



Library Board of Trustees

Library Board of Trustees Meeting Main Library, Dickson Boardroom

Thursday, May 17, 2012

Noon

TRUSTEES PRESENT

Charles Bowman, Chair
Molly Griffin, Vice Chair
Reneé Casali
Gloria Kelley
Joan Martin
Leland Park
Sally Robinson
Bob Sink
Ed Williams

TRUSTEES ABSENT (With Cause)

Robin Branstrom
Darrel Williams

STAFF PRESENT

Vick Phillips
Cordelia Anderson
Karen Beach
Frank Blair
Jenifer Daniels
Jonita Edmonds
Chuck Mallas
David Singleton
Linda Vitlar
John Zika

OTHERS PRESENT

Bob Stephens, Hamilton, Stephens,
Steele & Martin PLLC
Leslie Johnson, Mecklenburg County
Associate General Manager
Sean Hogue, Library Consultant
Rick Ricker, Deputy Director of
Human Resources
Joel Riddle, Mecklenburg County
Manager Human Resources
Sharon Blalock, Friends of the
Library President

MINUTES

Chair Charles Bowman called the meeting to order at 12:01 p.m.

Mr. Bowman welcomed everyone and expressed his gratitude to the Board and Library staff for their work over the last two years. He also introduced Leslie Johnson, Mecklenburg County Associate General Manager, who was attending the meeting in County Manager Harry Jones absence. Mr. Bowman requested the Board of Trustees to approve an absence with cause for Darrel Williams and Robin Branstrom due to a business conflict. On a motion by Leland Park, seconded by Sally Robinson, the Trustees unanimously approved an absence with cause from the Board meeting for Trustees Williams and Branstrom.

Mr. Bowman asked the Trustees for approval of the Regular and Retreat minutes of the April 19, 2012 Library Board of Trustees meeting. On a motion by Sally Robinson, seconded by Bob Sink, the Trustees unanimously approved the Regular and Retreat minutes of the April 19, 2012 Board meeting.

Mr. Bowman opened the floor to Board Committee reports. Trustee Ed Williams delivered highlights from the Development Committee meeting. He stated that the committee discussed ways to communicate with donors and reviewed the development plan. Director of Community Engagement Karen Beach also added that the initial fundraising goal has been modified to \$500,000 from \$750,000, as was initially drafted and presented as the FY13 Development Plan at the April Annual Board Retreat.

Trustee Reneé Casali shared with the Board the efforts of Frank Blair over the last year regarding Duke Energy's Envision Charlotte kiosk. Ms. Casali explained that she also worked with her colleague Vincent Davis and was able to obtain a \$1,000 grant each for both books and signage to support the Envision Charlotte kiosk at Main Library.

Mr. Bowman then asked Mr. Phillips to deliver his CEO report. He began with explaining that CEO-elect Lee Keesler would have been present today but had another commitment. Mr. Phillips went on to inform the Board Members about Mr. Keesler's upcoming trip to London with the Charlotte Chamber of Commerce. He also mentioned that he has reached out to the Mecklenburg Board of County Commissioner's and County Manager Harry Jones for the purpose of meeting with Mr. Keesler.

Director of Technology and Operations Frank Blair recognized the Director's Service Excellence Award recipient Steve Matheny for his contributions to facilities refurbishing system-wide and in particular his work at South County Regional Library.

Director of Libraries David W. Singleton introduced Sr. Library Manager John Zika and Library Manager Jonita Edmonds who delivered a report on how the Library is currently serving the homeless and the grant proposal that, if successful, could fund expansion of the program. (Handouts Attached)

Director of Technology and Operations Frank Blair presented the proposal by the Town of Davidson to relinquish approximately 500 square feet of property from the Library's current lease. On a motion by Leland Park, seconded by Sally Robinson, the Trustees unanimously agreed to relinquish any rights the Library may have to the 500 square foot property to the Town of Davidson.

Mr. Phillips spoke to other facilities and operations activities, the first being the temporary location at Birkdale Village during the closing of the North County Regional Library and the moving of the system-wide servers to a Mecklenburg County facility.

Mr. Phillips then talked about the UNC Charlotte Urban Institute's recent update of its study of per capita library funding (Report Attached)

The Friends of the Library President Sharon Blalock reported on the Friends Book Sale event and stated that the net sales totaled approximately \$12,000.

Mr. Phillips shared with the Board that the County Manager's recommended FY13 Library budget increased the level of support, which will allow all six Regional library locations to be open on Sundays during the school year. He then asked Deputy Director of Marketing & Communications Cordelia Anderson to talk about Library advocacy. She specifically mentioned the May 24th Board of County Commissioners Public Meeting as a forum to speak and support Library services. Ms. Anderson invited members of the Board to contact her for additional information.

Mr. Phillips reviewed the April Financial Report. He asked the Trustees for approval of the Budget Adjustment #04-30E, which allows addition funds to be used for the collection. On a motion by Ed Williams, seconded by Molly Griffin, the Trustees unanimously approved Budget Adjustment #04-30E. (Financial Report Attached) Mr. Phillips also requested that current bank signatures be updated to include CEO-elect Lee Keesler. On a motion by Molly Griffin, seconded by Joan Martin, the Trustees unanimously approved to add authorization signatures of Lee Keesler and retain Chuck Mallas to the Library's bank signatures.

Mr. Phillips reminded the Board about the survey being conducted by ImaginOn and encouraged them to participate if possible.

There being no further business Mr. Bowman asked the Trustees for a motion to adjourn the meeting. On a motion by Leland Park, seconded by Molly Griffin, the Trustees unanimously approved adjournment at 1:20 p.m.

Respectfully submitted,

Vick Phillips
Secretary