3c. as an action item, per the February 29 staff meeting discussion;
- Add Item 3d. as requested by CATS; and
- Take Item 6 before Item 5 to improve the flow of the discussion for those two related items.

Mr. Coxe asked the TCC if there is consensus for the proposed changes, to which the TCC responded affirmatively.

1. Consideration of February Meeting Minutes

Mr. Coxe noted a minor clarification to one of the items from the February minutes, and then asked if any other changes to the minutes were necessary. Hearing none, he asked for a motion to approve the minutes as modified. Mr. Moose made a motion to approve the February TCC minutes. Mr. McDonald seconded the motion. Upon being put to a vote, the motion passed unanimously.

2. Functional Classification & National Highway System Changes

Presenter: Robert Cook

Summary/Requested Action:

Mr. Cook stated that there has been a request to remove project R-2559A, which is associated with the original concept of the Monroe Bypass project, from the Functional Classification System and the National Highway System, and to add project R-3329 (Monroe Connector project) to the National Highway System as "New Construction-Principal Arterial." He also indicated that TIP project R-2559B (Monroe Connector/Bypass project) is a part of the National Highway System. Mr. Coxe asked if the current US 74 roadway is on the National Highway System, resulting in two parallel roadways on the system? Mr. Cook indicated it is, but that it is not part of this action and can be modified at a later date.

Motion:

Mr. McDonald made a motion to recommend that the MPO remove TIP project R-2559A from the Functional Classification System and the National Highway System, and add TIP project R-3329 to the National Highway System map as presented. Mr. Alavi seconded the motion. Upon being put to a vote, the motion passed unanimously.

3. TIP Amendments

a. Miscellaneous TIP Amendments

Presenter: Robert Cook

Summary/Requested Action:

Mr. Cook stated that two TIP amendments were originally requested, as follows:

- Remove project B-5241, to replace a bridge over the Southern Railroad, due to the fact that the project will be built with State Legislative Bridge Funds; and
- Revise the project description for project R-4902, to widen I-485, to extend the eastern terminus to Rea Road.

He indicated that the second TIP amendment, for project R-4902, does not need to be considered at this time because it is subject to conformity, which has not yet been completed. Mr. Coxe asked if the first TIP amendment (B-5241) is equity based, and if so, would deleting it from the TIP free up money for this equity region? Mr. Moose responded that in theory, the money would come back to this region.

Motion:

Mr. McDonald made a motion to recommend that the MPO amend the 2012-2018 TIP to remove project B-5241, as presented. Mr. Wells seconded the motion. The motion passed unanimously.

b. Barton Creek Greenway (C-5537)

Presenter: Jay Higginbotham, Mecklenburg County Park & Recreation

Summary/FYI:

Mr. Higginbotham introduced the item by stating that Barton Creek Greenway currently has CMAQ funding programmed for FY 2015 in the TIP, but that Mecklenburg County would like to request that funding be programmed for FY 2013 in order to accomplish the project sooner. He stated that expediting the project would allow for it to serve as a bypass for pedestrians during a bridge construction project on N. Tryon Street that will require the closure of both Mallard Creek and Toby Creek greenways. Mecklenburg County and NCDOT have been working together to determine the best solution for pedestrian movement during the construction period, and it was determined that Barton Creek would

provide the necessary connectivity. Mr. Coxe asked how the project would be funded in FY 2013. Mr. Moose suggested that statewide CMAQ funds could be used in FY 2013, and then be reimbursed with the local CMAQ funds currently programmed for the project in FY 2015. Mr. Steinman asked if Mecklenburg County would be able to provide the required 20% match in FY 2013, to which Mr. Higginbotham replied that it is still being worked out. Mr. Coxe asked if there were any other possible solutions, and Mr. Moose and Ms. Barren agreed to look into other funding scenarios. Mr. Coxe stated that action would not be appropriate since it is unclear where the funding will come from, but he asked if the TCC would provide its general support for the project assuming a reasonable funding arrangement could be found. There was consensus among the TCC to support the project.

c. Caldwell Station Creek Greenway (EB-5010)

Presenter: John DeKemper, Town of Cornelius

Summary/Requested Action:

Mr. DeKemper stated that the Town of Cornelius started working on this project in 2004. He indicated that a feasibility study for the project was programmed in the TIP for FY 2007 and that now NCDOT would like to program the project in the current TIP for construction. Mr. Moose noted that the project would impact the equity funding that the region receives. He stated that the TIP is currently over programmed, but that he is unsure if programming this project would impact other projects currently funded in the TIP. Mr. Moose noted that he supports this project. Mr. Grant, with the Town of Cornelius, stated that the town is prepared to provide matching funds. Mr. McDonald stated that the project was placed on MUMPO's candidate projects list. There was consensus by the TCC that it is a good project to fund.

Motion:

Mr. McDonald made a motion to recommend that the MPO add \$2.15 million to the 2012-2018 TIP for the Caldwell Station Creek Greenway project in Cornelius, as presented. Mr. Berger seconded the motion. Upon being put to a vote, the motion passed unanimously.

d. Transit TIP Amendments

Presenter: David McDonald, CATS

Summary/Requested Action:

Mr. McDonald informed the TCC that CATS would like to request two amendments to the 2012-2018 TIP to add funding for two transit projects. He stated that the first amendment is related to a TIGER grant previously received by CATS to construct lengthened platforms at select stops along the LYNX Blue Line. The second amendment is for updates, including safety equipment, to the on-street vehicles that will be used for the future Charlotte Streetcar project. Mr. McDonald indicated that the City of Charlotte will provide the local match for both projects and that the amendments will add new money to the TIP, and will not affect any existing TIP project funding.

Motion:

Mr. Flaherty made a motion to recommend that the MPO amend the 2012-2018 TIP to add the following transit projects: 1) TE-4702 – for the design and construction of platform extensions at LYNX Blue Line Stations, and 2) TE-5103 – for upgrades to the proposed Charlotte Streetcar Fixed Guide-way project. Mr. Grant seconded the motion. Upon being put to a vote, the motion passed unanimously.

4. Unified Planning Work Program

a. FY 2012 UPWP Amendment-Congestion Management Process (CMP)

Presenter: Robert Cook

Summary/Requested Action:

Mr. Cook informed the TCC that \$150,000 is programmed in the FY 2012 UPWP to be used for the completion of MUMPO's CMP. Due to the fact that a lot of work is still necessary to complete the CMP, he suggests that \$140,000 be moved to the FY 2013 UPWP, leaving \$10,000 in the FY 2012 UPWP for any work that is accomplished between now and the end of the current fiscal year. He stated that the reason for shifting the funds is to reduce the risk of the funds being delayed, which would impact the schedule for completing the CMP. Mr. Steinman asked when the CMP is anticipated to be completed, to which Mr. Cook responded that FHWA would like it finished by December 31, 2012.

Motion:

Mr. Steinman made a motion to recommend that the MPO amend the FY 2012 UPWP to transfer a portion of programmed Congestion Management Process funds (\$140,000) from FY 2012 to FY 2013 – \$10,000 will remain in FY 2012. Mr. McDonald seconded the motion. The motion passed unanimously.

b. FY 2012 UPWP Amendment-Red Line Trail Study

Presenter: Bill Coxe, Town of Huntersville (for Gwen Cook, Mecklenburg County Park & Recreation)

Summary/Requested Action:

Mr. Coxe stated that the Red Line Trail project is currently programmed in the FY 2012 UPWP, but that work to plan the trail is not yet complete. He indicated that several solutions had been previously discussed, and that it was determined that the best option is to shift the existing funds to the FY 2013 UPWP in order to provide more time for completion of the work. NCDOT stated that it would be okay to proceed with that action.

Motion:

Mr. McDonald made a motion to recommend that the MPO amend the FY 2012 UPWP to transfer programmed funds (\$28,000) for the Red Line Trail Study from FY 2012 to FY 2013. Ms. Blackburn seconded the motion. Upon being put to a vote, the motion passed unanimously.

c. Draft FY 2013 UPWP

Presenter: Robert Cook

Summary/FYI:

Mr. Cook stated that work is being done to complete the FY 2013 UPWP. He indicated that the FY 2012 UPWP numbers will be used as the basis for developing the FY 2013 UPWP, because that is currently the best information available. He also noted that a request for the use of 5303 funds was received which exceeds the 5303 funding limit, and that more discussion will be necessary to resolve that issue. In addition, it was stated that MUMPO should be able to meet its needs based on current funding levels.

5. I-77 North Project (I-5405) Environmental Study Comments

Presenter: Bill Coxe, Town of Huntersville

Summary/Requested Action:

Mr. Coxe thanked Mr. Gibbs, of CDOT, for compiling comments related to a Categorical Exclusion (CE) released by NCDOT to solicit comments regarding environmental impacts for the widening of I-77, from I-85 to Catawba Avenue. He stated that the comments compiled by Mr. Gibbs have been provided to the TCC for review, but also to various outside entities, including officials at NCDOT – in particular, Mr. Jim Trogdon. Mr. Coxe asked if the TCC had any concerns about the comments. Mr. Steinman made the following suggestions: 1) The comments should be reorganized to list purpose and need first; 2) That the “general” comments and “other” comments be combined and ordered in a logical manner; and, 3) that several position statements included in the comments should be restated. He also indicated that CDOT supports managed lanes on I-77, but that all the alternatives need to be evaluated starting with project I-5405 which is programmed in the current TIP. Mr. Coxe suggested adding a comment about ramp metering, or other management techniques, to preserve the long term capacity of the investment being made. He asked if the TCC would be comfortable endorsing the comments in their basic form, with some minor editing, including reorganization and minor language changes.

Motion:

Mr. Wells made a motion to endorse the comments as presented with the recommended changes to the organization of the comments, as discussed. Mr. McDonald seconded the motion. Upon being put to a vote, the motion passed unanimously.

6. I-77 & I-485 TIP and LRTP Amendments & Conformity Determination

Presenter: Jamal Alavi, NCDOT-Transportation Planning Branch

Summary/Requested Action:

Mr. Coxe introduced the topic by stating that the action requested is to endorse and release for public comment the following three items: 2012-2018 TIP Amendments, 2035 LRTP Amendments and a conformity determination for both documents. He also stated that there are four options for the I-77 project being proposed, which are as follows:

- 1) Convert the existing HOV lanes to HOT operations and extend them north to exit 28 (HOT 2+);
- 2) Convert the existing HOV lanes to HOT operations and extend them north to exit 28 (HOT 3+);
- 3) Convert the existing HOV lanes to HOT operations and expand them to provide 2 HOT lanes in each direction between I-85 and exit 28 (HOT 2+);
- 4) Convert the existing HOV lanes to HOT operations and expand them to provide 2 HOT lanes in each direction between I-85 and exit 28 (HOT 3+).

He noted that this topic was discussed at the February 29 staff meeting at length, and that one of the main concerns is that there are no documents prepared at this time for the four options described. Mr. Alavi, with NCDOT, stated that all the scenarios have been modeled and that they all pass conformity. He stated that a Traffic & Revenue report will be provided to MUMPO after it is finalized. He reminded the TCC that two projects are being considered – I-77 and I-485 – and that MUMPO is being asked to release the conformity report for public review when it is ready.

Mr. Steinman suggested that based on the modeling that has been completed virtually any alternative will pass conformity, so air quality impacts should not be considered one of the risks for accomplishing the proposed I-77 project. Mr. Moose stated that NCDOT would like to build more than what is proposed for the scope of project I-5405. He indicated that the importance of getting the CE is to show progress on the project and reduce some of the risk for potential concessionaires, which MUMPO’s action would provide. He noted that it will also help keep the aggressive schedule on track. Mr. Coxe noted that

MUMPO is ready to be involved so long as communication is open and the best interest of the public is being considered. Mr. Alavi then mentioned that the scope of the I-485 project is as follows:

- 1) Widen to 6 general purpose lanes from I-77 to Rea Road (which will include the flyover of Johnston Road and all auxiliary lanes currently in place);
- 2) Widen to 8 lanes from Rea Road to US 74 (6 general purposed lanes + 2 Express Toll Lanes and all auxiliary lanes currently in place)

He noted that both phases of the I-485 project are scheduled for Horizon Year 2025. Mr. Steinman stated that CDOT supports the notion of widening I-485 as far east as possible, which the 2025 Horizon Year allows. Mr. Coxe stated that a tentative action could be to ask the MPO to allow the TCC to release the documents at such time that the TCC is comfortable with the documents. Mr. Moose suggested that the MPO needs to take action in March in order to maintain the current schedule. Discussion followed about possible options for resolving the timing issue, which also would include MUMPO being comfortable with the documents that are proposed to be released – documents that are currently not completed.

In conclusion, it was proposed that NCDOT make itself available at a transportation staff meeting prior to the March MPO meeting to present the documents that will be released for public review, and if the TCC is comfortable with the documents at that time then it will recommend that the MPO release the documents at its March 21 meeting. If the TCC is not comfortable with the documents at the transportation staff meeting, then it will recommend that the MPO allow the TCC to release the documents at which time they are comfortable.

Motion:

Ms. Blackburn made a motion to conditionally recommend that the MPO release documents for public review regarding the proposed I-77 and I-485 managed lanes projects which will trigger amendments to the 2012-2018 TIP, the 2035 LRTP and a Conformity Determination for both documents, contingent upon a review and assessment of the documents at a March transportation staff meeting (prior to the March MPO meeting) which results in the working group of the TCC in attendance at that staff meeting finding those documents to be acceptable for release to, and review by, the public. In addition, if the documents are not found to be acceptable for release prior to the March MPO meeting, the TCC will recommend that the MPO give the TCC the authority to release the documents at such time that the documents are found to be acceptable for release and public review – preferably no later than the April 5 TCC meeting. Mr. Grant seconded the motion. The motion passed unanimously.

7. Complete Streets Planning & Design Guidelines

Presenter: Jack Flaherty, NCDOT-Public Transportation Division

Summary/Requested Action:

Mr. Flaherty provided Complete Streets comments to the TCC, and highlighted major points. He stated that the group shared comments via email, and they focus on chapters five through nine, which specifically including comments related to grammar errors and pedestrian street lighting, among others. Mr. Coxe suggested that because the comments were just received by the TCC, it would not be appropriate to ask the TCC to endorse them. He recommended that the comments be submitted to NCDOT on behalf of the technical team of the TCC that prepared the comments. Mr. Steinman stated that it would be helpful to add a general comment of support for NCDOT's efforts in preparing the Complete Streets Guidelines.

Motion:

Mr. Steinman made a motion to recommend that the TCC take a position of support to the implementation of the Complete Streets Planning & Design Guidelines by NCDOT, and that the comments presented be sent to Mr. Jay Bennett on behalf of the TCC technical team that prepared them. Mr. Berger seconded the motion. The motion passed unanimously.

8. Prosperity Church Road Realignment at Eastfield Road

Presenter: Bill Coxe, Town of Huntersville

Summary/Requested Action:

Mr. Coxe stated that the alignment for Prosperity Church Road previously presented to the TCC was not adopted by the MPO because the Town of Huntersville Board voted against it. He noted that the developer has since proposed a new alignment that is contained almost entirely within the developer's property, which the Town of Huntersville Board approved.

Motion:

Mr. McDonald made a motion to recommend that the MPO approve the proposed amendment to the Thoroughfare Plan to change the alignment of Prosperity Church Road as proposed. Mr. Messera seconded the motion. Upon being put to a vote, the motion passed unanimously.

9. NC 73 Widening

Presenter: Bill Coxe, Town of Huntersville

Summary/FYI:

Mr. Coxe stated that the NC 73 widening, from NC 115 to US 21, will have a major change to its operation beginning March 7 due to the opening of a quadrant roadway intersection that will become operational. He noted that there is a video on the Huntersville website, as well as the MUMPO website, that details how the intersection will work. He also suggested that the TCC watch the video and pass on the information to alleviate as much confusion as possible about the operation of the new intersection.

10. Upcoming Issues







Mr. Moose, the NCDOT Division 10 Engineer, on behalf of Reid Simons of the North Carolina Turnpike Authority, announced that the Record of Decision (ROD) for the Garden Parkway project had been signed.

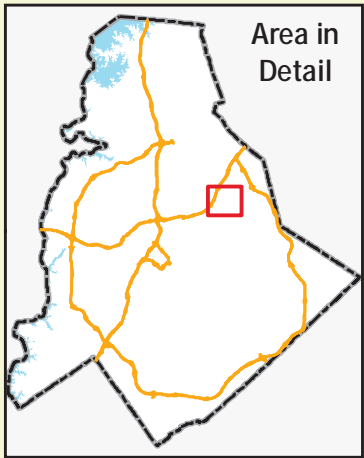
11. Adjourn: The meeting was adjourned at 12:00 PM.

Barton Creek Greenway

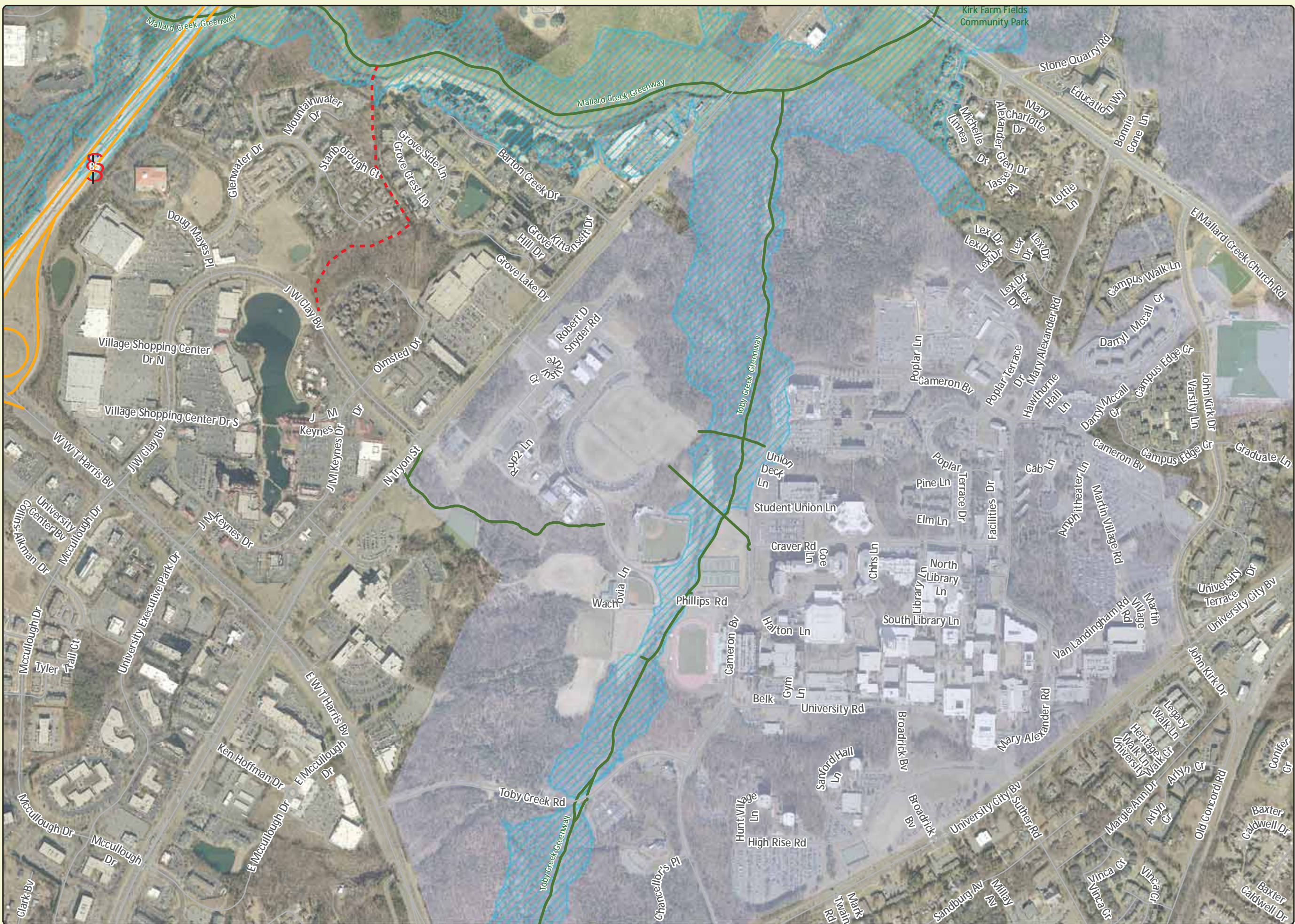
University Place Connection

Legend:

-  Streets
-  Barton Creek Greenway
-  Existing Greenway
-  Floodplain
-  Park Property
-  UNCC



Aerial Photography
Date: March, 2011



0 375 750 1,500 Feet

March 30, 2012

The Honorable Ted Biggers, Chairman
Mecklenburg-Union Metropolitan Planning Organization
600 East Fourth Street
Charlotte, North Carolina 28202

Dear Chairman Biggers,

In the spring of 2011, the Mecklenburg-Union MPO (MUMPO) provided its endorsement to Centralina Council of Governments' application, on behalf of the 14-county bi-state region, for HUD Sustainable Communities Regional Planning Grant funds to undertake the next steps of the CONNECT vision. Your endorsement, and your willingness to become part of the leadership of this grant through the CONNECT Consortium, helped us to secure funding in the amount of \$4.9 million from HUD.

We now officially invite the MUMPO to formalize your membership in the CONNECT Consortium through adoption of the attached Consortium Agreement. This Agreement formalizes discussions we shared during the grant application process concerning data-sharing and participation in helping to shape the work of the grant. It also formalizes the benefits that will accrue to the MUMPO as a member of the Consortium (and we're learning about additional benefits for Consortium members from HUD on a regular basis). Finally, the Agreement's Exhibit A explains how the Consortium will do its work to produce the deliverables we need to ensure vibrant communities in a robust region—what CONNECT Our Future is all about.

To formalize your membership in the Consortium, we ask that the MUMPO's Policy Board adopt the Agreement, and make appointments to the Consortium. These appointments include:

- A senior staff member or department head, to the Consortium's Program Forum, and
- An elected official, to the Consortium's Policy Forum

You may also appoint named alternates for the Consortium positions. Your representatives will work with others representing our over 100 partners to develop a Regional Strategic Framework that integrates extensive public engagement about regional needs and the region's future with expert content provided by Program Teams. Furthermore, as a Consortium member, you're also invited to participate in the Program Teams of your choice, which also are included in the Agreement's Exhibit A and in the attachments to this letter.

We look forward to the opportunity to discuss this invitation, and the Agreement, further with your Board at their meeting in May. We hope you'll confirm your willingness to become part of

this unprecedented collaboration to enhance our region's ability to compete globally as we strive to efficiently use scarce public resources and grow jobs and quality of life at home.

Sincerely yours,

Martha Sue Hall
Chair
Centralina Council of Governments

Attachments: Consortium Agreement
Appointment Form

DRAFT

CONNECT Consortium Appointments

Name of Organization/Jurisdiction: MECKLENBURG-UNION MPO

Date of Appointments:

Consortium Program Forum (Senior Staff or TCC Appointee):

Primary Appointee:

Last Name	First Name	Title	E-mail	Phone	Address	City	Zip

Named Alternate(s):

Last Name	First Name	Title	E-mail	Phone	Address	City	Zip

Consortium Policy Forum (Elected Official or TAC Appointee):

Primary Appointee:

Last Name	First Name	Title	E-mail	Phone	Address	City	Zip

Named Alternate(s):

Last Name	First Name	Title	E-mail	Phone	Address	City	Zip

CONNECT Council if Asked (appointee may be same as Policy Form Primary Appointee or Alternate):

Primary Appointee:

Last Name	First Name	Title	E-mail	Phone	Address	City	Zip

Please return ONE ORIGINAL of your SIGNED Consortium Agreement and this form to Ms. Barbie Blackwell, Centralina Council of Governments, 525 North Tryon Street, 12th Floor, Charlotte, NC 28202. You may also supply a PDF of this form to bblackwell@centralina.org, or contact Ms. Blackwell at 704-348-2728 if you have any questions.



Memorandum of Understanding

For CONNECT Consortium Membership for Mecklenburg-Union Metropolitan Planning Organization

WHEREAS, over 50 jurisdictions serving 70% of the region's population have adopted the CONNECT Regional Vision, based on a set of Core Values compiled from adopted local policies, plans and programs, and

WHEREAS, those jurisdictions and other non-profit and private sector partners identified the development of a strategic regional framework for implementing these Core Values as the "next step" to achieve this community-based vision; and

WHEREAS, the federal Sustainable Communities Regional Planning Grant Program (the Program) operated by the US Department of Housing and Urban Development (HUD) on behalf of the US Department of Transportation, US Environmental Protection Agency, and HUD, incorporates Livability Principles that align closely with CONNECT's Core Values, and provides a funding source for development of CONNECT's needed regional strategic framework for effectively and efficiently addressing growth and community economic revitalization; and

WHEREAS, the Centralina Council of Governments (CCOG) and the Catawba Regional Council of Governments (CRCOG) established the CONNECT Consortium as a representative body to develop a grant application based on the CONNECT Vision to HUD for Program funds, and to support local governments, non-profits, academic institutions and other groups representing the region's diversity, in their work to further sound growth, a regional and local economies built to last, vibrant communities, and inclusive public engagement and decision-making; and

WHEREAS, CCOG as Lead Applicant submitted the application to the Program on behalf of the Consortium on October 5th, 2011, was notified of grant approval on November 21, 2011, and entered into a Cooperative Agreement with HUD to carry out the work of the application with an effective date of February 1, 2012; and

WHEREAS, CCOG, CRCOG, and the Consortium will continue this collaborative approach to carry out the work funded in the application to move the CONNECT Core Values into a community-based, regionally-inclusive strategic framework for action to help communities address economic, quality of life, and fiscal stability now, and to create better prospects for our children and grandchildren;

NOW, THEREFORE, the MECKLENBURG-UNION METROPOLITAN PLANNING ORGANIZATION (the MUMPO) agrees to the following by signing this memorandum of understanding:

1. To participate as a member of the CONNECT Consortium in the development of the “CONNECT Our Future” Regional Strategic Framework (the Framework) incorporating regional and local plans to support vital communities, economic growth, improved quality of life and environment, and efficient public investments, with funding provided in part from a HUD Sustainable Communities Regional Planning Grant (the Grant);
2. As a Consortium member, to engage in review of work products, reports, data, and proposed strategies and implementation approaches, and to actively engage with fellow Consortium members in collaborative approaches to problem-solving the challenges, barriers, and opportunities faced by the region and by communities within the region;
3. To affirm the goals, principles, and participatory and functional structure for accomplishing the work of “CONNECT Our Future” as outlined in Exhibit A, attached and incorporated herein by reference;
4. To appoint one staff representative and named alternate(s) empowered to speak at the staff level to the Consortium’s Program Forum, and one policy-level representative (elected official) and named alternates to the Consortium’s Policy Forum to represent the perspective of the MUMPO at meetings of the Consortium, ensuring that the interests, needs, and plans of the MUMPO are included; and to notify the CCOG of any changes in representation;
5. If requested, to appoint a policy-level representative to the CONNECT Council.
6. To have representation and participation in Consortium Work Teams appropriate to the MUMPO’s mission;
7. To communicate with the MUMPO’s staff and residents the work of the Consortium, and to assist the Consortium with outreach to them and to persons who typically do not participate in community planning processes, so that they may be included in public and community engagement activities for community problem-solving and to develop the Framework;
8. To recognize CCOG as Lead Applicant and Program Manager, and CRCOG as Lead Partner for the Grant;
9. To provide any data as outlined in the MUMPO’s resolution for the Grant dated May 18, 2011, included as Exhibit B and incorporated herein by reference, it being understood that participation as a Consortium member does not preclude the MUMPO from potential eligibility as a subgrantee or subcontractor to the Consortium;
10. To share relevant data, maps, plans, and successes with other Consortium members to promote mutual understanding of the issues and capacity-building among all Consortium members; and
11. If requested and able, to provide a policy-level representative to the CONNECT Council.

AND FURTHERMORE, the CCOG agrees to confer, either directly for entities in North Carolina, or through its Lead Partner CRCOG in South Carolina, the following benefits of participation in the CONNECT Consortium:

1. Recognize the MUMPO as a CONNECT Consortium member with full voice at all Consortium meetings;
2. Notify the MUMPO of all Consortium activities and opportunities for participation;

3. Provide the MUMPO with access to information and data collected by the Consortium pursuant to this project;
4. Work with the MUMPO to provide multiple opportunities for public engagement in the development of the Framework;
5. Provide the MUMPO with access to the Federal Sustainable Communities Learning Network for webinars, conferences, and other best-practice learning opportunities for staff and policy-maker capacity-building;
6. Provide educational and informational opportunities to the MUMPO that support and assist the organization's participation in development of the Framework or build its capacity for ongoing regional work;
7. The CCOG will assist the MUMPO in identifying potential funding opportunities to support implementation of projects emerging from or supportive of the Framework;
8. Provide the MUMPO with access to Preferred Sustainability Status Bonus Points and/or documentation of participation in the Consortium, which may assist THE MUMPO in obtaining federal support for planning or implementation projects aligned with the goals of the Program;
9. Include the MUMPO as a potentially eligible subgrantee or subcontractor for work related to the performance of this project.

THIS AGREEMENT shall be in effect from the date of adoption through March 31, 2015, and may be renewed by mutual agreement among the parties. This agreement may be amended by the mutual consent of both parties, provided that approval for such amendment is given as was given for the initial agreement.

The MUMPO may elect to withdraw from the Consortium by providing 30 day's written notification to the CONNECT Council Chair and Executive Director of the CCOG. Organizations withdrawing from the Consortium will be accountable for any data or maps promised due prior to the date of their withdrawal.

Adopted this _____ day of _____, 2012.

MECKLENBURG-UNION MPO:

CCOG:

Authorized Signature

Martha Sue Hall, Chairperson

Witness

Jim Prosser, Executive Director

Approved as to Form:

Steve Meckler, CCOG Legal Counsel

Exhibit A

CONNECT Consortium

GOALS, FUNCTIONAL ORGANIZATION AND OPERATING PRINCIPLES

The CONNECT Consortium, and the development of the “CONNECT Our Future” Regional Strategic Framework are designed to be inclusive, publicly- and community-driven, and designed to produce strong and vibrant communities that, working together, produce a strong and vibrant region. This was the approach used in the development of the CONNECT Core Values and Vision, and is the approach that will be continued with this work. The Goals, Principles under which the Consortium will work, and its Functional Organization are based on this underlying approach.

GOALS:

The overarching goals of the Consortium are to:

- Create the “CONNECT Our Future” Regional Strategic Framework as a platform for communities and the region reaching economic and quality of life goals; and
- Develop a forum and process for ongoing collaborative problem-solving to address emerging regional and community issues in the future.

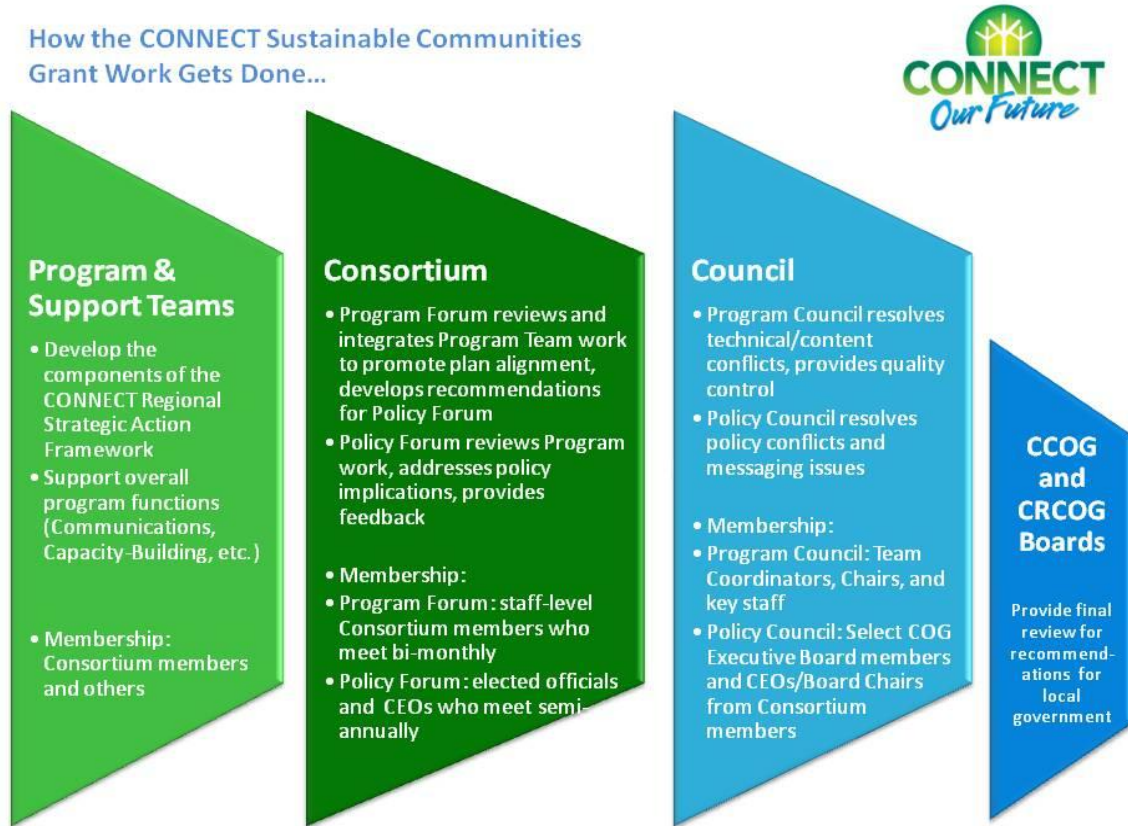
Specific deliverables for the Consortium include:

1. The “CONNECT Our Future” Regional Strategic Framework that includes:
 - a. A Regional Preferred Development Scenario developed through data analysis and public engagement to create and evaluate alternative scenarios, that becomes the consensus basis for regional long-range integrated planning for infrastructure, natural resources, and economic development and sustainable growth;
 - b. An effective place-based economic development strategy that focuses on job creation, workforce readiness, and community revitalization through the targeted alignment of existing and emerging industry clusters with available or developable resources;
 - c. Assessments and strategies for housing that meets community needs, both now and in the future;
 - d. Assessments and strategies to reduce emissions and ensure that region’s people and economy are well-prepared for future growth;
 - e. Assessments and strategies to support the growing local food industry and the provision of fresh foods throughout the region; and
 - f. Assessments and strategies to promote energy conservation and job creation in the energy cluster.
2. A functional framework and process for ongoing communication, collaboration, and problem-solving that engages public, non-profit, and private organizations across boundaries.

FUNCTIONAL ORGANIZATION:

The CONNECT Consortium is being organized as a vehicle to successfully accomplish the work required to meet the goals, not to serve as another governmental structure. As such, its organization is designed to

produce the “CONNECT Our Future” Regional Strategic Framework, and its component elements, and to assist communities and the region with a broad range of problem-solving around growth, economic development, natural resources, and infrastructure planning. The following chart outlines the functional process and structures that will be used to accomplish this work:



Program Teams will develop the content for the “CONNECT Our Future” Regional Strategic Framework, including the identification of a Regional Preferred Development Scenario through the Blueprinting process, as well as the development and integration of place-based economic development strategies, housing,

energy, food access and other plans. Program teams are open to Consortium members and non-members based on expertise and interest.

Support Teams will provide services, resources, and overall project management needed by all work groups, such as communications materials and strategies, and financial and contract processing. Each team will have a CCOG Team Coordinator who will serve as project manager for that team, with CRCOG liaisons for each team. Each program team (and some support teams) will be led by a non-CCOG or CRCOG Team Chair. Both Program and Support Teams may be reconfigured as needed to accomplish the work of the Program.

The Consortium will include all members who have signed a Consortium Agreement, and is open to any interested organization, local government, or private entity willing to do so. The Consortium will integrate the content produced by the Program Teams to create the Framework, working at two levels. They are:

The Program Forum: Senior staff, department heads, content experts, and other Consortium representatives who review and integrate Program Team components of the Framework, identify potential policy questions, resolve content or technical conflicts to the extent possible, and ensure that Framework elements work in sync. The Program Forum will meet bi-monthly.

The Policy Forum: Elected officials, private and non-profit sector CEOs and/or Board members who examine policy implications and messaging issues, identify needed policy or regulatory changes, provide feedback to the Program Forum, and resolve policy-related conflicts to the extent possible. The Policy Forum will meet semi-annually.

The Consortium also is the body that endorses the final Framework, through both Forums and with heavy stakeholder engagement.

The CONNECT Council will provide oversight in the sense of quality control and conflict resolution when the Consortium cannot reach a consensus position. The Council, like the Consortium, will be organized to address technical/programmatic/content issues, and to resolve important policy conflicts.

The Program Council will be composed of key staff, Team Coordinators, and Team Chairs.

The Policy Council will be composed of selected members of the Executive Boards of both CCOG and CRCOG, supplemented by CEOs/Board members from non-profit organizations and the private sector.

The Boards of CCOG and CRCOG will serve as the final vetting group for review of recommendations or policy matters affecting local governments or suggesting state or federal policy change. This is a role they have undertaken in the past and that will enhance the acceptance of Consortium recommendations. They will not be involved in the vetting of any recommendations aimed primarily at the non-profit or private sectors. Those recommendations will be published through professional associations and Consortium members representing those entities on the Consortium.

The Consortium is expected to be a growing, evolving group, and it is hoped that additional organizations will wish to join and participate. Organizations requesting membership will be required to sign this Consortium Agreement, and to participate in an orientation that addresses goals, operating principles

(including the basics of collaborative process), functional organization, and the progress of the Consortium to date.

OPERATING PRINCIPLES:

The Consortium will strive to:

Include all the diverse perspectives and populations in the region in its processes;

Operate in a collaborative manner, holding each other accountable for participation, outreach, and timely engagement;

Be fully transparent and share the work of the Consortium with all parties to this agreement and with the public using a variety of communications tools;

Be open to all interested organizations, local governments, and private entities that are willing to adopt the Consortium Agreement and participate in orientation as described above.

- State agency representatives will have voice
- Private-sector representatives will have voice on matters in which they have no financial interest.

Operate by consensus using best-practice collaborative process, with the option of seeking conflict resolution through the CONNECT Council.

To facilitate the success of these operating principles, Consortium members at both the Program and Policy Forums will be expected to participate in 80% of the their group's meetings.

Memorandum of Understanding
For CONNECT Consortium Membership
In Support of the
Sustainable Communities Regional Planning Program

WHEREAS, the Sustainable Communities Regional Planning Program (Program), a partnership of the U.S. Department of Housing & Urban Development, U.S. Environmental Protection Agency, and the U.S. Department of Transportation, is designed to promote greater regional sustainability, livability and efficiencies by breaking down barriers to governmental and private/non-profit collaboration among regional jurisdictions, linking housing, transportation, economic development, and the environment; and

WHEREAS, the Program's foundation is based on six Livability Principles intended to promote sustainability and are closely linked to the CONNECT Regional Vision Core Values and Action Agenda developed by the Centralina Council of Governments (CCOG), Catawba Regional COG, and the Charlotte Regional Partnership, and adopted by 50+ jurisdictions in the region; and

WHEREAS, the State of North Carolina has created the North Carolina Sustainable Communities Task Force and a related program of Planning Grants to support the Federal efforts and promote the Livability Principles from a North Carolina perspective; and

WHEREAS, CCOG is the lead for facilitating this joint effort for the Charlotte metropolitan region for federal and State funds under the Program, establishing the CONNECT Consortium as a fully-representative body to develop and guide the program and to support local governments, non-profits, academic institutions and other groups in their work to further sustainable growth, environmental enhancement, and inclusive public engagement and decision-making; and

WHEREAS, in doing so, the Consortium will provide a strong platform for the Mecklenburg-Union Metropolitan Planning Organization's (MUMPO's) interest in creating a sound regional multi-modal transportation system well-integrated with land use plans, and supportive of reinvestment in older industrial or abandoned commercial properties; and will directly benefit the MUMPO in these and related efforts; and

WHEREAS, the MUMPO's participation in Sustainable Communities Regional Planning Grants from Federal or State governments will afford the MUMPO benefits including Federal "Preferred Sustainability Status" and potentially increased likelihood of funding for related projects;

NOW, THEREFORE, BE IT RESOLVED, that the MUMPO agrees to the following by signing this memorandum of agreement:

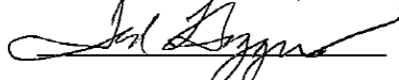
1. To participate as a member of the CONNECT Consortium in development and governance of regional efforts supporting the State and Federal Sustainable Communities programs;
2. To recognize CCOG as Lead Applicant for the HUD Sustainable Communities Regional Planning Grant program, and the NC Sustainable Communities Task Force Grants;
3. To assist with reaching out to traditionally-underrepresented groups to engage them in providing input on matters related to sustainable development and transportation options, and related sustainable communities matters;

4. To participate as appropriate in activities related to the MUMPO's expertise, it being understood that participation as a Consortium member does not preclude the MUMPO from serving as a paid consultant or contractor to the Consortium;
5. To share relevant data with other Consortium members; and
6. To participate as mutually agreed below in the activities of the North Carolina Sustainable Communities Planning Grant entitled "Catalytic Projects for Sustainable Regional Reinvestment:"

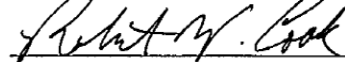
Activity	Role
Stakeholder Committee (Regional)	Appoint a representative to a Regional Stakeholder Committee to help guide the project
Share Relevant Data	Share data and studies regarding transportation infrastructure and improvements proposed within target corridors and project areas
Community Engagement	Assist with coordinating and advertising community engagement activities within corridors and recruiting participants for public open houses and focus groups
Catalytic Project Identification	Participate in identifying potential catalytic neighborhoods and projects for redevelopment focus within target corridors, from a transportation perspective
Strategy Identification	Participate in identifying any transportation needs in to support the development of implementation strategies for identified catalytic neighborhoods/projects

Adopted the 18th day of May, 2011.

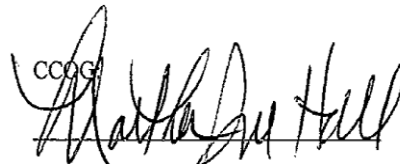
Mecklenburg-Union MPO:



Ted Biggers, MPO Chairman



Robert W. Cook, Secretary

CCOG


Martha Sue Hall, Chairperson



Jim Prosser, Executive Director

Approved as to Form:



William H. McNair, CCOG Legal Counsel

**RESOLUTION ADOPTING TITLE VI OF THE CIVIL RIGHTS
ACT OF 1964 POLICIES AND PROCEDURES, TITLE VI
ASSURANCES, AND IMPLEMENTATION CERTIFICATION OF
SAID POLICIES PROCEDURES FOR THE MECKLENBURG-UNION
METROPOLITAN PLANNING ORGANIZATION**

WHEREAS, the Mecklenburg-Union Metropolitan Planning Organization (MUMPO) is conducting transportation planning in a continuous, cooperative, and comprehensive manner in accordance with 23 U.S.C. 134 and 49 U.S.C. 1607; and

WHEREAS, MUMPO has found the transportation planning process to be in compliance with Sections 174 and 176 (c) and (d) of the Clean Air Act (42 U.S.C. 7504, 7506 (c) and (d)); and

WHEREAS, MUMPO has found the transportation planning process to be in full compliance with Title VI of the Civil Rights Act of 1964 and the Title VI Assurance executed by each State under 23 U.S.C. 324 and 29 U.S.C. 794; and

WHEREAS, MUMPO has considered how the transportation planning process will affect the involvement of Disadvantaged Business Enterprises in the FHWA and the FTA funded planning projects (Section 1003(b) of ISTEA of 1991 (Pub. L. 102-240), Sec. 105(f), Pub. L. 97-424, 96 Stat. 2100, 49 CFR part 23); and

WHEREAS, the MUMPO has considered how the transportation planning process will affect the elderly and the disabled per the provision of the Americans with Disabilities Act of 1990 (Pub. L. 101-336, 104 Stat. 327, as amended) and the U.S. DOT implementing regulations (49 CFR parts 27, 37, and 38); and

WHEREAS, MUMPO is adding, updating and adopting all necessary policies and procedures to satisfy all requirements of Title VI of the Civil Rights Act of 1964 and related Assurances; and

WHEREAS, MUMPO has met all the requirements under the Safe, Accountable, Flexible, Efficient Transportation Equity Act: A Legacy for Users (SAFETEA-LU).

NOW, THEREFORE BE IT RESOLVED, that the Mecklenburg-Union Metropolitan Planning Organization certifies compliance with policies, procedures and plans with regard to Title VI of the Civil Rights Act of 1964 (as amended) and additional Assurances as required, on this the 18th day of January, 2012.

I, _____, Chairman of the Mecklenburg-Union Metropolitan Planning Organization, do hereby certify that the above is a true and correct copy of an excerpt from the minutes of a meeting of the Mecklenburg-Union Metropolitan Planning Organization, duly held on this the 18th day of January, 2012.

_____, Chairman

Robert W. Cook, Secretary

Title VI Policy Statement

It is the policy of the Mecklenburg-Union Metropolitan Planning Organization to ensure that no person shall, on the ground of race, color, sex, age, national origin, or disability, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity as provided by Title VI of the Civil Rights Act of 1964, the Civil Rights Restoration Act of 1987, and any other related non-discrimination Civil Rights laws and authorities.

Name
Title

Date

For more information contact:
Robert W. Cook, AICP, Title VI/EO Coordinator
Mecklenburg-Union Metropolitan Planning Organization
600 E. Fourth St.
Charlotte, North Carolina 28202
704-336-2205
rwcook@charlottenc.gov

Título VI Declaración de Política

Es política del Organización de planeamiento metropolitano de Mecklenburg-Union garantizar que ninguna persona, por motivos de raza, color, sexo, edad, origen nacional, o discapacidad, sea excluido de participar en, sea negado los beneficios de, o ser sujeto de otra manera a discriminación bajo cualquier programa o actividad a lo dispuesto en el Título VI del Acta de Derechos Civiles de 1964, la Ley de Restauración de Derechos Civiles de 1987, y cualquier otra relacionada con la no discriminación, derecho civil y las autoridades.

Name
Title

Fecha

Para más información contactar:
Robert W. Cook, AICP
Organización de planeamiento metropolitano de Mecklenburg-Union
600 E. Fourth St.
Charlotte, North Carolina 28202
704-336-2205
rwcook@charlottenc.gov

Mecklenburg-Union MPO Title VI Assurances

The Mecklenburg-Union Metropolitan Planning Organization (hereinafter referred to as MUMPO or the "Recipient") HEREBY AGREES THAT as a condition to receiving any Federal financial assistance from the North Carolina Department of Transportation and the US Department of Transportation it will comply with the Title VI of the Civil Rights Act of 1964, 78 Stat. 252, 42 U.S.C. 2000d-42 (hereinafter referred to as the Act), and all requirements imposed by or pursuant to Title 49, Code of Federal Regulations, Department of Transportation, Subtitle A, Office of the Secretary, Part 21, Nondiscrimination in Federally-Assisted Programs of the Department of Transportation. Effectuation of Title VI of the Civil Rights Act of 1964 (hereinafter referred to as the Regulations) and other pertinent directives, to the end that in accordance with the Act, Regulations, and other pertinent directives, no person in the United States shall, on the grounds of race, color, sex, age, national origin or disability be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity for which the Recipient receives Federal financial assistance from the Department of Transportation, including the Federal Highway Administration, and HEREBY GIVES ASSURANCE THAT it will promptly take any measures necessary to effectuate this agreement. This assurance is required by subsection 21.7(a) (1) of the Regulations.

More specifically and without limiting the above general assurance, the Recipient hereby gives the following specific assurances with respect to its Federal-Aid Highway Program:

1. That the Recipient agrees that each "program" and each "facility" as defined in subsections 21.23 (b) and 21.23 (e) of the Regulations, will be (with regard to a "program") conducted, or will be (with regard to a "facility") operated in compliance with all requirements imposed by, or pursuant to, the Regulations.
2. That the Recipient shall insert the following notification in all solicitations for bids for work or material subject to the Regulations made in connection with the Federal-Aid Highway Program and, in adapted form in all proposals for negotiated agreements:

The Mecklenburg-Union Metropolitan Planning Organization in accordance with Title VI of the Civil Rights Act of 1964, 78 Stat. 252, 42 U.S.C. 2000d to 2000d-4 and Title 49, Code of Federal Regulations, Department of Transportation, Subtitle A, Office of the Secretary, Part 21, Nondiscrimination in Federally-assisted programs of the Department of Transportation issued pursuant to such Act, hereby notifies all bidders that it will affirmatively insure that in any contract entered into pursuant to this advertisement, minority business enterprises will be afforded full opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, or national origin in consideration for an award.

3. That the Recipient shall insert the clauses of Appendix A of this assurance in every contract subject to the Act and the Regulations.
4. That the Recipient shall insert the clauses of Appendix B of this assurance, as a covenant running with the land, in any deed from the United States effecting a transfer of real property, structures, or improvements thereon, or interest therein.
5. That where the Recipient receives Federal financial assistance to construct a facility, or part of a facility, the assurance shall extend to the entire facility and facilities operated in connection therewith.
6. That where the Recipient receives Federal financial assistance in the form, or for the acquisition of real property or an interest in real property, the assurance shall extend to rights to space on, over or under such property.

7. That the Recipient shall include the appropriate clauses set forth in Appendix C of this assurance, as a covenant running with land, in any future deeds, leases, permits, licenses, and similar agreements entered into by the Recipient with other parties: (a) for the subsequent transfer of real property acquired or improved under the Federal-Aid Highway Program; and (b) for the construction or use of or access to space on, over or under real property acquired, or improved under the Federal-Aid Highway program.
8. That this assurance obligates the Recipient for the period during which Federal financial assistance is extended to the program, except where the Federal financial assistance is to provide, or is in the form of, personal property, or real property or interest therein or structures or improvements thereon, in which case the assurance obligates the Recipient or any transferee for the longer of the following periods: (a) the period during which the property is used for a purpose for which the Federal financial assistance is extended, or for another purpose involving the provision of similar services or benefits; or (b) the period during which the Recipient retains ownership or possession of the property.
9. The Recipient shall provide for such methods of administration for the program as are found by the Secretary of Transportation or the official to whom he delegates specific authority to give reasonable guarantee that it, other recipients, subgrantees, contractors, subcontractors, transferees, successors in interest, and other participants of Federal financial assistance under such program will comply with all requirements imposed or pursuant to the Act, the Regulations and this assurance.
10. The Recipient agrees that the United States has a right to seek judicial enforcement with regard to any matter arising under the Act, the Regulations, and this assurance.

THIS ASSURANCE is given in consideration of and for the purpose of obtaining any and all Federal grants, loans, contracts, property, discounts or other Federal financial assistance extended after the date hereof to the Recipient Department of Transportation under the Federal-Aid Highway Program and is binding on it, other recipients, subgrantees, contractors, subcontractors, transferees, successors in interest and other participants in the Federal-Aid Highway Program. The person or persons whose signatures appear below are authorized to sign this assurance on behalf of the Recipient.

Debra D. Campbell
Director, Charlotte-Mecklenburg Planning Department

Date

APPENDIX A

During the performance of this contract, the contractor, for itself, its assignees and successors in interest (hereinafter referred to as the "contractor") agrees as follows:

(1) **Compliance with Regulations:** The contractor shall comply with the Regulations relative to nondiscrimination in Federally-assisted programs of the Department of Transportation (hereinafter, "DOT") Title 49, Code of Federal Regulations, Part 21, as they may be amended from time to time, (hereinafter referred to as the Regulations), which are herein incorporated by reference and made a part of this contract.

(2) **Nondiscrimination:** The Contractor, with regard to the work performed by it during the contract, shall not discriminate on the grounds of race, age, sex, color, disability, or national origin in the selection and retention of subcontractors, including procurements of materials and leases of equipment. The contractor shall not participate either directly or indirectly in the discrimination prohibited by section 21.5 of the Regulations, including employment practices when the contract covers a program set forth in Appendix B of the Regulations.

(3) **Solicitations for Subcontractors, Including Procurements of Materials and Equipment:** In all solicitations either by competitive bidding or negotiation made by the contractor for work to be performed under a subcontract, including procurements of materials or leases of equipment, each potential subcontractor or supplier shall be notified by the contractor of the contractor's obligations under this contract and the Regulations relative nondiscrimination on grounds of race, color, or national origin.

(4) **Information and Reports:** The contractor shall provide all information and reports required by the Regulations or directives issued pursuant thereto, and shall permit access to its books, records, accounts, other sources of information, and its facilities as may be determined by MUMPO, the North Carolina Department of Transportation or the Federal Highway Administration to be pertinent to ascertain compliance with such Regulations, orders and instructions. Where any information required of a contractor is in the exclusive possession of another who fails or refuses to furnish this information the contractor shall so certify to MUMPO, the North Carolina Department of Transportation, or the Federal Highway Administration as appropriate, and shall set forth what efforts it has made to obtain the information.

(5) **Sanctions for Noncompliance:** In the event of the contractor's noncompliance with the nondiscrimination provisions of this contract, the MUMPO and/or the North Carolina Department of Transportation shall impose such contract sanctions as it or the Federal Highway Administration may determine to be appropriate, including, but not limited to:

- (a) withholding of payments to the contractor under the contract until the contractor complies, and/or
- (b) cancellation, termination or suspension of the contract, in whole or in part.

(6) **Incorporation of Provisions:** The contractor shall include the provisions of paragraph (1) through (6) in every subcontract, including procurements of materials and leases of equipment, unless exempt by the Regulations, or directives issued pursuant thereto.

The contractor shall take such action with respect to any subcontract or procurement as the MUMPO, North Carolina Department of Transportation or the Federal Highway Administration may direct as a means of enforcing such provisions including sanctions for non-compliance: Provided, however, that, in the event a contractor becomes involved in, or is threatened with, litigation with a subcontractor or supplier as a result of such direction, the contractor may request the MUMPO to enter into such litigation to protect the interests of the MUMPO, and, in addition, the contractor may request the United States to enter into such litigation to protect the interests of the United States.

APPENDIX B

The following clauses shall be included in any and all deeds effecting or recording the transfer of real property, structures or improvements thereon, or interest therein from the United States.

(GRANTING CLAUSE)

NOW, THEREFORE, the Department of Transportation, as authorized by law, and upon the condition that the NCDOT will accept title to the lands and maintain the project constructed thereon, in accordance with Title 23, United States Code, the Regulations for the Administration of Federal-Aid for Highways and the policies and procedures prescribed by Federal Highway Administration of the Department of Transportation and, also in accordance with and in compliance with all requirements imposed by or pursuant to Title 49, Code of Federal Regulations, Department of Transportation, Subtitle A, Office of the Secretary, Part 21, Nondiscrimination in Federally-assisted programs of the Department of Transportation (hereinafter referred to as the Regulations) pertaining to and effectuating the provisions of Title VI of the Civil Rights Act of 1964 (78 Stat. 252; 42 U.S.C. 2000d to 2000d-4), does hereby remise, release, quitclaim and convey unto the state of North Carolina all the right, title and interest of the Department of Transportation in and to said lands described in Exhibit "A" attached hereto and made a part hereof.

(HABENDUM CLAUSE)

TO HAVE AND TO HOLD said lands and interests therein unto state of North Carolina and its successors forever, subject, however, to the covenants, conditions, restrictions and reservations herein contained as follows, which will remain in effect for the period during which the real property or structures are used for a purpose for which Federal financial assistance is extended or for another purpose involving the provision of similar services or benefits and shall be binding on the state of North Carolina, its successors and assigns.

The state of North Carolina, in consideration or the conveyance of said lands and interests in lands, does hereby covenant and agree as a covenant running with the land for itself, its successors and assigns, that (1) no person shall on the grounds of race, age, sex, color, disability, or national origin, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination with regard to any facility located wholly or in part on over or under such lands hereby conveyed [,] [and]* (2) that the state of North Carolina shall use the lands and interests in lands and interests in lands so conveyed, in compliance with all requirements imposed by or pursuant to Title 49, Code of Federal Regulations, Department of Transportation, Subtitle A, Office of the Secretary, Part 21, Nondiscrimination in Federally-assisted programs of the Department of Transportation-Effectuation of Title VI of the Civil Rights Act of 1964, and as said Regulations may be amended [,] and (3) that in the event of breach of any of the above-mentioned nondiscrimination conditions, the Department shall have a right to re-enter said lands and facilities on said land, and the above described land and facilities shall thereon revert to and vest in and become the absolute property of the Department of Transportation and its assigns as such interest existed prior to this instruction.

APPENDIX C

The following clauses shall be included in all deeds, licenses, leases, permits or similar instruments entered into by the North Carolina Department of Transportation pursuant to the provisions of Assurance 6(a).

The (grantee, licensee, lessee, permittee, etc., as appropriate) for himself, his heirs, personal representatives, successors in interest, and assigns, as a part of the consideration hereof, does hereby covenant and agree [in the case of deeds and leases add "as a covenant running with the land"] that in the event facilities are constructed, maintained, or otherwise operated on the said property described in this (deed, license, lease, permit, etc.) for a purpose for which a Department of Transportation program or activity is extended or for another purpose involving the provision of similar services or benefits, the (grantee, licensee, lessee, permittee, etc.) shall maintain and operate such facilities and services in compliance with all other requirements imposed pursuant to Title 49, Code of Federal Regulations, Department of Transportation, Subtitle A, Office of the Secretary, Part 21, Nondiscrimination in Federally-assisted programs of the Department of Transportation-Effectuation of Title VI of the Civil Rights Act of 1964, and as said Regulations may be amended.

That in the event of breach of any of the above nondiscrimination covenants, the STATE shall have the right to terminate the {license, lease, permit, etc.} and to re-enter and repossess said land and the facilities thereon, and hold the same as if said [licenses, lease, permit, etc.] had never been made or issued.

That in the event of breach of any of the above nondiscrimination covenants, the STATE shall have the right to re-enter said lands and facilities thereon, and the above described lands and facilities shall thereupon revert to and vest in and become the absolute property of the STATE and its assigns.

The following shall be included in all deeds, licenses, leases, permits, or similar agreements entered into by the North Carolina Department of Transportation pursuant to the provisions of Assurance 6(b).

The (grantee, licensee, lessee, permittee, etc., as appropriate) for himself, his personal representatives, successors in interest, and assigns, as a part of the consideration hereof, does hereby covenant and agree (in the case of deeds, and leases add "as a covenant running with the land") that (1) no person on the ground of race, sex, age, color, disability, or national origin shall be excluded from participation in, denied the benefits of, or be otherwise subjected to discrimination in the use of said facilities, (2) that in the construction of any improvements on, over or under such land and the furnishing of services thereon, no person on the ground of race, sex, age, color, disability, or national origin shall be excluded from participation in, denied the benefits of, or otherwise be subjected to discrimination, (3) that the (grantee, licensee, lessee, permittee, etc.) shall use the premises in compliance with all other requirements imposed by or pursuant to Title 49, Code of Federal Regulations. Department of Transportation, Subtitle A, Office of the Secretary, Part 21, Nondiscrimination in Federally-assisted programs of the Department of Transportation-Effectuation of Title VI of the Civil Rights Act of 1964), and as said Regulations may be amended.

That in the event of breach of any of the above nondiscrimination covenants, STATE shall have the right to terminate the [license, lease, permit, etc.] and to re-enter and repossess said land and the facilities thereon, and hold the same as if said [license, lease, permit, etc.] had never been made or issued.

That in the event of breach of any of the above nondiscrimination covenants, the STATE shall have the right to re-enter said land and facilities thereon, and the above described lands and facilities shall thereupon revert to and vest in and become the absolute property of the STATE and its assigns.

MECKLENBURG-UNION MPO TITLE VI COMPLAINT PROCEDURES

The complaint procedures outlined herein apply to the Mecklenburg-Union Metropolitan Planning Organization (MUMPO) and other primary recipients and sub-recipients of Federal financial assistance. These procedures cover discrimination complaints filed under Title VI of the Civil Rights Act of 1964, Civil Rights Restoration Act of 1987, Section 504 of the Rehabilitation Act of 1973, and other nondiscrimination authorities relating to any program, services, or activities administered by the NCDOT and its sub-recipients (e.g., transit systems, MPOs, universities, and counties), consultants, and contractors. **NOTE:** MUMPO will investigate transit related complaints only on the nondiscrimination basis of race, color, and national origin.

MUMPO will make every effort to obtain early resolution of complaints at the lowest level possible. Complaints of alleged discrimination will be investigated by the appropriate authority. The option of informal mediation meeting(s) between the affected parties and the OCR staff may be utilized for resolution. Upon completion of each investigation, the OCR staff will inform every complainant of all avenues of appeal.

PURPOSE

The purpose of the discrimination complaint procedures is to describe the process used by MUMPO for processing complaints under Title VI of the Civil Rights Act of 1964, related statutes and authorities.

FILING OF COMPLAINTS

1. **Applicability** – The complaint procedures apply to the beneficiaries of the MUMPO's programs, activities, and services, including but not limited to the public, contractors, subcontractors, consultants, and other sub-recipients of federal and state funds.
2. **Eligibility** – Any person or class of persons who believes that he/she has been subjected to discrimination or retaliation prohibited by any of the Civil Rights authorities, based upon race, color, sex, age, national origin, or disability may file a written complaint with MUMPO's Title VI/Coordinator. The law prohibits intimidation or retaliation of any sort. The complaint may be filed by the affected individual or a representative and must be in writing.
3. **Time Limits and Filing Options** – A complaint must be filed no later than 180 calendar days after the following:
 - The date of the alleged act of discrimination; or
 - The date when the person(s) became aware of the alleged discrimination; or
 - Where there has been a continuing course of conduct, the date on which that conduct was discontinued or the latest instance of the conduct.

Title VI complaints may be submitted to the following entities:

- **Mecklenburg-Union MPO**, Title VI/EO Coordinator, 600 E. Fourth Street, Charlotte, NC 28202, 704-336-2205
- **North Carolina Department of Transportation**, Office of Civil Rights, Title VI/EO Contract Compliance Section, 1511 Mail Service Center, Raleigh, NC 27699-1511; 919-508-1830 or toll free 800-522-0453
- **US Department of Transportation**, Departmental Office of Civil Rights, External Civil Rights Programs Division, 1200 New Jersey Avenue, SE, Washington, DC 20590; 202-366-4070

Federal Highway Administration, Office of Civil Rights, 1200 New Jersey Avenue, SE, 8th Floor, E81-314, Washington, DC 20590, 202-366-0693 / 366-0752

Federal Highway Administration, North Carolina Division Office, 310 New Bern Avenue, Suite 410, Raleigh, NC 27601, 919-747-7010

Federal Transit Administration, Office of Civil Rights, ATTN: Title VI Program Coordinator, East Bldg. 5th Floor – TCR, 1200 New Jersey Avenue, SE, Washington, DC 20590

Federal Aviation Administration, Office of Civil Rights, 800 Independence Avenue, SW, Washington, DC 20591, 202-267-3258

➤ **US Department of Justice**, Special Litigation Section, Civil Rights Division, 950 Pennsylvania Avenue, NW, Washington, DC 20530, 202-514-6255 or toll free 877-218-5228

4. **Format for Complaints** – Complaints shall be in **writing** and **signed** by the complainant(s) or a representative and include the complainant's name, address, and telephone number. Complaints received by fax or e-mail will be acknowledged and processed. Allegations received by telephone will be reduced to writing and provided to the complainant for confirmation or revision before processing. Complaints will be accepted in other languages including Braille.
5. **Complaint Basis** – Allegations must be based on issues involving race, color, national origin, sex, age, or disability. The term "basis" refers to the complainant's membership in a protected group category. Allegations against **transit** entities must be based on issues involving **only** race, color, or national origin.

Protected Categories	Definition	Examples
Race	An individual belonging to one of the accepted racial groups; or the perception, based usually on physical characteristics that a person is a member of a racial group	Black/African American, Hispanic/Latino, Asian, American Indian/Alaska Native, Native Hawaiian/Pacific Islander, White
Color	Color of skin, including shade of skin within a racial group	Black, White, light brown, dark brown, etc.
National Origin	Place of birth. Citizenship is not a factor. Discrimination based on language or a person's accent is also covered by national origin.	Mexican, Cuban, Japanese, Vietnamese, Chinese
Sex	Gender	Women and Men
Age	Persons of any age	21 year old person
Disability	Physical or mental impairment, permanent or temporary, or perceived.	Blind, alcoholic, para-amputee, epileptic, diabetic, arthritic

Complainant Notification

1. When a complaint is received, the Title VI/EO Coordinator will provide written acknowledgment to the Complainant, within ten (10) business days by registered mail.
2. If the complaint is complete and no additional information is needed, the complainant will be sent a letter of acceptance along with the Complainant Consent/Release form.
3. If a complaint is deemed incomplete, additional information will be requested, and the Complainant will be provided 30 business days to submit the required information. Failure to do so may be considered good cause for a determination of no investigative merit.

4. Within 15 business days from receipt of a complete complaint, the Title VI/EO Coordinator will determine its jurisdiction in pursuing the matter and whether the complaint has sufficient merit to warrant investigation. Within five (5) days of this decision, the Title VI/EO Coordinator will notify the Complainant and Respondent, by registered mail, informing them of the disposition.
 - a. If the decision is not to investigate the complaint, the notification shall specifically state the reason for the decision.
 - b. If the complaint is to be investigated, the notification shall state the grounds of MUMPO's jurisdiction, while informing the parties that their full cooperation will be required in gathering additional information and assisting the investigator.
5. If the complaint is incomplete, the Complainant will be contacted in writing or by telephone to obtain the additional information. The complainant will be given 15 calendars days to respond to the request for additional information.
6. The Complainant will be notified that MUMPO will attempt to resolve complaints within 180 days after NCDOT has accepted the complaint for investigation.

Proceso de Quejas por Discriminación

INTRODUCCIÓN

Los procedimientos de quejas presentadas en este documento se aplican al NCDOT y otros destinatarios principales y los sub-receptores que reciben ayuda Federal. Estos procedimientos se aplicarán a las quejas por discriminación presentadas en virtud del Título VI del Acta de Derechos Civiles de 1964, Ley de Restauración de Derechos Civiles de 1987, la Sección 504 del Acta de Rehabilitación de 1973, y autoridades de la no discriminación en relación con cualquier otro actividades, programa, o servicios administrados por el NCDOT y sus sub-receptores, (sistemas de tránsito, Organización de Planeación Metropolitana, universidades y condados) consultores y contratistas. El Departamento de Transporte de Carolina del Norte solo Investigará quejas relacionadas con el tránsito, basado en la no discriminación de raza, color y origen nacional.

NCDOT hará todo lo posible para obtener pronta resolución de las quejas en el nivel más bajo posible de administración. Denuncias de presunta discriminación serán investigadas por las autoridades competentes. La opción de reunión(es) de mediación informal entre las partes afectadas y el personal de OCR puede ser utilizada para su resolución. Al término de cada investigación, el personal de la OCR informará a cada demandante todas las vías de recurso.

PROPÓSITO

El propósito de los procedimientos de denuncia por discriminación es describir el proceso utilizado por la NCDOT para tramitar las quejas en virtud del Título VI del Acta de Derechos Civiles de 1964, relacionados con los estatutos y las autoridades.

PRESENTACIÓN DE QUEJAS

1. **Aplicación** – Los procedimientos de queja aplican a los beneficiarios de los programas de la NCDOT, actividades y servicios, incluyendo pero no limitando a la opinión pública, contratistas, subcontratistas, consultores y otros sub-receptores de fondos federales y estatales.
2. **Eligibilidad** – Cualquier persona o grupo de personas que crea haber sido objeto de discriminación o represalia prohibida por alguna de las autoridades de Derechos Civiles, basada en la raza, color, sexo, edad, origen nacional o discapacidad, puede presentar una queja por escrito a la Oficina de Derechos Civiles de la NCDOT. La ley prohíbe la intimidación o represalias de ningún tipo. La denuncia podrá ser presentada por la persona afectada o un representante y debe ser por escrito.
3. **Plazos y opciones de presentación** – La queja debe ser presentada a más tardar 180 días naturales después de lo siguiente:
 - La fecha del supuesto acto de discriminación; o
 - La fecha en que la persona(s) se dió cuenta de la supuesta discriminación; o
 - Cuando ha sido un curso continuo de conducta, la fecha en que dicho comportamiento se interrumpió o en el último ejemplo de dicha conducta.

Título VI las quejas podrán presentarse a las siguientes entidades:

- **North Carolina Department of Transportation**, Office of Civil Rights, Title VI/EO Contract Compliance Section, 1511 Mail Service Center, Raleigh, NC 27699-1511; 919-508-1830 or toll free 800-522-0453
- **US Department of Transportation**, Departmental Office of Civil Rights, External Civil Rights Programs Division, 1200 New Jersey Avenue, SE, Washington, DC 20590; 202-366-4070

Federal Highway Administration, Office of Civil Rights, 1200 New Jersey Avenue, SE, 8th Floor, E81-314, Washington, DC 20590, 202-366-0693 / 366-0752

Federal Highway Administration, North Carolina Division Office, 310 New Bern Avenue, Suite 410, Raleigh, NC 27601, 919-747-7010

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Federal Aviation Administration, Office of Civil Rights, 800 Independence Avenue, SW, Washington, DC 20591, 202-267-3258

➤ **US Department of Justice**, Special Litigation Section, Civil Rights Division, 950 Pennsylvania Avenue, NW, Washington, DC 20530, 202-514-6255 or toll free 877-218-5228

4. **Formato de Quejas** – Las denuncias deberán ser **por escrito y firmadas** por el denunciante (s) o un representante, e incluir el nombre del autor, dirección y número de teléfono. Las denuncias recibidas por fax o correo electrónico serán confirmadas y procesadas. Las denuncias recibidas por teléfono serán transcritas y proporcionadas al denunciante para la confirmación o su revisión antes de ser procesadas. Quejas serán aceptadas en otros lenguajes, incluyendo Braille.
5. **Fundamento de la Queja**– Las denuncias deberán basarse en cuestiones relacionadas con la raza, color, origen nacional, sexo, edad o discapacidad. El término "fundamento" se refiere a la pertenencia del autor de la queja en una categoría del grupo protegido. Denuncias en contra entidades de tránsito deben basarse solo en cuestiones relacionadas con la raza, color u origen nacional.

Grupo Protegido	Definición	Ejemplos
Raza	Un individuo perteneciente a uno de los grupos raciales aceptados; o la percepción, basada generalmente en las características físicas de que una persona es miembro de un grupo racial.	Afro Americano, Hispano/Latino, Asiático, Indio Americano/Nativo de Alaska, Nativo de Hawai/Islas del Pacífico, Blanco.
Color	Color de piel, incluyendo tono de piel dentro de un grupo racial.	Negro, blanco, moreno claro, moreno oscuro, etc.
Origen Nacional	Lugar de Nacimiento. La ciudadanía no es un factor. La discriminación basada en el idioma o acento de una persona también está cubierta por el origen nacional.	Mexicanos, cubanos, japoneses, vietnamitas, chinos.
Sexo	Género.	Mujer y hombre.
Edad	Personas de cualquier edad.	Personas de 21 años
Discapacidad	Disabilidad física o mental, permanente o temporal, o percibida.	Ciego, alcohólico, para-amputado, epilépticos, diabéticos, artríticos

Complainant Notification

1. Cuando se recibe una queja, el título VI sección proporcionará confirmación escrita al demandante, dentro de diez (10) días hábiles por correo certificado.
2. Si la denuncia es completa y no se necesita ninguna información adicional, el autor se enviará una carta de aceptación, junto con el formulario de la versión/consentimiento del autor.
3. Si una reclamación se considerará incompleta, se le pedirá información adicional, y el autor se proporcionará 30 días para presentar la información requerida. No hacerlo puede considerarse buena causa para una determinación de ningún mérito de investigación.

4. Dentro de 15 días hábiles desde la recepción de una queja completa, la sección de título VI determinará su competencia en la búsqueda de la materia y si la queja tiene mérito suficiente para justificar la investigación. Dentro de los cinco (5) días de la presente decisión, la sección de título VI le notificará el demandante y el demandado, por correo certificado, informándoles de la disposición.
 - a. Si la decisión no es investigar la queja, la notificación indicará específicamente la razón de la decisión.
 - b. Si la denuncia es ser investigado, la notificación indicará los motivos de la jurisdicción de NCDOT, mientras que informar a las partes a que se necesitarán su plena cooperación en la recopilación de información adicional y ayudar al investigador.
5. Si la denuncia es incompleta, se comunicará con el autor de la queja por escrito o por teléfono para obtener la información adicional. El demandante será determinado calendarios de 15 días para responder a la solicitud de información adicional.
6. Se notificará a la organización querellante que NCDOT intentará resolver quejas dentro de 180 días después de NCDOT ha aceptado la queja para investigación.

'O gemgpdwt i / Wpkp 'O RQ DISCRIMINATION COMPLAINT FORM

Last Name:		First Name:			<input type="checkbox"/> Male
					<input type="checkbox"/> Female
Mailing Address:		City	State	Zip	
Home Telephone:	Work Telephone:	E-mail Address			
Identify the Category of Discrimination:					
<input type="checkbox"/> RACE	<input type="checkbox"/> COLOR	<input type="checkbox"/> NATIONAL ORIGIN	<input type="checkbox"/> AGE		
<input type="checkbox"/> RELIGION	<input type="checkbox"/> DISABILITY	<input type="checkbox"/> SEX/GENDER			
Identify the Race of the Complainant					
<input type="checkbox"/> Black	<input type="checkbox"/> White	<input type="checkbox"/> Hispanic	<input type="checkbox"/> Asian American		
<input type="checkbox"/> American Indian	<input type="checkbox"/> Alaskan Native	<input type="checkbox"/> Pacific Islander	<input type="checkbox"/> Other _____		
Date and place of alleged discriminatory action(s). Please include earliest date of discrimination and most recent date of discrimination.					
How were you discriminated against? Describe the nature of the action, decision, or conditions of the alleged discrimination. Explain as clearly as possible what happened and why you believe your protected status (basis) was a factor in the discrimination. Include how other persons where treated differently from you. (Attached additional page(s), if necessary).					
The law prohibits intimidation or retaliation against anyone because he/she has either taken action, or participated in action, to secure rights protected by these laws. If you feel that you have been retaliated against, separate from the discrimination alleged above, please explain the circumstances below. Explain what action you took which you believe was the cause for the alleged retaliation.					
Names of individuals responsible for the discriminatory action(s):					
Names of persons (witnesses, fellow employees, supervisors, or others) whom we may contact for additional information to support or clarify your complaint: (Attached additional page(s), if necessary).					
<u>Name</u>		<u>Address</u>		<u>Telephone</u>	
1. _____					
2. _____					
3. _____					
4. _____					

DISCRIMINATION COMPLAINT FORM

Page 2

Have you filed, or intend to file, a complaint regarding the matter raised with any of the following? If yes, please provide the filing dates. Check all that apply.

- US Equal Employment Opportunity Commission _____
- Federal Highway Administration _____
- US Department of Transportation _____
- Federal or State Court _____
- Other _____

Have you discussed the complaint with any MUMPO representative? If yes, provide the name, position, and date of discussion.

Please provide any additional information that you believe would assist with an investigation.

Briefly explain what remedy, or action, are you seeking for the alleged discrimination.

****WE CANNOT ACCEPT AN UNSIGNED COMPLAINT. PLEASE SIGN AND DATE THE COMPLAINT FORM BELOW.**

COMPLAINANT'S SIGNATURE

DATE

MAIL COMPLAINT FORM TO:

**Title VI/EO Coordinator
Mecklenburg-Union MPO
600 E. Fourth St.
Charlotte, NC 28202**

704-336-2205

FOR OFFICE USE ONLY

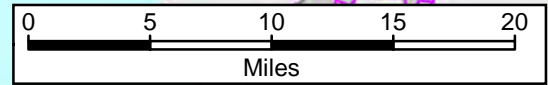
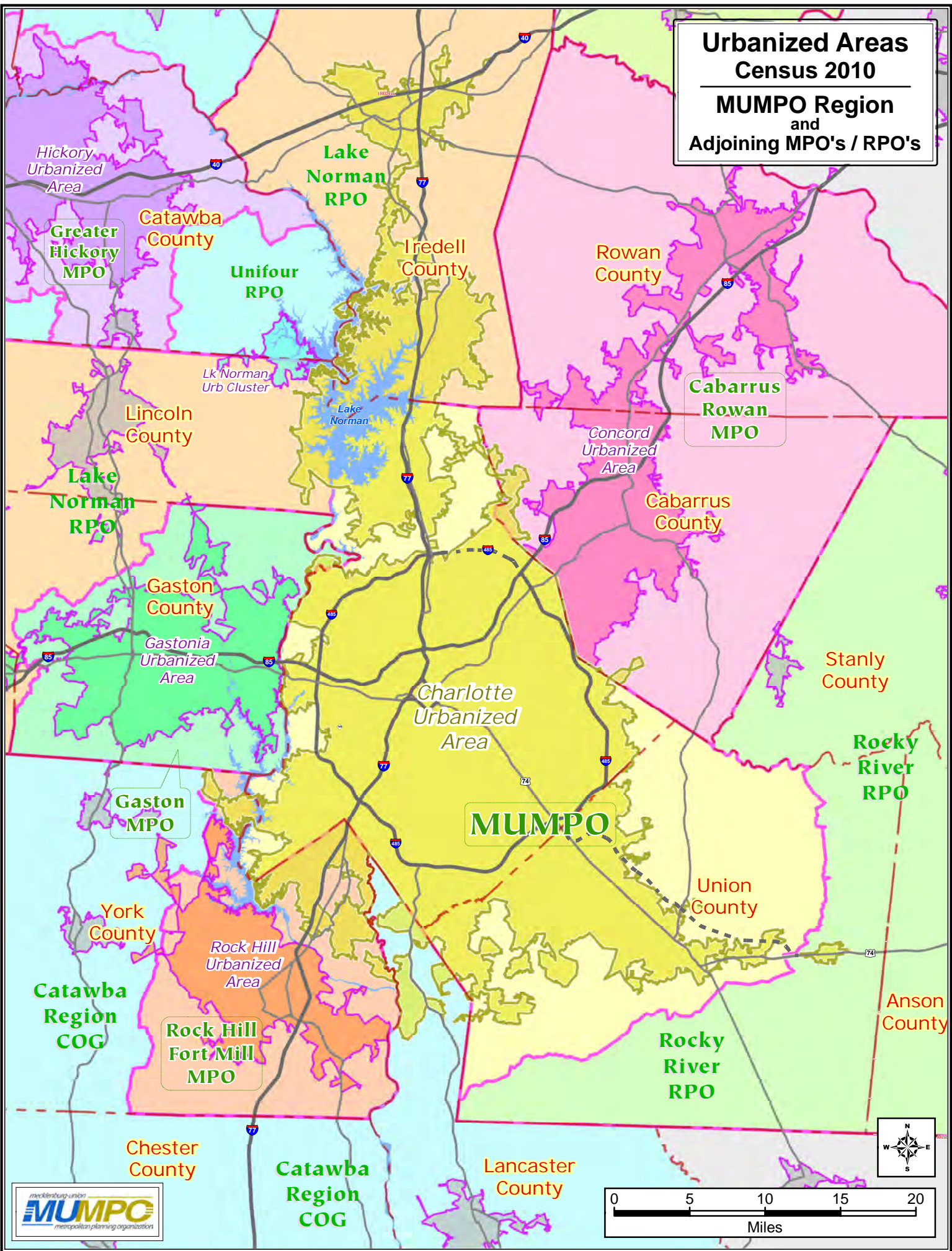
Date Complaint Received: _____

Processed by: _____

Case #: _____

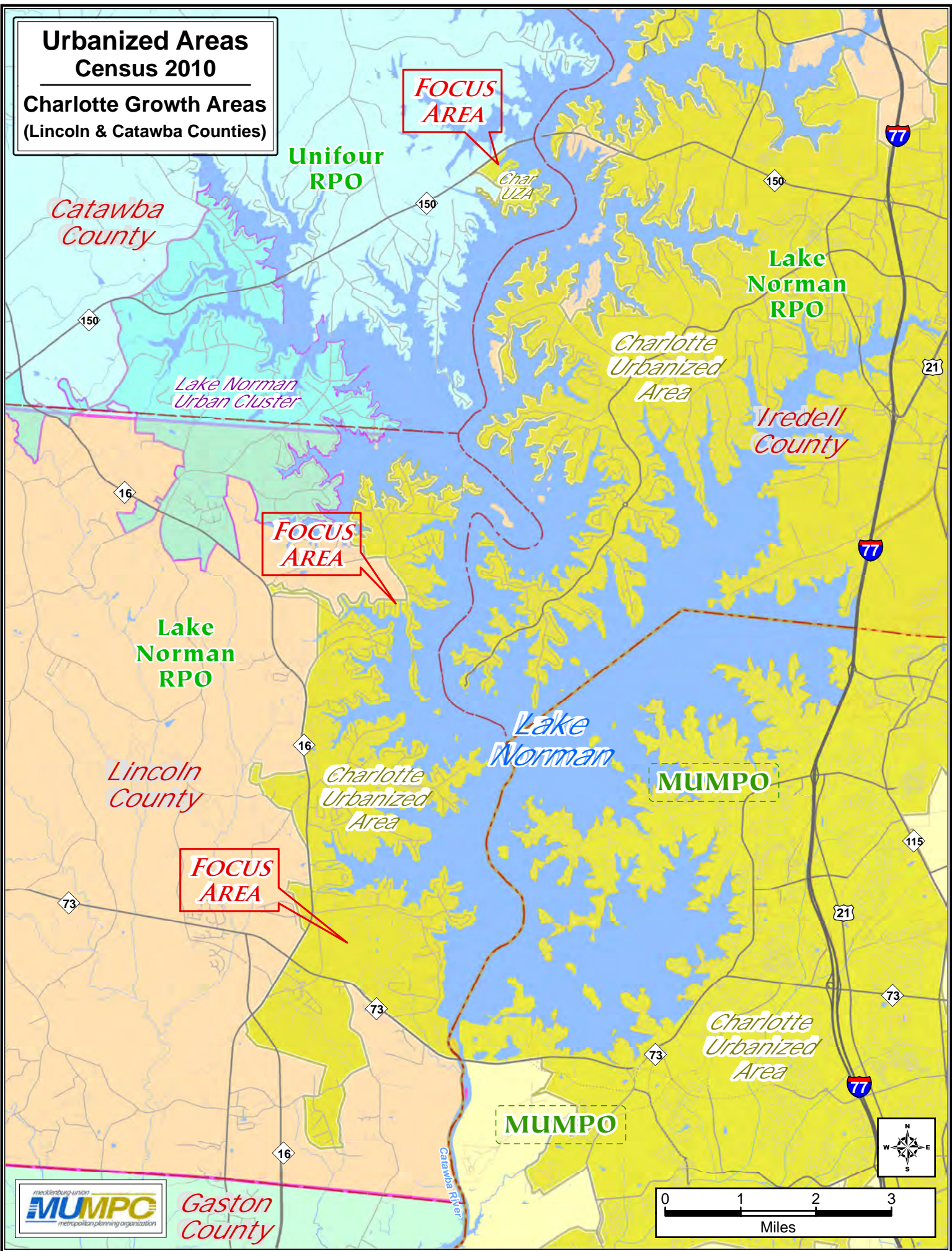
Referred to: FHWA USDOT DOJ Date Referred: _____

**Urbanized Areas
Census 2010**
**MUMPO Region
and
Adjoining MPO's / RPO's**



**Urbanized Areas
Census 2010**

**Charlotte Growth Areas
(Lincoln & Catawba Counties)**



**FOCUS
AREA**

**Unifour
RPO**

**Lake
Norman
RPO**

**FOCUS
AREA**

**Lake
Norman
RPO**

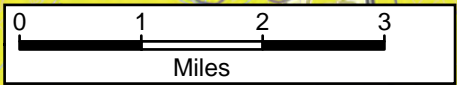
MUMPO

**FOCUS
AREA**

MUMPO



**Gaston
County**



Lincoln County

**Urbanized Areas
Census 2010**
**Charlotte Growth Areas
(Gaston County)**

MUMPO

***FOCUS
AREA***

Gaston County

Mountain Island Lake

Char UZA

Gaston MPO

Gastonia Urbanized Area

Charlotte Urbanized Area

MUMPO

Catawba River

485

27

27

16

