

Transportation Staff Meeting

February 26, 2014

2:00 PM

CMGC-Room 601

AGENDA

1. Socio-Economic Projection Process (Gallup)

Description:

Discuss possible changes to the process by which future socio-economic projections are developed.

2. Urbanized Area Formula Program-Section 5307 (McDonald)

Description:

The expansion of the Charlotte urbanized area into Iredell County has resulted in the need to shift federal funds used for transit in Iredell County from urban to rural. The discussion will focus on how the program works and how to share the funds between CATS and ICATS.

3. TIP Amendment & Modification Guidelines (Alavi)

Description:

The MPO adopted the attached TIP amendment and modification guidelines in June 2013. NCDOT staff has identified a possible error in the guidelines.

Attachment: TIP Amendment & Modification Guidelines.

Phone Access Number: 704-432-5488

Go To Meeting Access: <https://global.gotomeeting.com/join/593389245>

TIP AMENDMENT AND MODIFICATION GUIDELINES

Adopted by the MPO June 19, 2013

Changes may be made to the Transportation Improvement Program (TIP) by either formal amendment or administrative modification.

Amendments

Amendments to the Transportation Improvement Program must be approved by the MPO and must appear on the regular agenda as an action item. Two or more requests for amendments may be addressed by the MPO as a single agenda item.

The amendment process is required when changes:

- a. cause the addition or deletion of a project;
- b. cause the addition or deletion of a state-funded regionally significant project;
- c. trigger the need for an air quality conformity determination;
- d. shift a project across horizon years of the Metropolitan Transportation Plan;
- e. are cost increases in TIP projects greater than 25% of the original cost not to exceed \$2 million;
- f. result from changes in funding sources involving non-traditional funding sources; or
- g. in design concept or scope significantly change the project termini or type, number of through lanes on a non-exempt project, or significantly alters the proposed transit coverage area.

Traditional sources of revenue include federal, state, or local government tax revenues; non-traditional sources include state bonding and/or private participation.

Administrative Modifications

Administrative modifications to the Transportation Improvement Program must be made by the MPO, however the required action can be taken as part of a Consent Agenda. Administrative modifications must be consistent with the definition of Administrative Modification as found in 23 CFR 450.104.

Changes to the TIP can be made through the administrative modification process when:

- a. the project in question is not being added to or deleted from the TIP;
- b. a change in project costs are below the predetermined thresholds (as noted in the Amendment section);
- c. the project utilizes State or local funds only and is not deemed to be regionally significant;
- d. the proposed changes are deemed to be minor changes (as determined by the Technical Coordinating Committee) to project scope or description and do not significantly diminish the ability to achieve the original project intent; and
- e. changes in traditional funding sources occur.

Examples of Administrative Modifications:

- Minor cost increases in the TIP projects less than 25% of the original cost not to exceed \$2 million.
- Funding source changes between traditional funding sources (e.g. substituting available Congestion Mitigation Air Quality (CMAQ) funds for FTA section 5307 formula transit funds);

- Projects approved for Emergency Relief funds do not generally have to be included in the STIP, so any changes made for emergency projects may be considered minor modifications.

Federal Definitions according to 23 CFR 450.104

Administrative modification means a minor revision to a long-range statewide or, metropolitan transportation plan, Transportation Improvement Program (TIP); or Statewide Transportation Improvement Program (STIP) that includes minor changes to project/project phase costs, minor changes to funding sources of previously-included projects, and minor changes to project/project phase initiation dates. An administrative modification is a revision that does not require public review and comment, re-demonstration of fiscal constraint, or a conformity determination (in nonattainment and maintenance areas).

Amendment means a revision to a long-range statewide or metropolitan transportation plan, TIP, or STIP that involves a major change to a project included in a metropolitan transportation plan, TIP, or STIP, including the addition or deletion of a project or a major change in project cost, project/project phase initiation dates, or a major change in design concept or design scope (e.g., changing project termini or the number of through traffic lanes). Change to projects that are included only for illustrative purposes do not require an amendment. An amendment is a revision that requires public review and comment, re-demonstration of fiscal constraint, or a conformity determination (for metropolitan transportation plans and TIPs involving "non-exempt" projects in nonattainment and maintenance areas). In the context of a long-range statewide transportation plan, an amendment is a revision approved by the State in accordance with its public involvement process.