



Library Board of Trustees

Library Board of Trustees Main Library, Dickson Boardroom Thursday, March 15, 2012

Noon

TRUSTEES PRESENT

Molly Griffin, Vice Chair
Robin Branstrom (via telephone)
Reneé Casali
Gloria Kelley
Joan Martin
Leland Park
Sally Robinson (via telephone)
Bob Sink
Darrel Williams
Ed Williams

STAFF PRESENT

Vick Phillips
Cordelia Anderson
Karen Beach
Frank Blair
Angela Haigler
Chuck Mallas
Linda Vitlar

OTHERS PRESENT

Mark Kutny, Hamilton, Stephens,
Steele & Martin PLLC
Leslie Johnson, Mecklenburg County
Associate General Manager
Sharon Blalock, President, Friends of
the Library
Sean Hogue, Library Consultant
Rick Ricker, Deputy Director of
Human Resources
Mark Price, Charlotte Observer
Jason Stoogenke, WSOC TV

TRUSTEES ABSENT (With Cause)

Charles Bowman, Chair

MINUTES

Vice Chair Molly Griffin called the meeting to order at 12:04 p.m. and welcomed Mecklenburg County Associate General Manager Leslie Johnson. Ms. Griffin acknowledged Trustees' Sally Robinson and Robin Branstrom who joined the meeting by telephone conference. She then asked the Board of Trustees to approve an absence with cause due to a business conflict for Chair Charles Bowman. On a motion by Leland Park, seconded by Ed Williams, the Trustees unanimously approved an absence with cause from the Board meeting for Mr. Bowman.

Ms. Griffin asked the Trustees for approval of the minutes of the January 19, 2012 Library Board of Trustees meeting. On a motion by Leland Park, seconded by Joan Martin, the Trustees unanimously approved the minutes of the January 19, 2012 meeting. Ms. Griffin

stated that the minutes of the February 2, 2012 Executive Committee were previously emailed to Board members for their review.

Ms. Griffin explained that beginning with this meeting, Committees will have an opportunity to update the Trustees at every regular meeting. Trustee Ed Williams briefly commented on Communication Committee meeting and that he was pleased with the Library's Communication Plan. Mr. Williams continued with an update on the progress of the Search Committee. He explained that the committee met with six talented individuals who are experts in business and non-profit organizations. He went on to say that the committee's procedures followed NC State "Open Meeting" laws. He also stated that a decision on the final candidate will be brought to the full Board for a vote in an open session meeting in May or sooner. Mr. Phillips stated that the selection process began with a conversation with Mecklenburg County Human Resources Director Chris Peek who agreed to partner with the Library. The list of candidates was compiled by contacting the Foundation For the Carolinas, Center City Partners and Charlotte Chamber. In addition, after an article in the Charlotte Observer, other candidates came forward. Trustees Robinson and Sink added that the process has worked very well. Trustee Park stated that he was impressed and reassured that the Library is looking at candidates from this community.

Mr. Phillips distributed the revised list of Board committees for 2012 and described the changes. (Handout attached) He explained that there are some requirements of the lead Trustee, which include posting of a "Public Notice." Director of Marketing & Communications Cordelia Anderson and Assistant Secretary Linda Vitlar can provide support for any committee. He also added that minutes must be kept for these meetings. Mr. Phillips also explained the addition of the ImaginOn Management Committee and the addition of Trustee Bob Sink to the Executive Committee.

Director of Community Engagement Karen Beach updated the Trustees on the status of the legal documents for creating the Library Foundation, which will most likely be completed by the next Trustee meeting. Ms. Beach informed the Board that the Development Committee will continue to work on their plan without a specific deadline. She also explained two proposals pending with IMLS and Reid Park Academy Elementary. Ms. Beach then introduced Friends of the Library President Sharon Blalock and announced that the Friends will sponsor a spring book sale beginning April 26 through May 5 at 6100 Fairview Road. She also mentioned that the first book drive will be on March 31 at the same location. Trustee Joan Martin shared with the group that the Friends have encouraged their board members to host small gatherings at their homes for the purpose of educating the community about Library services. Ms. Blalock added that the Friends' board has intentionally diversified its membership by gender, age, ethnicity and geography to encourage community engagement.

Mr. Phillips then asked Director of Technology and Operations Frank Blair to present the latest information rental of our facilities during the 2012 Democratic National Convention. Mr. Blair stated that the Library is close to signing a contract for the ImaginOn facility.

Mr. Phillips included a brief report on the Main Library Committee findings that will be drafted and presented to County Manager Harry Jones by the Main Library Committee Chair Jim Palermo.

Mr. Phillips advised the Board that Director of Libraries David Singleton is currently in Philadelphia attending the Public Library Association Conference, where he and other Library staff are making presentations. He reminded the Board that they recently received a video regarding The Great Library Roadshow sponsored by the Library Journal and OCLC. The roadshow included three librarians travelling to Charlotte and as many libraries as possible on their way to Philadelphia. The purpose was to "illuminate how innovation and community intersect." The board members commented that the patron's stories in the videos were so inspiring.

Mr. Phillips distributed the Mecklenburg County Performance Review Report, noting that the Task Force was highlighted as one of the significant achievements of the fiscal year for the County.

Mr. Phillips then updated the Board on the Library's finances and reported on the meeting of the Finance & Audit Committee. He provided a brief summary of the current state of revenues and expenses. He also presented a comparison of the proposed FY 2013 budget and end of year 2012 projected results. (Financial report attached) The Trustees asked to be kept informed of any changes or updates. It was also suggested that the Mr. Phillips attend the Friends of the Library board meeting on Tuesday, March 20 to present the Library's FY 2013 Budget proposal.

Mr. Phillips requested Board approval for Budget Adjustments #02-06 and #02-06 C. On a motion by Darrel Williams, seconded by Joan Martin, the Trustees unanimously approved the Budget Adjustments.

Mr. Phillips recommended the hiring of Cherry, Bekaert & Holland CPA & Consultants for the FY 2013 audit. He also recommended that the Library join with Mecklenburg County in two years on their Request For Qualifications contract for audit work. On a motion by Reneé Casali, seconded by Leland Park, the Trustees unanimously approved the hiring of Cherry, Bekaert for FY 2013 and to join with Mecklenburg County in two years on their RFO.

Mr. Phillips discussed the Board's annual retreat planned for April 19. He added that the retreat will take place at the Foundation For the Carolinas, Silverman Pavilion. He then asked the Trustees for their input on specific agenda items.

There being no further business Ms. Griffin asked the Trustees for a motion to adjourn the meeting. On a motion by Joan Martin, seconded by Ed Williams, the Trustees unanimously approved adjournment at 1:46 p.m.

Respectfully submitted,

Vick Phillips
Secretary