



The Board of Park and Recreation Commissioners of Mecklenburg County, North Carolina, met at the Administrative Office Building located at 5841 Brookshire Blvd, Charlotte, NC at 6 p.m. in the Dogwood Board Room.

PRC MINUTES
April 12, 2011

ATTENDANCE

PRC Present: Rob Brisley, Chair
Beverly Cotton Lawston, Vice Chair
Charlie McRee, Executive Secretary
Philip Carey
Ed Barnhart
Kendel Bryant
Elaine Powell
Doug Burnett
Brenda McMoore
Paul Bailey
Jeff Tarte
Joe Pata
Jim Garges

PRC Absent: Norman Mitchell

Guest Present: Edna Chirico, Catawba River District

Call to Order:

The meeting was called to order at 6:00 p.m. by Chair Rob Brisley, which was followed by the pledge of allegiance. Each Commissioner introduced themselves and their area of representation.

Welcome and Introductions:

Proclamations and Awards - None

Public Appearance - Catawba River District

Catawba River District: Edna Chirico gave a presentation on the Catawba River District and their vision for developing a community with environmentally-sustainable plans, programs and community partnerships that support their goals of preserving the environment and water quality, education, outdoor recreation, economic development and redevelopment and involvement of community groups. This geographic area

straddles the Catawba River on the border of Mecklenburg and Gaston counties and covers about 16,000 acres. Edna concluded the presentation with questions and said that the Park and Recreation Commission could best help their endeavor by allowing their link on parkandrec.com and allowing them to return from time to time with updates. (**Note:** The PowerPoint presentation can be found in the April, 2011 PRC Minute's Binder, Section 3a, housed in the Director's office.)

Program Presentations:

Mecklenburg County Cooperative Extension: Robbie Furr, County Extension Director/4-H Agent, gave a presentation on the Cooperative Extension; who they are and what they do. Robbie shared information on the program areas of 4-H youth development, consumer and commercial horticulture, local foods, food safety and preservation and expanded food and nutrition education. In attendance with Robbie were staff members:

- Scott Ewers, Horticulture Extension Agent
- Kristin Davis, Family and Consumer Science Extension Agent
- Susan Buckley, 4-H Program Associate
- Nicole Sanders, 4-H Program Associate
- Sharon Pearson, EFNEP Program Associate

(**NOTE:** The full PowerPoint presentation can be found in the April, 2011 PRC Minute's Binder, **Section 4a**, housed in the Director's office.)

Hats off Luncheon: Lori Saylor, Volunteer Coordinator, gave an update on the Hat's off Luncheon and brought sponsorship forms and invitations for the PRC and to share with others. Lori shared information regarding the event on the food, flowers, music, deserts and silent auction and reminded everyone that the proceeds raised will go towards helping build the Lincoln Heights Neighborhood Park. Below is a copy of the invite:



Inaugural
Hats Off to Parks
Luncheon in the Park

SAVE THE DATE

And

Find a Hat

May 5, 2011

Freedom Park

11:30 am—1 pm

Hats off to Parks is the first in a series of “Park Parties” that will be held to raise funds for park projects throughout the county. This year the funds raised will help build a playground in the Lincoln Heights Neighborhood.

Please put on your favorite hat and support us as we enhance our Community one Park at a time.

Lunch and Auction

Freedom Park

1900 East Blvd Charlotte, NC 28203

Thursday May 5, 2011

11:30 am — 1 pm

Lunch Donation: Minimum \$50.00

Music provided by Blue Tulip

To request a ticket or receive
Sponsorship Information please email
lori.saylor@mecklenburgcountync.gov

or

Buy a ticket or make a donation to the build at
<http://www.partnersforparks.org/contact.php>
(Can't make it? Please sponsor a guest)

Thank you for your support!!

Lori Saylor

Volunteer Service Coordinator

5841 Brookshire Blvd

Charlotte, NC 28216

Phone: 704-353-0504

FAX: 704-319-9556

Appointments –Advisory Councils – Applicants

- a. **Athletics:** Commissioner Pata asked that appointments for the Athletic Advisory Council be deferred until closer to the actual establishment of the new council.
- d. **South Region:** ***Motion was made*** by Commissioner Barnhart to appoint ***Gretchen Carson*** to an expired term, expiring 6/2014 and to appoint ***Danielle Lombard*** to an unexpired term, expiring 6/2013, which was seconded by Commissioner Pata and approved unanimously.

Director’s Report – Jim Garges

Romare Bearden: Director Garges gave an update on Romare Bearden Park after a meeting with R.B.C. Corporation (a subsidiary of Wells Fargo) regarding an extension to the agreement it has with the County on a portion of the land designated for Romare Bearden. Because the bank is interested in seeing the project through, an extension was granted and will set the time frame to have building demolition and completion of substantial grading done by October 8, 2012. If this extension is not met the bank has the option of repurchasing the 1.7 acres within two years. Jim said County officials will brief the BOCC on the details of the agreement and how it affects the construction schedule in preparation for the April 19 BOCC meeting where they will be asked to authorize the County Manager to execute an amendment to the option to repurchase agreement between R.B.C. Corp. and Mecklenburg County. (**NOTE:** A copy of the April 19, 2011 RFBA has been inserted in the April, 2011 PRC Minutes Binder, **Section 8b-1**, housed in the Director’s office.)

Park Road Park: Director Garges said an agreement had been made regarding Department use of the shelter facility at Park Road Park that will be built by the YMCA of Charlotte.

PRC Chair Report

Revision of Advisory Council By-Laws Template: Chair Brisley led a discussion of proposed changes to the advisory council by-laws template. Suggestions and opinions were expressed concerning:

- Number or range for the number of members
- To count or not count the PRC liaisons for an advisory council as voting members
- Whether or not to allow unlimited terms for Advisory Council members
- Are the bylaws and meetings subject to Roberts Rules of Order, especially regarding what constitutes a quorum?

Following discussion it was decided that the template would be revised to reflect the changes suggested. The Commissioners will have the opportunity to prepare and make a motion at the next PRC meeting in May. (**NOTE:** The original template showing suggested changes was made available to the Commissioners and is included in the April 2011 PRC Minute’s Binder, **Section 9b**, housed in the Director’s office.)

Nominating Committee: Chair Brisley said he had asked Commissioner Tarte to put together a nominating committee for the 2011-2012 slate of officers for the PRC. Commissioner Tarte will consult with the executive team and be prepared to announce the nominating committee at the May 10, 2011 PRC meeting.

Consent Items: *Motion was made by Commissioner Pata to approve all consent items, including the March 8, 2011 PRC Minutes, which was seconded by Commissioner Powell, and approved unanimously.*

Staff Reports and Requests

Budge Process Update: Mario Chang, Sr. Fiscal Administrator, gave a presentation on the Manager's FY2012 Budget Process. This process includes new terms: Must Fund, Cutting to Re-Invest and Critical Success Factors. Mario explained the new terms and provided further insight for the critical success factors. The "must fund" budget items are critical issues of a contractual nature, rate increase or posed a significant service impact. Critical Success factors are categorized as follows:

- Affordability
- Sustainability
- Jobs/Workforce & Economic Development
- High School Graduation & Literacy
- Service Investments & Delivery Model
- Fiscal Discipline
- Operational Excellence

Mario said the Department has requested an additional \$2.7 million made up of "must fund" budget items and items that fell under the "critical success factors". (**NOTE:** The PowerPoint presentation is included in the April, 2011 PRC Minutes Binder, **Section 13**, housed in the Director's office.)

Capital Project Update – BOCC Capital Project Ranking Process: Lee Jones, Division Director of Capital Planning Services, made a presentation on what the Department believes the BOCC capital project and priority ranking process is and how it is going to work.

Lee shared that staff attended a Capital Planning and Budgeting Team meeting at which all departments came with completed project questionnaires designed to give capital projects a priority ranking score based on the input on the questionnaire form. Lee said that as a result of this first round of ranking, the committee determined that there was a need to more clearly define the ranking criteria and to revise the questionnaire form so that it more clearly identified the priority of projects throughout all departments. Each Department will complete a revised form for each project which Finance will use to reprioritize countywide projects based on the criteria determined by the BOCC. Lee assured the Commission that the Department did not stray from the original rankings of our projects included in the Master Plan and the '04 and '08 bond referenda. Lee provided the Commission with a copy of the PowerPoint, questionnaires, criteria definitions, and a Department summary of 2011 CIP funding requests. (**NOTE:** A copy of the PowerPoint and all handouts are included in the April 2011 PRC Minute's Binder, **Section 14**, housed in the Director's office.)

Sunsetting of the Soccer Advisory Council: Discussion regarding this was deferred to a future meeting.

Adjournment

The meeting adjourned at 9 p.m.